Village of Tupper Lake
Board of Trustees
Minutes

Date:	Monday, June 22, 2015
Location:	Board Room
Meeting:	Regular 5:00-7:52 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Thomas Snyder, David Maroun, Rick Donah (@6:15 pm) and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustee Leon LeBlanc.

Also present was Water/Wastewater Superintendent Mark Robillard.

Into Executive Session

Motion by Trustee Snyder, seconded by Trustee Maroun to enter into Executive Session at 5:00 pm for the purpose of discussing information relating to the employment history of several individuals who may be considered for future employment. (Carried 3-0)

Adam LaMere Hired for DPW as Laborer

Motion by Trustee Maroun, seconded by Trustee Snyder to appoint Mr. Adam LaMere for the Department of Public Works as a full-time Laborer effective July 6, 2015 and will be promoted to DPW Heavy Equipment Operator once CLD License is attained. (Carried 3-0)

Dylan Lohr PT Laborer for DPW

Motion by Trustee Maroun, seconded by Trustee Snyder to appoint Mr. Dylan Lohr for the Department of Public Works as a part-time laborer effective June 30, 2015 at a rate of pay of $10.00/hr. (Carried 3-0)

Exit Executive Session

Motion by Trustee Snyder, seconded by Trustee Maroun to exit Executive Session at 5:55 pm. (Carried 5-0)

Also present were Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, DPW Superintendent Robert Degrace, Code Enforcement Officer Peter Edwards, ESB Project Manager Christopher Alcocer, Fire Chief Carl Steffen, Residents Ronald LaScala, Timothy Robillard, Wanda Robillard and News Reporters Mary Peryea and Thomas Salitsky.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

ESB Project Update

ESB Project Manager Mr. Christopher Alcocer gave a brief update to the Village Board on Budget, Change Orders, Project Schedule, FFE, Contingency Balance, Other Misc. Bids etc.+

Trustee Richard Donah Entered Regular Meeting At 6:15 pm

Trustee Richard Donah entered the Regular Meeting at 6:15 pm.

Change Order #5	Motion by Trustee Maroun, seconded by Trustee Donah to approve ESB Project Change Order No. 5 in the amount of $5,167.00 for additional door hardware. (Carried 4-0)
APA Permit for Communications Tower Open Comment Period	Mr. Chris Alcocer advised the board that the Communications Tower permit is complete and the APA is accepting comments for a two week period until July 2, 2015 at which time our permit application will be issued.
Water Separator Installed	Mr. Chris Alcocer advised that the water separator has been installed by the DPW and W/WW Departments.
Concrete Pour, Sprinklers, Metal Framing	Mr. Chris Alcocer advised that he expects concrete to be poured tomorrow, June 23, 2015 for the Police portion of the ESB Project and the sprinklers were installed right on schedule on June 19, 2015. The Metal framing is almost complete and the outlets are all identified and being installed. The Masons were here today and will be staring the block work this week.
Kitchen Hood Quotes	Motion by Trustee Snyder, seconded by Trustee Maroun to move forward with the 8' Kitchen Hood at a cost of $2,437.00. (Carried 4-0)
Public Comment Period: Timothy & Wanda Robillard	Mr. & Mrs. Timothy Robillard were present to ask that the Village Board blacktop the gravel unfinished road at the end of their street connecting to LeBoeuf Street. They stated people have driven across their lawn etc. because the area isn't defined. Mayor Maroun stated he would initiate a call to NYS DOT to discuss title to the property since we do not own it to see if we could get permission to blacktop. Mr. Robillard thanked DPW Superintendent Robert Degrace for the black dirt which he repaired his lawn with.
Peter Edwards ATV Multi-Use Connector Trail Concerns	Code Enforcement Officer Peter Edwards advised that he has concerns that the outlaw ATV and Dirt Bikes in the community will tear up the newly installed Multi-Use Connector Trail and he recommends we install cameras and initiate stiff fines for violators, he even suggested we pass a local law outlaw them.
Code: Accept May Report	Motion by Trustee Maroun, seconded by Trustee Donah to approve the May 2015 Monthly Code Report. (Carried 4-0)
13 Baker Avenue Illegal Junkyard	Code Enforcement Officer Peter Edwards advised that he is working on an illegal junkyard at 13 Baker Avenue and will consult legal council as to what actions we can enforce to encourage compliance. In 2003 we expended $14,000 in clean-up grant funds to remedy the same property issue at 13 Baker Avenue.

Tri-Lakes Student Leadership in Climate Change

Motion by Trustee Snyder, seconded by Trustee Donah to approve the following resolution acknowledging the Lake Placid High School, Saranac Lake High School and Tupper Lake High School participation in the Adirondack Youth Climate Summit and Program as follows:

Resolution #062215-A

Support of the Lake Placid High School, Saranac Lake High School and Tupper Lake High School student's participation in the Adirondack Youth Climate Summit and Program

WHEREAS, the students of the Tri-Lakes continue to provide leadership in the planning of the annual Adirondack Youth Climate Summit and continue to bring inspiration and ideas back to their schools and communities to impact climate change,

WHEREAS, The Adirondack Youth Climate Summit and Program has been recognized by the White House Climate Education and Literacy Initiative as an innovative way to provide students with the science based information about climate change,

WHEREAS, the leadership developed by the Tri-Lakes students has led to one student leader being selected to attend the United Nations Climate Summit in September, 2014 and one student leader being selected to be a White House Champion of Change in climate education,

NOW, THEREFORE, be it resolved that the Village Board of Trustees of the Village of Tupper Lake does commend and support the past and future actions of the students of the Tri-Lakes and their participation in the Adirondack Youth Climate Summit and Program. Further, we acknowledge their accomplishments, locally and globally, and encourage student participation in this program in the future.

This resolution shall take effect immediately.

(Carried 4-0)

Franklin County Soil & Water Conservation District EPF Resolution Of Support

Motion by Trustee Snyder, seconded by Trustee Donah to approve a resolution of support for the Franklin County Soil & Water Conservation District for an application to NYSD DEC under the Urban and Community Forestry Program as follows:

WHEREAS, the Franklin County Soil and Water Conservation District is applying to the New York State Department of Environmental Conservation for a project grant under the Urban and Community Forestry Program to be located in the Village of Tupper Lake, a site located within the territorial jurisdiction of this Board of Trustees; and

WHEREAS, as a requirement of these programs, said Franklin County Soil and Water Conservation District must obtain the "approval/endorsement of the governing body of the municipality in which the project is located",

NOW, THEREFORE, be it resolved that the Board of Trustees of the Village of Tupper lake hereby does approve and endorse the application of Franklin County Soil and Water Conservation District for a grant under the Round 13 Urban and Community Forest Program for a project known as Round 13: Urban and Community Grant – Tree Inventories: Tupper Lake Village and located within this community.

In witness whereof, I have hereunto set my hand this 22nd day of June 2015.

Official Seal

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 4-0)

Betsy Lowe Purchase Offer

Motion by Trustee Snyder, seconded by Trustee Maroun to request an appraisal by Gillis Realty for the former 129 Park Street property. (Carried 4-0)

Laws Presented	The Village Board was presented with a sample of "No Smoking" local laws from NYCOM for review and discussion. It was agreed that we do not want smoking on the premise of the Municipal Parks. Chief of Police Eric Proulx advised that under the Public Health Laws of New York State is against the law to smoke in the park. It was encouraged to purchase the necessary signage and post them ASAP.
Moose Lodge #640 Chicken BBQ	Motion by Trustee Snyder, seconded by Trustee Donah to approve the use of the Municipal Park Pavilion by the Moose Lodge #640 of Tupper Lake to host a "Chicken BBQ" at the Municipal Park Pavilion on July 3rd, 2015 from 10:00 am to 9:00 pm. (Carried 5-0)
Piercefield Fire Department Women's Auxiliary	Motion by Trustee Maroun, seconded by Trustee Snyder to authorize the Piercefield Fire Department Women's Auxiliary to sell popcorn, cotton candy and soda during the Independence Day Fireworks. (Carried 5-0)
TL Chamber of Commerce Fire Works	Motion by Trustee Donah, seconded by Trustee Snyder to authorize the Tupper Lake Chamber of Commerce to utilize the Municipal Park on July 3, 2015 to host their Annual Independence Day Firework Display at dusk. (Carried 4-0)
AMC Dental Van	Motion by Trustee Snyder, seconded by Trustee Donah to authorize Adirondack Medical Center's Dental Service Mobile Van to utilize the Municipal Park for the summer months as requested. (Carried 4-0)
ROOST Update & Report	The Village Board reviewed the ROOST monthly report. Mayor Maroun advised that we should hold off signing an amended contract with ROOST since we now have the bed tax that was passed and may affect our contract.
Approve Minutes	Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Board Minutes from May 18 & 27, 2015 and June 10, 2015 respectively. (Carried 4-0)
Fire: Accept May Report	Motion by Trustee Donah, seconded by Trustee Snyder to approve the May 2015 Monthly Fire Report. (Carried 4-0)
T1 Line Discussion & Protocol	Fire Chief Carl Steffen advised that he will be writing a protocol that will be followed by the Tupper Lake Fire Department in the event our T1 Line fails with Franklin County E911 Services in the future as it did this past week. He will present at a future meeting for approval.
Homeland Security & Emergency Services Training Completed	Fire Chief Carl Steffen advised that he and Police Chief Eric Proulx attended the NYS Homeland Security & Emergency Services Training in Malone earlier today. It primarily was a refresher course on the FEMA reimbursement process etc.
Relocation of Fire Equipment	Fire Chief Carl Steffen advised that he would like to ensure certain electrical concessions are made in the new ESB Building for the Fire Department's cascade system and the gear washer and dryer. He advised that they will need to be moved at the time the building is opened.

Boat Status	Fire Chief Carl Steffen advised that there is still an issue with the spark plugs on the boat for Upper Saranac Association. He will follow-up on it this week with Richard Rule.
Police:	
Accept May Report	Motion by Trustee Donah, seconded by Trustee Snyder to approve the May 2015 Monthly Police Report. (Carried 4-0)
Tinman Parking Restrictions	Motion by Trustee Maroun, seconded by Trustee Snyder to restrict parking along Boyer Avenue, Pleasant Avenue, Santa Clara Avenue and Main Street for the Tupper Lake Tough-man Tinman event this Saturday, June 27, 2015 and request newspapers to post a notice to community members advising them of the "parking restrictions." (Carried 4-0)
Woodsmen Parade Change	Police Chief Eric Proulx advised that the Tupper Lake Woodsmen's Parade will start at the Town Hall and proceed up to the Municipal Park this year and next due to the road construction. There will be a detour at the intersection Pine and Main Street.
Adirondack Watershed Alliance 90 Miler Assistance	Motion by Trustee Donah, seconded by Trustee Snyder to provide traffic control for the Adirondack Watershed Alliance 90-Miler Canoe Race September 12, 2015 at the fishing access site on Route 3/30 from 1 to 4 PM. (Carried 4-0)
DPW:	
Tailings For Sale	As a courtesy reminder the Village is selling clean fill for $2.00 a bucket.
1973 Huber Grader Bids Received	Motion by Trustee Donah, seconded by Trustee Maroun to sell the 1973 Huber Grader to the highest bidder in the amount of $8,150.00 to Township #19 Hunting-Fishing & Recreation Club. (Carried 4-0)
Multi-Use Connector Trail Project	Department of Public Works Superintendent Robert Degrace advised that Steven Fuller Excavating Inc. received the go ahead from the APA to commence work on the Multi-Use Connector Trail Project on June 5, 2015. They are expected to complete the project within 90-days.
LeBoeuf Street Failed Drainage & Other Misc.	Department of Public Works Superintendent Robert Degrace advised that the drainage system on LeBoeuf Street has failed and will be scheduled once it is dry enough to work in the area. Park crews have been working on well on getting the park ready for the season after the wet month we have been having. Woodmen of the World have donated a large flag for the outfield flag pole. We will coordinate with the Electric Department to put it up this week.
Little Loggers Playground Camera	The camera system for the Little Logger's Playground Restroom Facility is schedule to be installed later this week
Water/Wastewater:	
Thomas Walsh Retirement	Motion by Trustee Maroun, seconded by Trustee Snyder to formally accept a letter of retirement from Mr. Thomas Walsh effective June 26, 2015 after 20-years of service to the community. (Carried 4-0)

	There will be a picnic in his honor at the Municipal Ball Field June 25, 2015 at Noon.
Appoint Matthew Merrihew W/WW Supervisor	Motion by Trustee Maroun, seconded by Trustee Snyder to appoint Mr. Matthew Merrihew W/WW Supervisor to replace Thomas Walsh effective June 29, 2015. (Carried 4-0)
Budget Transfers FYE 5/31/15	Motion by Trustee Maroun, seconded by Trustee Snyder to formally approve budget transfers in the amount of $30,165.00 for the Water Department for Fiscal Year End May 31, 2015. (Carried 4-0)
Vehicle Bids	Four bids were received on the NYS Contract Mini-bid. Water/Wastewater Superintendent Mark Robillard advised that once they have been reviewed the low bidder will be contacted and the vehicle will be ordered.
Electric:	
Electric Curtailment	There will be no reduction in firm hydro energy sales for the period July 1-31, 2015.
NYPA Hydro Revised Allocations	Electric Superintendent John Bouck advised the board that he received notice from the NYPA that we will be receiving a larger allocation of hydro as the result of a recent EDP Audit that was conducted earlier this year. Our allocation was increased from 19,278 to 19,369.
Town of TL Dam Sale Discussion	Electric Superintendent John Bouck advised the board that he read in recent newspapers about the Town of Tupper Lake's discussions on selling power back to our system. He advised that once he is contacted by who ever, he would put them in contact with our representatives with NYPA.
Volleyball & Basketball Court Light Timers	Trustee Donah asked that Electric Department investigate the timers for the Volleyball and Basketball courts and ensure they turn off at 11;00 pm.
Grandstand Lighting Upgrades	Trustee Maroun also asked that the light fixtures in the grandstands be upgraded, the light is too dim and he would also like them on a timer with the rest of the park.
Treasurer:	
Approve Warrants	Motion by Trustee Maroun, seconded by Trustee Snyder to approve the May 18, 2015 warrant in the amount of $1,460,835.33 for payment of the bills and abstracts for the month of May, 2015. (Carried 4-0)
Review Cash Position	Review the monthly cash position for May 31, 2015.
July 3rd Independence Observance	As a courtesy reminder the Village Offices and Departments will be closed on Friday, July 3rd in observance of Independence Day. Recyclables will be picked up a day earlier on Thursday, July 2nd, 2015 due to the holiday.
Into Executive Session	Motion by Trustee Snyder, seconded by Trustee Maroun to enter into Executive Session at 7:35 pm for the purpose of discussing information relating to the employment history of several individuals who may be considered for future employment. (Carried 4-0)
Exit Executive Session	Motion by Trustee Donah, seconded by Trustee Maroun to exit Executive Session at 7:51 pm. (Carried 4-0)

Adjournment

Motion by Trustee Donah, seconded by Trustee Snyder to adjourn at 7:52 PM. (Carried 4-0)

_____

Mary A. Casagrain, Village Clerk/Treasurer