

Village of Tupper Lake
Board of Trustees
Minutes

Date: Thursday, May 30, 2013
Start: 4:00 PM
Location: Board Room
Meeting: Special Meeting 4:00 – 5:15 PM

At the Special Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Richard Donah, David Maroun, Thomas Snyder and Village Clerk/Treasurer Mary A. Casagrain.

Also present was the new Fire Department Chief Carl Steffen.

Call to Order and
Agenda Established Mayor Maroun called the Special Meeting to order and established the agenda.

#169 1983 Pierce
Pump Test Scheduled Fire Chief Carl Steffen advised the board that he has scheduled a pump test for #169 the 1983 Pierce for this Saturday weather permitting, a rain date of Tuesday, June 4, 2013 has been scheduled.

#164 Ladder Truck
Problems Fire Chief Carl Steffen advised the board that the Ladder/Tower #164 sustained damages at the scene of the chimney fire at 60 Lake Street and that he is awaiting a quote for the damages that may need to be submitted to our insurance carrier. A future update will follow.

#167 1996 Pierce
Ladder and Diamond
Plate Damages Fire Chief Carl Steffen advised the board that the 1996 Pierce pumper #167 sustained damages while being backed into the fire station. The ladders were knocked off the truck along with the brackets and a dent was put into the diamond plate on the back step. The ladders will be recertified before being used again.

Fire Protection
Agreements and Function
Of Joint Fire Protection
Committee Trustee Donah advised he recently spoke with our Village Attorney Nathan Race to further clarify the purpose of the Joint Fire Protection Committee as outlined in our Fire Protection Agreement with the Town of Tupper Lake and Town of Santa Clara. Its purpose is to make recommendations for long term planning, budgeting, and advising on capital improvements and equipment replacement.

Vehicle Inventory
Update Fire Chief Carl Steffen gave a brief update on each vehicles inspection and his recommendations for replacement. The board also reviewed the 1st Assistant Chief Mark Picerno's recommendation to purchase the 1998 Pierce pumper from West Albany.

A lengthy discussion pursued with the conclusion that the Village would like to wait and let the JFP Committee study the issue and make recommendations in the future.

June 8, 2013 Potsdam
Convention Parade Fire Chief Carl Steffen advised that a truck would be sent down to Potsdam for the convention parade on Saturday, June 8, 2013.

AEDA Emergency
Services Building
Next Steps

Motion by Trustee Donah, seconded by Trustee Maroun to authorize Mayor Maroun to execute a work order and agreements with Architectural & Engineering Design Associates, P.C. to provide surveying services for the property on Santa Clara Avenue including a boundary and mapping survey of the property and subdivision mapping for 1 lot for \$7,800.00. In addition a sub-contract with Daniel G. Loucks, P.E. to complete a subsurface investigation for the site not to exceed \$4,580.00 and finally a sub-contract with KAS Inc. to complete a Phase I Environmental Site Assessment of the lot for \$2,088.00. (Carried 5-0)

AEDA Lake Street
Improvements
Agreement

Motion by Trustee Donah, seconded by Trustee Snyder to authorize Mayor Maroun to execute a work order with Architectural & Engineering Design Associates, P.C. to provide the Village with complete design services for proposed upgrades to the Village water and sewer utilities along Lake Street including preliminary engineering design services for \$17,400.00 and contract bidding services including architectural & engineering design services to complete all contract bidding tasks for \$2,300.00. In addition, AEDA will provide architectural & engineering design services to complete all contract administration tasks for \$7,200.00. (Carried 5-0)

It was noted that James Abdallah will be the principal on the project only.

AEDA & Hueber-Breuer
Construction Co., Inc.
AIA Standard Form of

Agreements Executed Motion by Trustee Donah, seconded by Trustee Maroun to authorize Mayor Maroun to execute the AIA Standard Form of Agreements with AEDA & Hueber-Breuer Construction Co., Inc. for \$39,000.00 to proceed with the pre-construction documents. (Carried 5-0)

Enter Executive
Session

Motion by Trustee Donah, seconded by Trustee LeBlanc to enter into Executive Session at 5:00 pm to discuss fire department personnel issues. (Carried 5-0)

Volunteer
Personnel

Several personnel issues were discussed concerning members of the Tupper Lake Volunteer Fire Department concerning behavior outside the fire station, at scenes and cell phone usage.

Exit Executive
Session

Motion by Trustee Donah, seconded by Trustee Snyder to exit Executive Session at 5:14 pm. (Carried 5-0)

Adjournment

Motion by Trustee Donah, seconded by Trustee LeBlanc to adjourn the Special Meeting at 5:15 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer