Village of Tupper Lake
Board of Trustees
Minutes

Date:	Monday, April 20, 2015
Location:	Board Room
Meeting:	Regular 6:00-8:05 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Thomas Snyder, Leon LeBlanc, David Maroun, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustee Richard Donah.

Also present were Police Chief Eric Proulx, Fire Chief Carl Steffen and Assistant Fire Chief Tina Arsenault.

Also present were Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, DPW Foreman Robert Degrace, ESB Project Manager Christopher Alcocer, Fire Chief Carl Steffen, Residents Ronald LaScala, Diane and Bill Foley, Denise Roberts, Cheryl Vaillancourt, Collin Bombard, Scott Gravlin, Fred Schuller and News Reporters Mary Peryea and Thomas Salitsky.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment Period:

Scott Gravlin

Mr. Scott Gravlin was present to ask for permission to host a 3 on 3 co-ed basketball tournament July 25, 2015 on the basketball courts at the Municipal Park and to also firm up the second annual Zombie Walk on September 19, 2015. He also asked to use the tennis court area to host a band for both events as well. Motion by Trustee Snyder, seconded by Trustee Maroun to authorize both events. (Carried 4-0)

Cheryl Vaillancourt Clothing Drop Boxes

Ms. Cheryl Vaillancourt was present to speak as President of Family Champions of North Country of Tupper Lake and to voice their concerns over the clothing drop boxes around the community. She advised all those present that her organization is a not for profit and the orange drop boxes are hurting their operations in this community and the surrounding seven other counties they provide assistance to. She asked the board to consider not allowing them.

Code Enforcement Officer Peter Edwards advised the board that the drop boxes do require a special use permit and those property owners in the community who have them will need to apply for the permit since it is a new use for their property.

Bill Foley Murray Street Resident

Mr. Bill Foley from Murray Street was present to voice his concerns that the residential speed limit in the community needs to be lowered. 30 mph is too high and he has concerns with the violators who exceed the village limit along Murray Street.

Police Chief Eric Proulx advised he would establish a special patrol in the area to assess his concerns over the next few weeks.

ESB Project Update

ESB Project Manager Mr. Christopher Alcocer gave a brief update to the Village Board on Budget, Change Orders, Project Schedule, FFE, Other Misc. Bids etc.

Authorization to Approve ESB Change Orders

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the following change orders in the amount of $2,331.00 to be added to Bette & Cring to seal the finished floors and a $1,915.00 reduction to remove the parking lot striping. (Carried 4-0)

Radio Tower Permit In Process

Mr. Alcocer advised the board that the radio tower permit is in process and we expect the APA to visit in the coming weeks to finalize the last few items still outstanding on our permit submission.

Construction Kick-off Meeting 4/22/15

Mr. Alcocer advised the board that there will be a kick-off meeting with the prime contractors on Wednesday, April 22, 2015 at 1:00 pm, SWPPT inspections will start up again and we expect the steel to arrive on April 28, 2015 and be completed by June 3, 2015. We also expect W/WW to install the manhole in the coming month as well.

Exterior Colors Approval

After a review of the exterior colors it was so moved by Trustee Maroun, seconded by Trustee LeBlanc to approve the colors selected by Mr. Alcocer. (Carried 4-0)

Generator Bids Approval

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the Generator Bid to the low bidder Kinsley Power Systems in the amount of $36,327.00. (Carried 4-0)

Radio Tower Bid Approval

Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve the Radio Tower Bid to the low bidder Champlain Communications based on APA approval for 60' at $10,588.00 or 80' at $11,836.64 plus Expedite Base for $200.00 and Grounding Kit $750.00 respectively. (Carried 4-0)

Phone System Bid Approval

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the Phone System Bid to the low bidder with a complete bid of NCC Systems in the amount of $18,978.44. (Carried 4-0)

Other Bids for Next Months Meeting

Mr. Alcocer advised the board that he is currently working on other bids for the Kitchen Hood, Interior Colors, Security System, Siren, Key FOB, Epoxy Floor Coating, Exterior Signage and Propane Tank.

Fletcher ZBA Resignation Effective May 1, 2015

Mayor Maroun noted that Mr. Jerry Fletcher has notified us that he will be resigning from the Village of Tupper Lake Zoning Board of Appeals effective May 1, 2015 due to other commitments.

Home Rule Request Senate Bill 4317-A Assembly Bill 6349-A Approved

Motion by Trustee LeBlanc, seconded by Trustee Snyder to approve proposals for a Senate Bill 4317-A & Assembly Bill 6349-A for the purpose of employing retired members of the division of state police as part-time police officers in certain villages in the county of Franklin. (Carried 4-0)

Adirondack ARC "Rock the Arc"	Motion by Trustee Maroun, seconded by Trustee Snyder to authorize The Adirondack ARC to host their annual "Rock the Arc" fund-raising event August 8, 2015 in the Municipal Ball Field as well as issue an alcohol permit for the event. (Carried 4-0)
CFA Initiative Village of SL	Motion by Trustee Maroun, seconded by Trustee LeBlanc to support the CFA initiative offered by Village of Saranac Lake Mayor Clyde Rabideau asking that we join their coalition of Adirondack/North Country promotion of tourism by using bi-lingual signage and "international symbols" as proposed. (Carried 4-0)
Abigail Sexton Shadow Internship	Motion by Trustee LeBlanc, seconded by Trustee Maroun to work with the Town of Tupper Lake to assist college freshman student Ms. Abigail Sexton in completing an internship this summer in government studies. (Carried 4-0)
2nd Annual James Person Co-ed Softball Tournament	Motion by Trustee Snyder, seconded by Trustee Maroun to authorize the 2nd Annual James Person Co-ed Softball Tournament for June 19-21, 2015 at the Municipal Ball Park. (Carried 4-0)
Approve Minutes	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the Board Minutes from March 16, 23, 30, 2015 and April 13, 14, 2015 respectively. (Carried 4-0)
Police: Accept March Report	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the March 2015 Monthly Police Report. (Carried 4-0)
Donation for Bike Rodeo	Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally accept the following donations for this year's Bike Rodeo to be held on June 13, 2015 as follows: $50 from Kirk A. Gagnier, Attorney, $500.00 from Stewart's Shops Corp. and $100.00 from Ray's Liquors. (Carried 4-0)
Fire: Election Results	Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally accept the April 9, 2015 Volunteer Fire Department Election Results. (Carried 3-1, Trustee Maroun "Abstained")
Accept Annual Report	Motion by Trustee LeBlanc, seconded by Trustee Snyder to approve the March 2015 Annual Fire Report for period April 2014 to March 2015. (Carried 4-0)
Accept March Report	Motion by Trustee LeBlanc, seconded by Trustee Snyder to approve the March 2015 Monthly Fire Report. (Carried 4-0)
Paul Cormier Appointed	Motion by Trustee Maroun, seconded by Trustee LeBlanc to appoint Mr. Paul Cormier to the Volunteer Fire Department. (Carried 4-0)
Quote for Tanker Repairs	Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve repairs for the Tanker as submitted by Century Fire Apparatus in the amount of $2,600 for materials and labor. (Carried 4-0)
Water/Wastewater: Vac-Con Upgrade	Water/Wastewater Superintendent Mark Robillard advised that he received a quote for $360,000 for the replacement of the Vac-Con machine, he has spoken to the Town of Peru and they would like our old vehicle, we are asking for $85,000.

Winter Repairs	Water/Wastewater Superintendent Mark Robillard advised that lawn areas will be repaired once the frost is out of the ground next month.
DPW:	
Accept 2002 Toyota Bid	Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally accept the bid received by Auctions International from April 1, 2015 in the amount of $2,325.00 for the sale of the 2002 Toyota Tundra SR5 pickup with cab and confirming that it serves no municipal purpose. (Carried 4-0)
Pre-Construction Meeting for TL Multi-Use Trail Connector 4/21/15	DPW Foreman Robert Degrace announced that there will be a pre-construction meeting for the Tupper Lake Multi-Use Trail Connector on Tuesday, April 21, 2015 at 10:00 am. (Carried 4-0)
Accept Bids Dump Truck & Utility Box	Motion by Trustee Maroun, seconded by Trustee Snyder to formally accept a bid of $300.00 from Philip Kavanagh for an old Dump Cab & Chassis that was retired and $500.00 for an old Utility Box that was retired and were deemed to be recycled metal for the DPW Department. (Carried 4-0)
Short List Street Repairs	DPW Foreman Robert Degrace announced that he has 320' of failed storm drainage along LeBoeuf Street and 120' along Cedar Street that will be on our spring list of work to be done.
Little Logger's Restroom Upgrade	DPW Foreman Robert Degrace advised the board that the sheet rock is being taped and primed and ready for paint this week and then the finishing touches in the next month. He expects the facilities to be opened for June 1, 2015.
Electric:	
DOT Approval	It was noted that the NYS DOT have officially approved the Northline Utilities, LLC contract to relocate the Village's Electric Distribution System for the NYS Reconstruction Project.
Treasurer:	
Approve Warrants	Motion by Trustee Maroun, seconded by Trustee Snyder to approve the April 20, 2015 warrant in the amount of $297,858.86 for payment of the bills and abstracts for the month of March, 2015. (Carried 4-0)
Review Cash Position	Review the monthly cash position for March 31, 2015.
Special Meetings Scheduled	Motion by Trustee Maroun, seconded by Trustee Snyder to establish the following Special Meetings for Monday, April 27, 2015 at 5:00 pm to work on the FY2015-16 Tentative Budgets, Tuesday, April 28, 2015 at 8:00 am to approve the budget and Friday, May 1, 2015 at 12:00 Noon to approve the Water/Sewer Re-Levy respectively. (Carried 4-0)
Code:	
Accept March Report	Motion by Trustee Maroun, seconded by Trustee Snyder to approve the March 2015 Monthly Code Report. (Carried 4-0)
Into Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter into Executive Session at 7:29 pm for the purpose of discussing information relating to the employment history of several individuals who may be considered for future employment. Also to discuss collective bargaining negotiations pursuant to Article 14 of the Civil Service Law for all three collective bargaining units. (Carried 4-0)

Jessie Kavanagh Promoted to W/WW Maintenance Worker W/O a License	Motion by Trustee Maroun, seconded by Trustee Snyder to formally approve promoting Mr. Jessie Kavanagh to the position of Water/Wastewater Maintenance Worker with out a license at an hourly rate of $18.6227 effective March 24, 2015 contingent upon him successfully passing his CDL Road Test on Thursday March 23, 2015. (Carried 4-0)
Derrick Olds Transfer Clarification	Motion by Trustee Maroun, seconded by Trustee Snyder to formally clarify the transfer of Mr. Derrick Olds from the DPW Department to the W/WW Department as a W/WW Maintenance Worker with out a license at an hourly rate of $18.6227 effective June 1, 2015. It was also noted that the same condition of his original appointment to the Village of Tupper Lake remain in place as a relief fire driver until such time the Village Board deems it no longer necessary. (Carried 4-0)
Summer Seasonal Laborer	Motion by Trustee LeBlanc, seconded by Trustee Maroun to appoint Mr. Tanner Charland as a Summer Seasonal Laborer at an hourly rate of $10.50 since it is his 3rd summer with us. (Carried 4-0)
Advertise Add'l Seasonal Laborer	Motion by Trustee LeBlanc, seconded by Trustee Maroun to advertise for one additional summer seasonal laborer until Friday, May 15, 2015. Applicants must have a valid driver's license. (Carried 4-0)
Laborer & Heavy Equipment Interviews To Begin	It was decided that interviews will be Friday, April 24th and Monday April 27th for fill the vacancies for the DPW Department.
CSEA Negotiations May 5, 2015	It was noted that negotiations would begin on Tuesday, May 5, 2015 with Paul and David meeting with Unit II - Police at 9:00 am, David and Rick with Unit I - DPW/W/WW at 10:00 am and Paul and Tom with Unit III - Electric at 11:00 am.
Exit Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 8:04 pm. (Carried 4-0)
Adjournment	Motion by Trustee LeBlanc, seconded by Trustee Snyder to adjourn at 8:05 PM. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer