

TOWN OF TUPPER LAKE REGULAR TOWN BOARD MEETING

March 11, 2013

Roll Call: Supervisor Roger Amell
 Councilwoman Kathleen Lefebvre
 Councilman David Tomberlin
 Councilwoman Patricia Littlefield
 Councilman Gerald Fletcher

Recording Secretary: Laurie J. Fuller – Town Clerk

Press: Mary Peryea – Tupper Lake Free Press

Also: Paul O’Leary – Assessor/Code Officer
 Mike Fritts – Youth Activity Director

Absent: William Dechene – Highway Superintendent

Guest: Corey Huwitch – Adirondack Airport
 Michelle Clement – Chamber Events Coordinator
 Mark Arsenault – Tupper Lake Fire Department
 Royce Cole – Tupper Lake Fire Department
 James Frenette Sr.
 Ronald LaScala

Supervisor Amell called regular town board meeting to order at 4:02 p.m. opening with the Pledge of Allegiance.

Items added to agenda

1. Councilwoman Lefebvre information on a possible grant.
2. Executive Session for discuss Fire Department contract
3. Chamber Events Coordinator Michelle Clement

1. James Frenette, Sr.
 Photo Presentation:

Mr. James Frenette, Sr. presented to town board members a photo of W. C. Hull in memory of his wife Susie Hull Frenette. Mr. Hull was the Vice President & General Manager who moved the Oval Wood Dish Corp. from Michigan to Tupper Lake in 1915. It was he who had the building that currently houses the town offices built.

Town board members thanked Mr. Frenette.

Photo will be hung in lobby area of the town office.

2. Corey Huwitch
 Adirondack Airport:
 Corey Huwitch, manager of the Adirondack Airport attended town board meeting to thank board members for all their support over the years and give them an update on the status of the airport.
 In his presentation Mr. Huwitch highlighted several programs and projects that led to improvements at the airport.
 Cape Air, the airline providing passenger service between Lake Clear and Boston, has seen increases in the number of passengers every year since it started serving the local area in 2008.
3. Mark Arsenault
 New Fire Truck:

Mark Arsenault appeared before the town board to request assistance with the purchase of a 1998 pumper from the Albany area to replace the fire departments current 1983 model.

Mark also approached the village board last month. Supervisor Amell asked how much the village board was willing to put towards truck. The purchase of the truck would be \$139,000. Mark read some facts & figures to board members.

Tupper Lake Fire Department Response Study April 1, 2006 to January 31, 2013

The following information that you will read pertains to the number of incidents that the Tupper Lake Volunteer Fire Department, Inc. has responded to within the Village of Tupper Lake and the Town of Tupper Lake from April 1, 2006 through January 31, 2013. This study began April 1, 2006 due to this being commencement of the year for the Tupper Lake Volunteer Fire Department, Inc. The department year coincides with the fiscal year.

From April 1, 2006 through January 31, 2013 the Tupper Lake Volunteer Fire Department, Inc. has responded to a total of 1,193 incidents. Of these 1,193 incidents, 992 have occurred within the village and town.

Out of these 992 responses to incidents, the Tupper Lake Volunteer Fire Department, Inc. Has responded 50 519 incidents or 43% within the Village and 473 or 40% within the Town. Therefore, the remaining 201 incidents, or 16% have fallen under response to mutual aid or within the Santa Clara district.

Below is a chart of responses for years between April 1, 2006 and January 31, 2013

Year	Number of Calls
2006-2007	135
2007-2008	137
2008-2009	141
2009-2010	204
2010-2011	188
2011-2012	199
2012 – January 31, 2013	169

The Following numbers show a spike between the 2008-2009 department year, and the 2009-2010 department year. This spike was been the result of increases responses die to New York State requiring response to facilities such as Sunmount after the Wells Fire that claimed the lives of people with developmental disabilities.

The information compiled for this report came from the log book that is kept by the Tupper Lake Volunteer Fire Department, Inc. as well as the National incident Reporting System (NFIRS).

Nicholas Rolley, Lt. Company 3
Tupper Lake Volunteer Fire Department, Inc.

Mark thanked board members for their time.

4. New Events Coordinator Michelle Clement:

Michelle attended board meeting to introduce herself. Michelle Clement is the new Events Coordinator for the Chamber of Commerce, taking Faith Bedore's position. The Events Coordinator position is funded by the Town, Village and Chamber.

Michelle's goal is to create two major tourism events to attract folks to Tupper Lake. She is also consulting with the Town's Youth Activity Director Mike Fritts, working with him on some of the events the town provides.

5. Approve minutes;

Town Clerk provided each board member a drafted copy of minutes for meeting dated February 11, 2013 for approval.

Motion to approve minutes as written for meeting dated February 11, 2013 was made by Councilwoman Lefebvre.

Seconded by Councilwoman Littlefield
All Town Board members voted AYE 5/0

6. Approve Code Officer's

Monthly report:

Monthly Report
February 2013

4 Building Permits and 1 renewal issued in February

2 Complaint filed

Completed 2 field inspections

February 2013 miles logged 14

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Motion to approve Code Officer's report for the Month of February 2013 was made by Councilwoman Littlefield.

Seconded by Councilman Tomberlin
All Town Board Members voted AYE 5/0

7. Approve Youth Activity Director's
Monthly report:

Recreation Report for March 11, 2013

Cross Country –

We had our final day of skiing last week at the Bencze home. It was our most successful season to date. In total 42 children in first through sixth grade participated. A huge thanks is due to the parent volunteers that made this program possible. On days where it's just me at the school, their help was invaluable. Also thanks to Sarah Bencze and Margaret O'Leary for their help on Thursdays. And a big thanks to Kevin McClear and the folks at the bus garage plus Jackie Boushie and Jane Wilson for their incredible help in the Main Office of the LP Quinn.

2013 BEACH ACTIVITIES

1. Christmas in July – During the second week of July campers will be encouraged to decorate their campsites to celebrate the official halfway point to Christmas. On a designated day Santa will come by with gifts for small children. One evening will offer caroling and camaraderie. There would also be several contests throughout such as, "Nicest Decorated Campsite," cookie contest, as well as arts and crafts.
2. Paintball Triathlon – This was a great success last year so this year we'll do it a couple times. This could be coupled with a weekly fun run.
3. Movie Nights – This is also a return from last year. This year a movie will be offered every Sunday evening. **IN ADDITION – I'd like to ask the board's permission to purchase a stereo receiver and pair of speakers to enhance the movie going experience. Last year I was aided in use of a projector. I will use**

the same this year. Also use of audio equipment was provided by me through equipment I used from the bands in which I play. It would be a relatively small investment, \$400 at the most.

4. Halloween – Why not have the kids dress up for an evening of Trick or Treating. The evening can culminate with a Halloween Dance complete with music, games and costume contest. Perhaps a scary movie to end things off.
5. Sand Castle Contest – As simple and fun as it sounds
6. Luau - This could be a lot of fun complete with limbo contest and food, (pig on a spit would be awesome).
7. Sporadic Music – Every now and then it would be nice to have some bands play at the pavilion.
8. Storytelling Night with Smores and Hot Dogs – Just a fun thing to do on a summer evening.

These activities and events would be open to the general public as well.

In addition I plan to continue the weekly newsletter, Little Wolf Times.

SUMMER EMPLOYMENT

Applications have been flying out the door. I spoke with Nancy Merrihew late last week and in addition to guards that wish to come back she has five prospective candidates that will be taking the certification course in April. So, we're in good shape. We'll have plenty to choose from for day camp as is the case each year. Unfortunately we may be losing some employees that have been with us for a long time. It stinks but is understandable. The second round of ads will go in this week's paper and I've set a deadline for April 1. I will have my recommendations to the board by the April meeting.

NEW PROGRAM

I will meeting this week with a local woman that is interested in instructing pilates and yoga during mornings at the beach this summer. This is something I'd like to try. It would be an activity to cater to the older crowd. I might even utilize a day camp worker to do crafts while their parent/guardian is in class.

AND finally I'd like to welcome Michelle Clement as Event Coordinator for the town/village/chamber. I've worked in the past with Ms. Clement and look forward to doing so again. I'm pleased that she has already been in contact with me a couple times and has shown a willingness to work together and utilize resources available to the town and chamber to plan activities and events that will benefit residents and visitors.

PROPOSED RATES FOR 2013 CAMPING SEASON

Rates last increased for the 2011 season
15-percent discount for local residents

FULL HOOKUP, (water, sewer and electric)

DAY - \$30 (\$25.50 for residents)

WEEK - \$190 (\$162 for residents)

MONTH - \$550 (\$467.50 for residents)

ELECTRIC AND SEWER

DAY - \$25 (\$21.25 for residents)
 WEEK - \$160 (\$136 for residents)
 MONTH - \$500 (\$425 for residents)

TENT SITE

DAY - \$15 (\$12.75 for residents)
 WEEK \$90 (\$76.50 for residents)

SEASONAL

RESIDENT - \$1,200
 NON-RESIDENT - \$1,300

PLUS - \$50 for air conditioner; \$50 for fridge placed outside

LAST YEAR'S RATES**FULL HOOKUP**, (water, sewer and electric)

DAY - \$27
 WEEK - \$175
 MONTH - \$500

ELECTRIC AND WATER

DAY - \$20
 WEEK - \$130
 MONTH - \$450

TENT SITE

DAY - \$15
 WEEK - \$90

SEASONAL

RESIDENT - \$1,100
 NON-RESIDENT - \$1,200

Motion to approve Youth Activity Director's report for the Month of February 2013 was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin
 All Town Board Members voted AYE 5/0

8. Approve Standard Work Day
 Reporting resolution for NYS retirement:

Standard Work Day and Reporting Resolution form RS 2417-A for the New York State and Local Retirement system.

Resolution #6 – 2013

BE IT RESOLVED, that the Town of Tupper Lake / Location Code 30002 hereby establishes the following as standard work days for elected officials and will report the following days worked to the New York State and Local Employees' Retirement system based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Elected Official</u> Name	<u>SS#</u>	<u>Regist #</u>	<u>Hrs</u>	<u>Term</u>	<u>TKS</u>	<u>D/M</u>
Town Justice Leonard Young	3052	3537190-5	6	1/1/12 – 12/31/15	N	5.44

The posting of the Resolution began on 3-11-2013 and continues for at least 30 days in the main entrance to office of the clerk at 120 Demars Blvd.

Motion to pass Resolution #6 – 2013 New York State Retirement Standard Work Day report and post for 30 days was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 5/0

9. Approve purchasing
Stereo receiver & speakers:

Youth Activity Director, Mike Fritts is asking the board for permission to purchase a stereo receiver and speakers to enhance the movie going experience at the pavilion at Little Wolf Campground/Beach. Mike estimates around \$400.00.

Motion to authorize Youth Activity Director, Mike Fritts to purchase audio equipment for Little Wolf Campground/Beach movie night, not to exceed \$400.00 dollars was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre
All Town board Members voted AYE 5/0

10. Approve Agreement with AES Northeast:

RESOLUTION #7 – 2013

OF

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE, FRANKLIN COUNTY, NEW YORK

Authorization of signing agreement with AES Northeast to monitor wells at landfill.

WHEREAS; the AES Northeast Engineering Short Form Agreement to conduct the year 2013 monitoring program for the landfill and,

WHEREAS; the total compensation for services and reimbursable expenses shall not exceed \$7,500.00 without prior written authorization of the owner.

THEREFORE BE IT RESOLVED; at a regular Town Board meeting held March 11, 2013 board members agreed to sign Short Form Agreement with AES Northeast to monitor wells at the Tupper Lake Landfill.

Date: March 11, 2013

Motion: Councilman Tomberlin

Seconded: Councilwoman Lefebvre

Action: Carried 5/0 vote

Laurie J. Fuller – Town Clerk, RMC

11. Approve new rates
For Little Wolf campground:

RESOLUTION #8 2013

RESOLUTION TO INCREASE RATES FOR LITTLE WOLF CAMPGROUND SITES

Councilman Tomberlin offered the following resolution.

WHEREAS, a resolution of the Town board of the Town of Tupper Lake to increase the campsite rates at Little Wolf Campground, effective the 2013 season. The new rates are as follows:

FULL HOOKUP, (water, sewer & electric)
Day - \$30.00 (\$25.50 for residents)
Week - \$190.00 (\$162.00 for residents)

Month - \$550.00 (\$467.50 for residents)

ELECTRIC & SEWER

Day - \$25.00 (\$21.25 for residents)
 Week - \$160.00 (\$136.00 for residents)
 Month - \$500.00 (\$425.00 for residents)

TENT SITE

Day - \$15.00 (\$12.75 for residents)
 Week - \$90.00 (\$76.50 for residents)

SEASONAL

Resident - \$1,200.00
 Non-Resident - \$1,300.00

Plus - \$50.00 for air conditioner
 \$50.00 for fridge placed outside

Councilwoman Lefebvre duly seconded this resolution, and adopted as follows:

Supervisor Roger Amell
 Councilwoman Kathleen Lefebvre
 Councilman David Tomberlin
 Councilwoman Patricia Littlefield
 Councilman Gerald Fletcher

 Laurie J Fuller – Town Clerk, RMC

Date: March 11, 2013

12. Approve Budget Transfer:

Town of Tupper Lake
 3/11/2013

	Acct/Budget	Detail	Increase	Decrease	Revenue	Expenditure
General						
	14301	Bookkeeper PS		\$5,000.00		
	14304	Bookkeeper CE	\$5,000.00			
			\$5,000.00	\$5,000.00	\$0.00	\$0.00

Motion to approve budget transfers as listed approve was made by Councilwoman Littlefield.

Seconded by Councilman Tomberlin
 All Town Board Members voted AYE 5/0

13. Approve Abstract:

Motion to approve Abstract of Audited Vouchers for the period 2/8/2013 thru 3/8/2013 in the amount of \$123,655.34 was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin
 All Town Board Members voted AYE 5/0

14. Approve letter of support for ANCA rail-trail project:

Councilwoman Lefebvre & Councilman Tomberlin invited Al Dunham from the Adirondack Scenic Railroad to speak to board members about proposed project. Mr. Dunham explained this grant application would be used to rehab the train line from Big Moose to Saranac Lake, upgrading to a Class 2.

Supervisor Amell asked how much of funds would be used for trails. This STEP grant is a multi-use grant.

Councilman Tomberlin stated “the bigger plan encompasses trails along with rails, it is not one or the other it is envisioning both.”

This is a Federal grant.

Mr. Dunham stated they are currently working with the DEC to open trails around wetlands, similar to what was just done from Inlet to Raquette Lake

Councilwoman Lefebvre read support letter to be sent to Honorable Joan McDonald

March 11, 2013

Honorable Joan McDonald, Commissioner
New York Department of Transportation
50 Wolf Road
Albany, NY 12232

Dear Commissioner McDonald,

The Adirondack North Country Association (ANCA) is the sponsor, on behalf of the Adirondack Scenic Railroad, for a Strategic Transportation Enhancement Program (STEP) award. The application seeks \$15+million for a rail-trail project.

The Town of Tupper Lake would at this time like to offer its support of the ANCA sponsored STEP application and welcomes the potential of this project to positively impact the local and regional economies.

Sincerely,

Town of Tupper Lake Board
Supervisor Roger Amell
Councilwoman Kathleen Lefebvre
Councilman David Tomberlin
Councilwoman Patricia Littlefield
Councilman Gerald Fletcher

Motion to approve ANCA grant letter of support was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin
All Town Board Members voted AYE 5/0

15. Committee Reports:

Councilwoman Lefebvre stated she is looking at two different firms for proposals for the **Audit**. One firm did audit for Village and other did audit for County, they both specialize in government audits. Supervisor Amell suggest maybe send one to person who did sewer districts for us.

Supervisor Amell stated a **movie scene** (Ninja Turtle) is being made up at the **Ski Slope** and will be using the Country Club parking lot. Company made a \$1,000.00 dollar donation to the towns x –cross country ski trails.

16. Lionel Turcotte:

Lionel Turcotte resident on Old Wawbeek road complained to board members about trailer next door to his property. He is complaining the trailer is not in compliance with town land use code. Code Officer, Paul O’Leary stated he is aware of the problem, has sent the property owner a notice of violation, she has contact Paul and they are working on getting problem resolved.

17. Executive Session:

Motion to enter into executive session at 5:55 p.m. to discuss fire contract and appointing new planning board member was made Councilwoman Lefebvre.

Seconded by Councilman Tomberlin
All Town Board Members voted AYE 5/0

Motion to enter out of executive session at 6:45 p.m. was made by Councilman Tomberlin.

Seconded by Councilwoman Littlefield
All Town Board Members voted AYE 5/0

18. Appoint new Planning Board Member:

RESOLUTION #9 / 2013

OF

**THE TOWN BOARD OF THE TOWN OF TUPPER LAKE,
FRANKLIN COUNTY, NEW YORK**

WHEREAS; Town Board members received a letter from, James Larkin Planning Board Chairman notifying them they have one town-appointed member vacancy on the Joint Town-Village Planning Board and;

WHEREAS; the one vacancy was created by the resignation of Don Dew Jr.

NOW THEREFORE BE IT RESOLVED; at a regular town board meeting held March 11, 2013, Councilwoman Lefebvre made a motion to appoint James Merrihew to fill the town vacancy on the Joint Planning Board, Seconded by Councilman Fletcher.

Supervisor Roger Amell	AYE
Councilwoman Kathleen Lefebvre	AYE
Councilman David Tomberlin	AYE
Councilwoman Patricia Littlefield	AYE
Councilman Gerald Fletcher	AYE

Date: March 11, 2013

Laurie J Fuller – Town Clerk RMC

19. Adjourn:

Motion to adjourn at 6:47 p.m. was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin
All Town Board Members voted AYE 5/0

Laurie J. Fuller – Town

