

**Village of Tupper Lake**  
**Board of Trustees**  
**Minutes**

Date: Tuesday, February 21, 2012  
Location: Board Room  
Meeting: Regular Monthly 5:30-9:05 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul Maroun, Trustees Thomas Snyder, Leon LeBlanc, Charles Perham, Richard Donah and Village Clerk/Treasurer Mary A. Casagrain.

Call Regular Meeting

To Order Mayor Maroun called the Regular Meeting to order and established the agenda at 5:30 pm.

Enter Executive

Session at 5:34 PM Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 5:34 PM to discuss a few personnel matters, notice of claim, DANC Negotiations and Unit I Negotiations. (Carried 5-0)

Reviewed CSEA

Unit I's January 24,  
2012 2nd Counter  
Offer

The board briefly reviewed CSEA Unit I's January 24, 2012 2<sup>nd</sup> Counter Offer and agreed to make another counter offer for their consideration.

Review Retainer

Agreement – Hughes  
Stewart & Race, PC

The board briefly reviewed the retainer agreement presented to us by Nathan Race with Hughes Stewart & Race, PC, agreeing that a retainer was favored vs. a per hour agreement for legal services.

DANC Negotiations

The board briefly discussed our drafted retainer agreement for DANC and suggested we consider a reduced pole attachment fee for starters and bumping up once installation is complete and services are provided to our community centers etc.

Out of Executive

Session at 6:00 PM Motion by Trustee LeBlanc, seconded by Trustee Snyder to exit Executive Session at 6:00 pm. (Carried 5-0)

Also present were Electric Superintendent John Bouck, Chief of Police Thomas Fee, Code Enforcement Officer Peter Edwards, Chamber of Commerce President and President Elect Douglas Wright and David Tomberlin respectively and News Reporters Daniel McClelland, Patrick Bedore, Jessica Collier and Tim Follos.

Pledge

Pledge of allegiance to the flag.

Call Regular Meeting

To Order Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Public Comment:

Dan McClelland

Local New Reporter Dan McClelland asked the Village Board to consider installing some type of parking barriers along his building on Park Street due to the lack of snow and users of the municipal parking lot have hit the side of his building due to the icy surface. Trustee Perham stated he would look at the situation further with the Department of Public Works Superintendent Michael Sparks,

Mayor's Announcements  
& Misc.:

Events Coordinator  
Position

Chamber of Commerce President Elect Mr. David Tomberlin asked to formalize an agreement with the Village of Tupper Lake for a 3-year commitment to help fund the newly formed events coordinator position in the amount of \$15,000 per year.

Trustee Donah stated he supports the position since it drives tourism but was unsure how the board felt with a 2 or 3-year agreement at this point.

Motion by Trustee Donah, seconded by Trustee Snyder to commit the fund for the Village in the amount of \$15,000 for the first year and would revisit the issue once a formalize agreement is presented to the Village Board. (Carried 5-0)

MOU Wild Center  
LWRP Strategy

Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute a Memorandum of Understanding with The Wild Center for the development and implementation of the Tupper Lake Revitalization Strategy and Action Plan including the interpretive elements in the Municipal Waterfront Park. (Carried 5-0)

2<sup>nd</sup> Annual Tupper  
Lake Marathon

May 20, 2012 Motion by Trustee LeBlanc, seconded by Trustee Perham approving the 2<sup>nd</sup> Annual Tupper Lake Marathon course as presented for May 20, 2012 event and follow-up with a letter to the NYS DOT accordingly. (Carried 5-0)

Town of TL Youth  
Baseball Park Use

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize the Town of Tupper Lake's Youth Baseball Program to utilize the Municipal Ball Field and the Washington Street Park for their annual youth baseball program from May 28 to June 27, 2012 on Monday and Wednesdays. (Carried 5-0)

TL Chamber of Commerce  
Tinman Triathlon

Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Tupper Lake Chamber of Commerce to host their 30<sup>th</sup> Annual Tupper lake Tinman Triathlon and the 16<sup>th</sup> Annual Sprint Triathlon Saturday, June 30, 2012 in the Municipal Park and formally approve their running course as presented. (Carried 5-0)

TL Woodsmen's  
Association Event

Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Tupper Lake Woodsmen's Association to host their Annual Woodsmen's Days in the Municipal Park from July 9 to July 17, 2012 allowing them enough time for setup and take down. (Carried 5-00)

Electric & Water  
Needs for Park

Electric Superintendent John Bouck and Water/Wastewater Superintendent Mark Robillard were asked to put together quotes for the needed infrastructure to bury the electric and water behind the new fencing area before we establish a meeting with the Woodsmen's Association and the Clarence Bell Softball League.

TL Lions Club  
Amusements of  
America Carnival

Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Tupper Lake Lions Club to host their Annual Amusements of America Carnival July 25 to July 29, 2012 in the Municipal Park. (Carried 5-0)

Mt. Arab Lodge  
Annual Flea Market Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize the Mt. Arab Lodge #847 to utilize the Municipal Park for their Annual Flea Market August 17-19, 2012. (Carried 5-0)

TL Chamber of Commerce  
Tupperpalooza &  
Fire Work Display  
Moved Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Tupper Lake Chamber of Commerce to move their Tupperpalooza event from July 7<sup>th</sup>, 2012 to August 4<sup>th</sup>, 2012 due to other conflicts and to formally request that we move our Annual 4<sup>th</sup> of July Fire Work Display back to the evening of July 3, 2012. (Carried 5-0)

AATV Resolution  
Tabled The Village Board briefly reviewed the five resolutions presented by the Adirondack Association of Towns and Villages and it was so moved by Trustee Donah, seconded by Trustee Snyder to table them until a future date. (Carried 5-0)

AmeriCorps Week  
March 10-18, 2012 Motion by Trustee Snyder, seconded by Trustee to proclaim the week of March 10<sup>th</sup> to March 18<sup>th</sup>, 2012 as AmeriCorps Week with this year's theme being "AmeriCorps Works." (Carried 5-0)

Adirondack Park  
Local Gov't Day As a reminder March 20<sup>th</sup> & 21<sup>st</sup>, 2012 in Lake Placid the Adirondack Park Local Government Day Conferences will be held and anyone interested in attending is asked to please let the Village Clerk know so she can register you.

Revitalization Projects  
Status Update  
January 13, 2012 Trustee Donah presented the board with the Tupper Lake Revitalization Project Status Update for January 13, 2012 showing small movements.  
  
Mayor Maroun stated he will be talking with representatives from NYS DOT in the coming weeks about the 3 & 30 Reconstruction Project and will update accordingly.

2011 Micro-enterprise  
& LWRP Grants It was noted that we will have an outline in the coming month for our 2011 Micro-enterprise and LWRP Grants to share with the community.

Community Meeting  
Fire Station Feasibility  
Study 2/22/2012 The community was reminded that this Wednesday evening, February 22, 2012 they were welcomed to participate in our first of many Community Forums to further our discussions concerning our Fire Station Repair/Replacement Study to be held in the Goff Nelson Memorial Library basement beginning at 7:00 pm.

Karen Pioli Proclamation  
"Hometown Hero" Motion by Trustee Donah, seconded by Trustee Snyder to commend Karen Pioli for being recognized and to proclaim her a "Hometown Hero" for her assistance to the community. (Carried 5-0)

Approve Minutes Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the Board Minutes for January 17, 2012 and January 24, 2012. (Carried 5-0)

Small Cities:  
CDBG & HOME  
Public Hearing Set Motion by Trustee LeBlanc, seconded by Trustee Snyder to set the next round of public hearings for CDBG & HOME grant funding opportunities for March 19<sup>th</sup> and April 16<sup>th</sup>, 2012 respectively. (Carried 5-0)

Code Enforcement: Accept January Report	Motion by Trustee Snyder, seconded by Trustee Donah to approve the January 2012 Monthly and Year End 2011 Code and Building Permit Reports. (Carried 5-0)
Burned Structures Update	Code Enforcement Officer Peter Edwards advised the board that the 16 Lake Street demolition project is underway and within a month the 51 Main Street project should commence.
Fire: Overview Trustee Donah	Trustee Donah took a moment to outline the goals and initiatives for the Fire Department for 2012.
Accept January's Report	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the January 2012 Monthly Report. (Carried 5-0)
Sayla Harris Appointed Volunteer Fireperson	Motion by Trustee LeBlanc, seconded by Trustee Perham to appoint Ms. Sayla Harris as a volunteer fire department member. (Carried 5-0)
Dry Hydrant Cliff Avenue	It was reported that the dry hydrant at the bottom of Cliff Avenue has been tested and no problems were detected.
Police: Accept January's Report	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the January 2012 monthly report. (Carried 5-0)
Speed Alert Units	Chief of Police Thomas Fee revisited last month's discussion concerning the speed alert units and he presented the board with several options and awaits their guidance on which units to purchase.
Conflict Resolution Training	Motion by Trustee Donah, seconded by Trustee Perham to authorize Sgt. Sean Stradley to attend conflict resolution training three weekends in March free of charge with the exception of his wages and transportation to and from Massena. (Carried 5-0)
PT Dispatcher Michael Rule	Motion by Trustee LeBlanc, seconded by Trustee Snyder to appoint Mr. Michael Rule to the position of part-time dispatcher at a rate of pay of \$10.00 per hour. (Carried 5-0)
E-911 Grants For Dispatching Services	Chief of Police Thomas Fee advised the board that he has sent a letter to Franklin County Emergency Services and Rick Provost for two grants they are applying for to help subsidize 24-hour dispatching for our community, the grant totals are for \$200,000 and \$225,000 respectively.
Water/Wastewater: Verizon Wireless Lease Options Exercised	It was noted that we received confirmation from Verizon Wireless that they are going to exercise their lease options for the two water tank locations on Park Street and Fuller Avenue respectively.
Electric: Electric Curtailment	There will be no reduction in firm hydro energy sales for the period March 1-30, 2012.
Write-Offs Deceased Customer	Motion by Trustee Snyder, seconded by Trustee Perham to authorize the discharge of an account balance in the amount of \$45.86 for a deceased customer. (Carried 5-0)

Banner Replacement Program Electric Superintendent John Bouck advised the board that his light pole banners are in need of replacement and he looked to the board for suggestions.

It was recommended Superintendent Bouck talk with the Chamber of Commerce for suggestions.

Treasurer:  
Approve Warrant Motion by Trustee Snyder, seconded by Trustee Perham to approve the warrant in the amount of \$202,519.78 for payment of the bills for February 21, 2012 and approve the abstract of audited vouchers for the month of January 2012. (Carried 5-0)

Review Cash Position Review the monthly cash position for January 31, 2012.

Authorize Non-Interest Checking Account 2011 Micro-Enterprise Grant Motion by Trustee Snyder, seconded by Trustee Donah to open a non-interest bearing checking account with Community Bank, NA for our 2011 Micro-enterprise Grant per NYS's request. (Carried 5-0)

NYMIR Rates 2012 It was noted that NYMIR's proposed rate adjustment for 2012 for the Village will be a 5% decrease in our General Liability and a 10% decrease in our Automobile Physical Damages rates thus resulting in a net 3.1% overall decrease in our insurance costs.

Verizon Reimbursement & DANC Discussion Trustee Donah asked Electric Superintendent John Bouck where we were on collecting the outstanding Verizon Joint Pole Agreement funds and finalizing an agreement with DANC?

Mayor Maroun advised Trustee Donah we would follow-up in executive session on those two issues.

Tree Trimming Thank-You Mayor Maroun thanked the Electric Department crews for the tree trimming efforts along Racquette River Drive and for completing many home energy audits.

Commercial Lighting Program Dan McClelland stated that the Village's Commercial Lighting Program was a great thing for the community. Electric Superintendent John Bouck stated we had to suspend the program temporarily until funds could be replenished to the IEEP Fund.

Web Site Follow-up Trustee Donah stated he reviewed two proposals for the web site development for the Village and in recent days the Town of Tupper Lake Attorney Kirk Gagnier also suggested the Town establish a website to comply with recent legislation on the Open Meeting Law. Trustee Donah stated he would further reviewing a course of action for the board and implement accordingly.

Enter Executive Session at 7:21 PM Motion by Trustee Snyder, seconded by Trustee Perham to enter Executive Session at 7:21 PM to discuss several personnel issues. (Carried 5-0)

Background Completed Police Candidate It was noted that the background check has been completed for a police officer vacancy and Police Chief Thomas Fee is to schedule an interview before the board in the coming weeks.

Worker's Compensation

Follow-up & Past  
Practice

It was noted that if an employee is off on worker's compensation it has been the past practice of the board to not allow that individual to be on the village premises without a general release from their doctor with the exception to turn in continued doctor's slip etc.

Out of Executive  
Session at 9:00 PM

Motion by Trustee LeBlanc, seconded by Trustee Snyder to exit Executive Session at 9:00 pm. (Carried 5-0)

Retainer Agreement  
Hughes Stewart &  
Race, P.C.

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize Mayor Maroun to execute a retainer agreement with Hughes Stewart & Race, P.C. for a monthly retainer amount of \$1,100.00. (Carried 5-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Perham to adjourn at 9:05 PM. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer