Village of Tupper Lake
Board of Trustees
Minutes

Date:	Tuesday, February 18, 2014	
Location:	Board Room	
Meeting:	Regular	5:00-7:46 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Richard Donah, Thomas Snyder, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Also present was the Chief of Police Eric Proulx.

Enter Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 5:00 pm to discuss personnel issues for the Police and Electric Departments. (Carried 5-0)

Exit Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to Exit Executive Session at 5:55 pm. (Carried 5-0)

Also present were Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, Town of Tupper Lake Supervisor Patricia Littlefield, Superintendent of Schools Seth McGowan, Chamber of Commerce Events Coordinator Michelle Clement, Chamber Board Member Clarence Bell, and News Reporters Dan McClelland and Shaun Kittle.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis and recovery for Peter Edwards who was seriously hurt over the weekend.

Open Public Comment Period:

No comments made.

Superintendent of Schools Seth McGowan

Superintendent of the Tupper Lake Central School District Mr. Seth McGowan was present to ask for the Village Board of Trustees support in sending a letter of support to eliminate the Gap Elimination Assessment which directly impacts our receipt of state aid. It was so moved by Trustee Donah, seconded by Trustee Snyder to send the necessary letters of support to our political representatives as requested. (Carried 5-0)

Shared Services Savings

In addition to the Gap Elimination Assessment discussions Superintendent of Schools McGowan also stated he was on a listening tour to help clarify for the community. He advised that the school is interested in forming a coalition to cut costs of operations by sharing services where ever possible.

Clarence Bell-Chamber of Commerce

Chamber of Commerce Board of Director Mr. Clarence Bell was present to advise that the Town of Tupper Lake has voted to support sending our a joint Request for Proposals for a Destination Marketing Plan for Tupper Lake. In addition he advised the Town of Piercefield also committed $5,000 toward the plan.

Mayor Maroun advised that the Franklin County T.A.C. Committee is also putting our a Destination Marketing Master Plan Request for Proposals and that he is interested to see how it will mesh together for Tupper Lake.

Support RFP Destination Marketing Plan

Motion by Trustee Snyder, seconded by Trustee Maroun to support sending a joint Destination Marketing Plan Request for Proposals with the Town of Tupper Lake. (Carried 5-0)

Tinman Triathlon

Motion by Trustee Donah, seconded by Trustee Snyder to authorize the Tupper Lake Tinman to utilize the Municipal Park to host their 32nd Annual Tinman Triathlon June 23 to June 30, 2014. (Carried 5-0)

Chamber of Commerce Winter Social

As a reminder the Chamber of Commerce has invited the Village Board and the community to a "Winter Social" at the Wild Center to introduce to the public their renewed focus for the Chamber and how they intend to revamp some of Tupper Lakes annual events, it is scheduled for February 28, 2014 at 6:30 pm.

Tupper Lake Multi-use Trail Connector

Mayor Maroun announced that the Village of Tupper Lake received formal notice that the Tupper Lake Multi-Use Trail Connector Project has received design approval for the project as of February 12, 2014 and the next steps will be to develop advanced detailed plans, right of way and the project schedule. NYS DOT will be visiting in the coming week to walk the 1500' of rail right of way.

Stoll Mechanical LLC Proposal

Mayor Maroun announced that the Village has received a purchase offer from Stoll Mechanical, LLC for the Woulf Avenue East vacant lot. Trustee Snyder stated he wasn't in favor of selling the property for commercial uses and felt the property was primarily residential. After a brief discussion action was table.

Mt. Arab 847 TL Flea Market

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize the Mt. Arab 847 Masonic Lodge to reserve the Municipal Park to host their 41st Annual Tupper lake Flea Market and Craft Fair from August 11th to August 17th, 2014. (Carried 5-0)

Clarence Bell Softball League 2014

Motion by Trustee Maroun, seconded by Trustee Donah to authorize the Clarence Bell Softball League to utilize the Municipal Ball Field for the men's league Monday thru Friday from May1st, 2014 to September 30, 2014. In addition they will host a July 4th-6th "Fourth of July Softball Tournament."

APA Local Government Day April 9th & 10th

Reminder that the Adirondack Park Local Government Day Conference will be held at the Crowne Plaza Resort in Lake Placid April 9th and 10th, 2014. If any board member is interested in attending to please let the Village Clerk/Treasurer know.

Franklin County Soil & Water Conservation

The Franklin County Soil & Water Conservation District has announced that they will be sponsoring another tree program; order forms will be available on the front counter for anyone interested.

Approve Minutes

Motion by Trustee Maroun, seconded by Trustee Maroun to approve the Board Minutes from January 21, 2014. (Carried 5-0)

Code Enforcement:	
Joint Planning Board	Reminder that the next Joint Planning Board Meeting is scheduled for February 26, 2014 at 7:00 pm along with a public hearing to consider a special-review use permit for a new dental office to be located at 148 Park Street next to Little Italy.
DPW:	
NYS DOT Perm 1	Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute a Perm 1 Undertaking for the benefit of the NYS DOT for our Annual Highway Use Permit. (Carried 5-0)
Annual Franklin County Highway Department	Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute the Annual Franklin County Highway Department Assistance form for blacktopping, trucking etc. from the Franklin County Highway Department. (Carried 5-0)
Franklin County Auction	We received notice from the Franklin County manager Thomas Leitz advising us that Franklin County will be having a public auction of its surplus equipment etc. If we are interested in selling any used equipment we may participate in their auction.
NYS DEC Mining Inspection	Acknowledge receipt of a Mined Land Inspection Report from the NYS DEC that our sand pit is in compliance with all permit requirements etc.
Police:	
Accept January Report	Motion by Trustee LeBlanc, seconded by Trustee Snyder to approve the January 2014 Monthly Police Report. (Carried 5-0)
TRACS Conference	Motion by Trustee Snyder, seconded LeBlanc to authorize Chief Eric Proulx and a Sergeant to attend the Annual TRACS Conference May 19th and 20th, 2014 in Syracuse, NY. All expenses are paid in full. (Carried 5-0)
Supervisor School SUNY Canton	Motion by Trustee Maroun, seconded by Trustee Snyder to authorize attendance for Chief of Police and two (2) Sergeants at the SUNY Canton Supervisor School March 17th thru April 11th, 2014. (Carried 5-0)
Fire:	
Accept January Report	Motion by Trustee Donah, seconded by Trustee Snyder to approve the January 2014 Monthly Report. (Carried 5-0)
SCBA Air Pack Training Feb. 20th	On February 20, 2014 there will be SCBA Air Pack Training at the Holy Name Church basement from 6:00 pm to 10:00 pm. (Carried 5-0)
Annual Physicals	The Volunteer Fire Department Members will be having their Annual Physicals here at the Village Offices March 1, 2014.
Broom Ball Tournament	Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Volunteer Fire Department to host a Broom Ball Tournament at the Municipal Skating Rink Saturday, March 1, 2014 beginning at 12:00 noon. (Carried 5-0)
Fire Truck Donation General Electric	It was noted that the Volunteer Fire Department has been notified that they will be receiving a donation of a 1985 E-One Fire Truck from General Electric Company from Troy in the coming weeks.

Recent Structural Fires	Mayor Maroun and Trustees thanked the Volunteer Firemen for their strong efforts in recent weeks battling the many structural fires in the community and surrounding areas, as well as the generosity of surrounding fire departments through mutual aid. Also noted were the thanks to the help of other village work forces, Electric, Water/Wastewater, Police and DPW.
Reminders	It was noted that residents should make sure they have properly operating smoke detectors and that chimney flutes clean and operational.
Water/Wastewater: Budget Transfer for WW Budget	Motion by Trustee Snyder, seconded by Trustee Maroun to make the following budget transfer: Transfer $2,000 from G8130.400 to G8130.460. (Carried 5-0)
Ongoing Projects	Water/Wastewater Superintendent Mark Robillard advised that he and our Engineers with C2AE are still moving forward with our Ground Water Supply Project and expect to follow-up with property owners in the coming week. In addition, first thing this spring we expect the Pine Street Manhole Replacement Project to advance. This month so far there have been 15 thaw work orders and in down time his crews are completing repairs to equipment.
Lake Street/Wawbeek Avenue Utility Improvements	Motion by Trustee Maroun, seconded by Trustee Snyder it was so moved after a review of the project that the utility improvements for water and sewer for the Lake Street and Wawbeek Avenue areas were a Type II Action per 617.5(c)(2), 617.5(c)(5), and 617.5(c)(11) of SEQR and required no further action on behalf of the Village Board. (Carried 5-0)
Electric: Electric Curtailment	There will be no reduction in firm hydro energy sales for the month of March 1-31, 2014.
Quotes for Fire & Heat System by NCC Systems, Inc.	Electric Superintendent John Bouck advised the Village Board that the proposal received from NCC Systems, Inc. for the installation of a fire and heat alarm system for the Municipal Garage on McLaughlin Avenue quote will be honored until May 1, 2014. The cost could be reduced if the Electric Department personnel assisted in someway.
MEUA Engineering Workshop	Motion by Trustee Snyder, seconded by Trustee Maroun to authorize two (2) employees to attend the Winter Engineering Workshop in Syracuse March 19th and 20th, 2014. (Carried 5-0)
Increases Expected In Electric Bills	Electric Superintendent John Bouck advised that he and Mayor Maroun have met with Dan McClelland with the Tupper Lake Free Press to inform the public of the next few months' electric utility bills that are expected to be 30-40% higher due to the cold weather experienced down south and below zero temperatures experienced here. He encourage residents to try and conserve and if they are having problems paying their bills to stop in and make a promise to pay arrangement or apply for heating assistance with Franklin County Social Services.

Treasurer:	
Approve Warrant	Motion by Trustee Snyder, seconded by Trustee Donah to approve the February 18, 2014 warrant in the amount of $196,053.22 for payment of the bills and abstracts for the month January 2014. (Carried 5-0)
Review Cash Position	Review the monthly cash position for January 31, 2014.
NYS Comptroller Fiscal Monitoring	Acknowledge receipt of a letter from the NYS Comptroller DiNapoli that the Village's financial records were reviewed as pat of the statewide fiscal monitoring system and that their review indicates that the Village is currently classified as No Designation with a score of 40.8%, in other words we are below the percentage of being susceptible to Fiscal Stress.
NYMIR Proposed Rate	Acknowledge receipt of NYMIR's Proposed Rate Adjustment for 2014 and there is very little increase expected for our June 2014 renewal.
2013 Franklin County Self-Insurance Report	Acknowledge receipt of the 2013 Franklin County Self-Insurance Report along with what our costs will be for July 1, 2014.
Fiscal Advisors Agreement	Motion by Trustee Donah, seconded by Trustee Maroun to authorize Mayor Maroun to execute a Financial Advisory Services Agreement with Fiscal Advisors & Marketing, Inc. for the bonding needs for the Emergency Services Building and initial BAN borrowings. (Carried 5-0)
Enter Executive Session	Motion by Trustee Snyder, seconded by Trustee Donah to enter Executive Session at 7:30 pm to discuss personnel issues for the Police and Electric Departments. (Carried 5-0)
Exit Executive Session	Motion by Trustee Snyder, seconded by Trustee LeBlanc to Exit Executive Session at 7:45 pm. (Carried 5-0)
Adjournment	Motion by Trustee Snyder, seconded by Trustee LeBlanc to adjourn at 7:46 PM. (Carried 5-0)

_____

Mary A. Casagrain, Village Clerk/Treasurer