Village of Tupper Lake
Board of Trustees
Minutes

Date:	Tuesday, February 17, 2015
Location:	Board Room
Meeting:	Regular 5:00-6:51 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Richard Donah, Thomas Snyder, Leon LeBlanc, David Maroun, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Enter Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 5:00 pm to discuss information relating to the employment history of particular persons in our employment as well as proposed, pending or current litigation and the proposed acquisition, sale or lease of real property. (Carried 5-0)

Sewer Easement Wawbeek Avenue

After a lengthy discussion it was so moved by Trustee LeBlanc, seconded by Trustee Maroun to authorize Mayor Maroun to negotiate on behalf of the Village of Tupper Lake an easement with the property owner for a sewer easement. (Carried 4-1, Trustee Snyder "Nay")

Electric Lineman Helper Vacancy

After a lengthy discussion concerning the recent illness of an electric department employees it was motion by Trustee Snyder, seconded by Trustee Donah to advertise in-side and out-side for a full-time Electric Lineman Helper accepting applications until March 13, 2015. (Carried 5-0)

Part-time Cleaner & Part-time Relief Fire Driver

After a lengthy discussion it was so moved by Trustee LeBlanc, seconded by Trustee Snyder to remove full-time status for Mr. Joseph Cormier who held the position of part-time cleaner & part-time relief fire driver effective March 1, 2015. Mr. Cormier will continue in his part-time relief fire driver title at the fire station Monday thru Friday from 4:00 pm to 10:00 pm. (Carried 4-1, Trustee Maroun "Nay")

Part-time Cleaner Mr. Mark Picerno

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize Mr. Mark Picerno to fulfill the part-time cleaning duties at the same time as his police dispatcher duties for the Police Department. (Carried 5-0)

Exit Executive Session

Motion by Trustee Snyder, seconded by Trustee LeBlanc to exit Executive Session at 6:06 pm. (Carried 5-0)

Also present were Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, DPW Foreman Robert Degrace, Code Enforcement Officer Peter Edwards, Resident Ronald LaScalla and News Reporters Dan McClelland and Thomas Salitsky.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:06 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment Period: No Comments	No comments from the public.
ROOST Open House Cancelled	Mayor Maroun announced that this Thursday's ROOST Open House has been postponed due to unforeseen water damages to an apartment above the Tupper Lake office. No reschedule date has been set yet.
TL Housing Authority HUD 2015 Capital Fund Grant Approval	Motion by Trustee Donah, seconded by Trustee LeBlanc to review HUD 2015 Capital Fund Grant for the Tupper Lake Housing Authority for this year's capital spending of performing ongoing maintenance and improvements to the facilities and deem the activities as Exempt activities. (Carried 5-0)
Phyllis Crate Appointment Tabled	Mayor Maroun stated he wanted to table the appointment for Ms. Phyllis Crate to the Village of Tupper Lake Housing Authority Board of Directors at this time.
Approve Minutes	Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Board Minutes from January 20th, 26th and February 5th, 2015 respectively. (Carried 5-0)
Court: $30,000 JCAP Grant	Motion by Trustee Donah, seconded by Trustee Maroun to formally accept a grant from the NYS Justice Court Assistance Program (JCAP) in the amount of $30,000 for the Village & Town of Tupper Lake for the construction of a justice arraignment room in the new Emergency Service Building in the amount of $30,000. (Carried 5-0)
Code: Accept January Report	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the January 2015 Monthly Code Report. (Carried 5-0)
187 Park Street Set Public Hearing	Motion by Trustee Snyder, seconded by Trustee LeBlanc to set a Public Hearing for Monday, March 23, 2015 at 6:00 pm for the purpose of hearing comments on Notice of Violation for an Unsafe and Dangerous Building located at 187 Park Street due to a structural fire. The property owner was served a notice to comply by December 23, 2014. The property owner failed to comply by the required date and this hearing will give the property owner the opportunity to be heard. (Carried 5-0)
Snowmobile Grooming Inside Village	Code Enforcement Officer reported that the snowmobile grooming inside the Village has been good and will continue to be maintained as long as we have snow.
Police: Accept January Report	Motion by Trustee Snyder, seconded by Trustee Maroun to approve the January 2015 Monthly Police Report. (Carried 5-0)
Franklin County Emergency Services E911 24-hour Dispatching	Police Chief Eric Proulx announced that effective February 23, 2015 at 5:00 am Franklin County Emergency Services E911 will be dispatching our Police Department 24-hours a day for a 60-day trial period.

Fire:

Accept January Report

Motion by Trustee Donah, seconded by Trustee Maroun to approve the January 2015 Monthly Fire Report. (Carried 5-0)

Misc. Vehicle Update

Fire Chief Carl Steffen gave a brief update on necessary repairs to #166 & 167 that will be scheduled in the coming weeks.

Approve Change Orders

Bette & Cring Construction Group

Motion by Trustee Donah, seconded by Trustee Maroun to formally approve a change order in the amount of $2,254.00 to Bette & Cring Construction Group for the Emergency Services Building Project. (Carried 5-0)

Water/Wastewater:

Annual Drinking Water Notice To Be Published 02/28/15

Water/Wastewater Superintendent Mark Robillard announced that his Annual Drinking Water Notice will be published on February 28, 2015 in the Denton Publications.

Emma Street & McLaughlin Ave. Water Break

Water/Wastewater Superintendent Mark Robillard announced that the recent water line break on the top of Emma Street & McLaughlin was installed live by Vellano Brothers.

DPW:

Multi-Use Recreational Trail Bids

It was noted that the bids for the Multi-Use Connector Trail Project were opened on Friday, February 13, 2015 and are being reviewed by our consultants, Barton & Loguidice, PC.

Misc. Park Improvements

DPW Foreman Robert Degrace reported that the Little Logger's Bathroom project is coming along, windows and doors to be installed shortly and then the finishing work.

He also reported that the snow/slide hill has been groomed and was completed to today and will be open during skating rink hours of operation.

Snow Removal Efforts

DPW Foreman Robert Degrace reported that snow removal efforts have been happening along with the help of the Town of Tupper Lake, Water/Wastewater and Electric Departments working together nicely.

Auctions International, Inc. Bids

Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally accept the bids of $910 for the F-350 Dual Wheel 8 ft pick-up bed and $2,950 for the 2002 Toyota Tundra SR5 pickup w/cap that were auctioned on Auctions International, Inc. this past week. (Carried 5-0)

Bobcat Repairs

DPW Foreman Robert Degrace reported that the Bobcat is out of service this week for electrical repairs to the joy stick at LeBerge & Curtis. It is our hope not to rent a replacement while it is out of service for repairs depending on the weather.

Fire & Ice Competition

DPW Foreman Robert Degrace reported that they are finishing the final touches for the Fire & Ice Competition this weekend.

Fire Chief Eric Proulx added that there is a meeting scheduled this Thursday at 10:00 am with organizers and other law enforcement agencies to coordinate efforts for a safe event.

Electric:	
MEUA Engineering Workshop	Motion by Trustee Snyder, seconded by Trustee Maroun to authorize two members to attend the Winter Engineering Workshop in Syracuse March 19 & 20, 2015. (Carried 5-0)
Electric Utility Pre-Bid Meeting 2/24/15	Electric Superintendent John Bouck announced that there will be a pre-bid meeting on February 24, 2015 at 10:00 am for the NYS DOT Reconstruction Project with bids expected March 5, 2015 at 3:00 pm.
Michael Dominie Permanently Appointed Lineman Worker	Motion by Trustee Snyder, seconded by Trustee LeBlanc to permanently appoint Mr. Michael Dominie as an Electric Lineman Worker effective today, February 17, 2015. (Carried 5-0)
Electric Curtailment	There will be no reduction in firm hydro energy sales for the month of March 1-30, 2015.
Treasurer:	
Approve Warrants	Motion by Trustee Snyder, seconded by Trustee Maroun to approve the February 17, 2015 warrant in the amount of $240,602.43 for payment of the bills and abstracts for the month of January, 2015. (Carried 5-0)
Review Cash Position	Review the monthly cash position for January 31, 2015.
Close JP Morgan Chase Accounts	Motion by Trustee Donah, seconded by Trustee Snyder to close our accounts with J.P. Morgan Chase due to recent notice that effective April 1, 2015 they will be service charging our accounts monthly. (Carried 5-0)
NYMIR Notice Rates	We received notice from NYMIR that our proposed rates for 2015 are expected to remain the same for another year.
2015 North Country Commerce Cards	It was noted that all of our employees received their 2015 North Country Commerce Cards for discounts throughout the North Country as a benefit of our association with the North Country Chamber of Commerce.
Fiscal Stress Summary NYS Comptroller	A copy of our recent Fiscal Stress Summary from the NYS Comptroller's Office was presented to each of the Board Members for their review. The Village of Tupper Lake at this time has no designation.
Adjournment	Motion by Trustee LeBlanc, seconded by Trustee Snyder to adjourn at 6:51 PM. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer