



## TOWN BOARD MEETING AGENDA

**Date:** May 14, 2014

**Time:** 7:00 P.M.

**Location:** Town Hall – Lower Level

**Meeting:** Regular

1. Call Meeting to Order
2. Pledge of Allegiance
3. Establish the Agenda
4. Personal Appearance
  - 4.1) Tom Lawson – Update the Board on ACR
  - 4.2) Melissa McManus – Discuss Beach Master Issue
  - 4.3) Dennis Ryan - ECO-sponsilbe
5. Approve Abstract #5 of Audited Vouchers in the amount of \$60,763.58
  - 5.1) Approve budget transfer in the amount of \$3,611.62
6. Approve Minutes for Meeting Dated March 12, 2015
7. Approve Departments Monthly Reports
8. Committee Reports
9. Old Business
  - 9.1) Update on Racquette River Sewer Issue
  - 9.2) Update on location of Boat Washing Station and Bathroom Facilities at Moody Boat Launch
  - 9.3) Update on Town Hall Building Engineering Reports
  - 9.4) Discussion on Adult Center Roof
  - 9.5) Update on ROOST Contract
  - 9.6) Update on Rescue Squad Town's contribution
10. New Business
  - 10.1) Discuss Letter from Mayor Rabideau regarding Grant Funding for signage
  - 10.2) Approve Resolution allowing Highway Superintendent & authorize representative in his absence the use of borrow or exchange Town Owned Equipment, Material & Men
  - 10.3) Discuss purchase of a Snow Plow Truck
  - 10.4) Discuss Hiring of Someone on a part-time basis to make repairs and improvements to town owned facilities
  - 10.5) Discuss improvements to beach/campground including water line to serve tent sites
  - 10.6) Approve Concession Agreement with Beach Caretaker
  - 10.7) Announce opening date for Beach/Campground
  - 10.8) Update on meeting with DEC to discuss Snowmobile Trails
11. Public Comment (5 min.)
12. Executive Session
  - Discuss salary of Beach Caretaker
13. Adjourn

# TOWN OF TUPPER LAKE ABSTRACT OF AUDITED VOUCHERS

MAY 14<sup>TH</sup>, 2015  
TOWN BOARD MEETING

## SUPERVISOR'S ORIGINAL COPY

I HEREBY CERTIFY THAT THE VOUCHERS LISTED ON THIS ABSTRACT FOR THIS PERIOD CONSISTING OF THESE ATTACHED PAGES WERE AUDITED AND ALLOWED IN THE AMOUNTS SHOWN. AUTHORIZATION IS HEREBY GIVEN AND DIRECTION IS MADE TO PAY EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

### ABSTRACT #5

**VOUCHERS # 2015-0230 - 2015-0304**

\_\_\_\_\_  
SUPERVISOR, Patricia Littlefield      DATE      \_\_\_\_\_

\_\_\_\_\_  
DEPUTY SUPERVISOR, John Quinn      DATE      \_\_\_\_\_

\_\_\_\_\_  
COUNCILMAN, Michael Dechene      DATE      \_\_\_\_\_

\_\_\_\_\_  
COUNCILWOMAN, Kathleen Lefebvre      DATE      \_\_\_\_\_

\_\_\_\_\_  
COUNCILMAN, Richard Skiff      DATE      \_\_\_\_\_

DATED:      5/14/2015

SIGNED - \_\_\_\_\_, TOWN CLERK

Town of Tupper Lake  
Abstract #5 - May 14, 2015

<u>Fund</u>		<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General	200.01	\$ 13,105.74	\$ 9,042.50	\$ 22,148.24
Highway	200.03	\$ 26.10	\$ 25,008.46	\$ 25,034.56
Highway Outside	200.04	\$ 26.10	\$ 9,490.74	\$ 9,516.84
Fire District	200.06	\$ -		\$ -
Sewer #5	200.10	\$ 249.09	\$ 2,391.73	\$ 2,640.82
Sewer #8-1	200.12	\$ -	\$ 7.53	\$ 7.53
Sewer #8-2	200.13	\$ 48.67	\$ 23.05	\$ 71.72
Sewer #17	200.15	\$ 33.24	\$ 395.67	\$ 428.91
Sewer #17-1	200.16	\$ 73.31	\$ 457.00	\$ 530.31
Sewer #17-2	200.17	\$ 83.46	\$ 78.41	\$ 161.87
Sewer #23	200.19	\$ -	\$ 844.28	\$ 844.28
Water #3	200.21	\$ 192.27	\$ 144.18	\$ 336.45
Moody Lighting	200.31	\$ 523.43	\$ 459.54	\$ 982.97
Water #15	200.36	\$ 30.88	\$ 28.20	\$ 59.08
<b>Total For Abstract</b>		<b>\$ 14,392.29</b>	<b>\$ 48,371.29</b>	<b>\$ 62,763.58</b>

## Prepaid/Debit Vouchers

Supplier	Amount	Fund
Amtrust North America Inc.	\$ 251.85	
	\$ 199.65	01
	\$ 26.10	03
	\$ 26.10	04
Cornerstone	\$ 613.09	
	\$ 446.89	01
	\$ 66.48	10
	\$ 33.24	13
	\$ 33.24	15
	\$ 33.24	21
John Deere Financial	\$ 441.62	01
NYS Comptroller - Justice Court	\$ 7,361.00	01
Pitney Bowes	\$ 229.99	01
Pitney Bowes	\$ 200.00	01
Time Warner Cable	\$ 84.99	01
Time Warner Cable - Garage	\$ 74.95	01
US Bancorp Equipment Finance	\$ 134.75	01
Verizonwireless	\$ 150.49	01
Village of Tupper Lake - Lighting	\$ 4,790.56	01
	\$ 3,722.41	01
	\$ 182.61	10
	\$ 15.43	13
	\$ 73.31	16
	\$ 83.46	17
	\$ 159.03	21
	\$ 523.43	31
	\$ 30.88	36
Walmart	\$ 59.00	01
<b>Total</b>	<b>\$ 14,392.29</b>	

Town of Tupper Lake  
2015 Budget Transfers

5.1

	<b>Account</b>	<b>Detail</b>	<b>Decrease</b>	<b>Increase</b>
General	19904.01	Contingency	\$3,611.62	
	70201.01.000.17	Recreation PS - Snowmobile Groomer		\$3,611.62
			\$3,611.62	\$3,611.62



# Town of Tupper Lake Code Enforcement

## Monthly Report April 2015

4 Building Permits issued in April

0 Demolition Permits

3 Complaint filed

Completed 14 field inspections

April 2015 miles logged 115

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary  
Code Enforcement Officer  
Town of Tupper Lake

# **Recreation Report for 05-14-15**

## **BASEBALL:**

Baseball is set to start next week. I have some enthusiastic coaches on board and look forward to starting the season on Monday.

## **SOFTBALL:**

The travel team for the town run softball team has already begun its practice. Bob Fletcher coaches this town run program and from visiting a practice I can tell the girls are having a great time. We started the travel league last year with a couple games against Saranac Lake. This year we will be playing teams from Bloomingdale and Lake Placid as well.

## **BEACHFEST:**

Planning is in the works for the 3<sup>rd</sup> annual Beachfest to be held August 15, 2015. Again this event will feature the Paintball Triathlon, Cardboard Boat Regatta, Sand Sculptor Phil Singer and more. An addition this year would be to allow a free weekend of camping for our Military Men and Women. It's an idea I conceived with avid fisherman and military supporter Don Meissner. More on him below...

## **FISHING CLINIC:**

Don Meissner is a well-known professional angler with a vast knowledge of the American wilderness. He runs various clinics throughout St. Lawrence County and points west but is looking to branch into the Adirondacks. We have talked about holding a 4-day clinic here in Tupper Lake that would accommodate 12-15 students. A tentative date would be in late June or mid-August. Details to follow.

Town of Tupper Lake  
Dog Control Report

For the Month of: March

Date: 3-31-15

Complaints Received 0

Complaints Answered 0

Dogs Captured 0

Dogs return to owner 0

Dogs turned over to DCO 0

Dogs transported to Humane Society 0

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 0

Tickets issued 0

Mileage 0 DCO Shahen R Shahen

Report prepared by Shahen R Shahen DCO



Capital of the Adirondacks™

**Village of Saranac Lake** 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891- 4150 • [www.saranaclakeny.gov](http://www.saranaclakeny.gov)

April 14, 2015

Town of Tupper Lake  
Supervisor Patricia Littlefield  
120 DeMars Blvd  
Tupper Lake NY 12986

Dear Supervisor Littlefield,

Please accept my thanks to you and your board for joining our coalition of Adirondack/North Country towns and villages in attracting the 4 million francophone tourists living within a 2-hour drive of our region. It is exciting to work together on such a project.

Now, we have more exciting news. Our Community Development Director Jeremy Evans, has agreed to seek funding, potentially through a consolidated funding application (CFA,) for the cost of new bilingual gateway and wayfinding signage, on behalf of any municipality within our coalition which chooses to become involved.

Since we believe this next CFA round will focus on "regionalism" when it comes to tourism development, marketing and job-creation, we believe our application will have a greater chance for approval given that we are now working together as a region.

Our application will ask for \$12,000 for each participating municipality with this preliminary budget: 4 "Gateway" signs at \$2,000 each and \$4,000 for general street and traffic signage.

Please let us know as soon as possible whether your municipality would like to partner with the Village in this funding request. There is no charge whatsoever to your municipality for the application preparation and submittal. The most competitive applications, however, show financial commitment, through cash or in-kind services, from the applicant(s). So, it would be helpful if you would please also identify what resources your municipality would be able to commit to this initiative. For example, just taking down a pre-existing sign and putting up a new one is an "in-kind service" with a monetary value.

We hope you will join us in this effort and, as we move forward, the Village will be in contact with you to obtain any additional data required and provide you with further details about this funding opportunity.

For more information, please feel free to contact our community Development Director Jeremy Evans at 891-4150, ext 235.

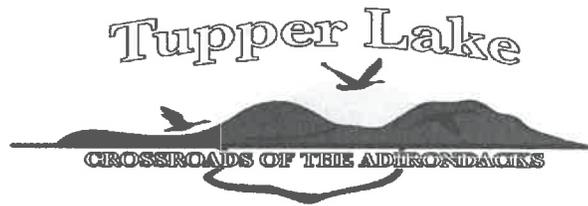
Sincerely,

Clyde Rabideau  
Mayor

PATRICIA S LITTLEFIELD  
SUPERVISOR  
(518) 359-3981  
(518) 359-8193 FAX

TOWN BOARD MEMBERS

JOHN QUINN  
KATHLEEN LEFEBVRE  
MICHAEL DECHENE  
RICHARD SKIFF



TOWN OF TUPPER LAKE  
120 DEMARS BLVD., TUPPER LAKE, NY 12986

LAURIE J FULLER <sup>10.2</sup>  
TOWN CLERK  
(518) 359-9261  
(518) 359-2634 FAX

WILLIAM DECHENE  
HIGHWAY SUPERINTENDENT  
(518)359-9241

HON. LEONARD F YOUNG, III  
(518) 359-9278  
(518) 359-8764 Fax

RESOLUTION #12 2015

At the Town Board Regular Board Meeting May 14, 2015 a motion was made by Councilperson \_\_\_\_\_ and seconded by Councilperson \_\_\_\_\_ For the Town of Tupper Lake Town Board to allow the Town Highway Superintendent, or his authorized representative in his absence, the use of, borrow, or exchange any Town owned equipment, tools, material, or men by any State, County, Town, Local Fire Department, Municipality, School District, Community College, State University. Upon such terms and conditions may be agreed upon by the parties involved.

The above resolution, will save tax payer's dollars and increase efficiencies. The resolution will expire the last day of December 31, 2015.

Vote was taken, results were NAYS \_\_\_\_\_ YEAS \_\_\_\_\_

\_\_\_\_\_  
Laurie J Fuller – Town Clerk RMC

Resolution #13/2015

CONCESSION AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_, 2015, between the TOWN OF TUPPER LAKE, a municipal corporation of Franklin county, New York with offices at 120 Demars Boulevard, Tupper Lake, New York (hereinafter referred to as the “Town”), and Paul Besaw of Tupper Lake, New York (hereinafter referred to as the “Concessionaire”);

WITNESSETH:

WHEREAS, the Town owns and operates the Little Wolf beach, Picnic area and campsite in the Town of Tupper Lake, which includes a snack bar; and,

WHEREAS, the Concessionaire has been employed by the Town to operate the Little Wolf beach, campsite and picnic areas, and as part of the consideration for Concessionaire’s duties to maintain and control those areas, the Town will grant the Concessionaire the concession to operate the snack bar at the beach.

NOW THEREFORE, for valuable consideration and in consideration of the mutual promises conveyed herein, the parties hereby agree as follows:

1. The Town grants to the Concessionaire the sole and exclusive right and privilege to operate the Little Wolf snack bar for the period beginning with the date this agreement and terminating with close of the campsite and beach area in September of 2015.
2. The Concessionaire shall have the exclusive occupancy of the snack bar building at the Little Wolf beach for the term of this agreement and shall operate the snack bar during the hours of the snack bar beyond the beach area hours, if he so desires. The Concessionaire shall operate the snack bar on a basis substantially similar to previous years, and shall be solely responsible for the purchase of food and other items for sale, and shall be entitled to retain all of the proceeds of such sales.
3. The Town shall be responsible for all electricity and other utilities furnished to the campsite and snack bar, as well as all cleaning and

other supplies necessary to operate and maintain the beach, campsite, snack bar, picnic area and restrooms as required hereunder.

4. The Town assures the Concessionaire that the cooking and refrigeration equipment in the snack bar will be in working order at the commencement of this agreement. The town will replace or repair equipment due to ordinary wear and tear, and Concessionaire will make all repairs to such equipment as a result of any damage caused by himself or his agents or representatives or otherwise.
5. The Concessionaire assumes all risk in the operation of the snack bar pursuant to this agreement and shall be solely responsible and answerable in damages for all accidents or injuries to person or property resulting therefrom. Concessionaire hereby covenants and agrees to indemnify and keep harmless the Town and its officers and employees from and all claims, suits, losses, damage or injury to person or property of whatsoever kind and nature, whether direct or indirect, arising out of the operation of said snack bar pursuant to this agreement or the carelessness, negligence or improper conduct of the concessionaire or his servants, agents or employees.
6. The Concessionaire shall provide public liability insurance to protect the Concessionaire and the Town and their officers and employees from any claim for damages, which may arise from the operation of the concession by the Concessionaire.
7. The Concessionaire shall maintain the snack bar and all equipment therein in good repair and shall be surrendered by the Concessionaire to the Town at the expiration of this agreement in as good condition as when received, reasonable wear and tear and damage by the elements excepted.

8. The Concessionaire will not assign, transfer, sublet or otherwise dispose of this contract, to any other person, company or corporation without the prior written consent of the Town.
9. This agreement may only be modified, cancelled, renewed or extended by agreement in writing executed by the parties hereto and approved by the Attorney for the Town of Tupper Lake.
10. If Concessionaire shall fail to comply with the terms of this agreement, the Town may terminate this agreement upon ten (10) days with written notice, and upon such termination, the Town shall have the right to take possession of the snack bar and remove therefrom the property and effects of the Concessionaire.

IN WITNESS WHEREOF, the parties hereto have duly executed this agreement as of the day and year first above written.

TOWN OF TUPPER LAKE

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Patricia S. Littlefield, Supervisor

\_\_\_\_\_  
Laurie J Fuller Town Clerk

\_\_\_\_\_  
Paul Besaw, Caretaker

Date: