

Town of Tupper Lake Regular Town Board Meeting

June 11, 2015

Roll Call: Supervisor Patricia S. Littlefield
 Councilman Michael Dechene
 Councilwoman Kathleen Lefebvre

Absent: Councilman John Quinn
 Councilman Rick Skiff

Recording Secretary: Laurie J Fuller –Town Clerk

Press: Dan McClelland – Tupper Lake Free Press
 Tom Salitsky – Adirondack Daily Enterprise

Also: William Dechene – Highway Superintendent
 Paul O’Leary – Assessor/Code Officer

Guest: Jim McKenna
 Michelle Clement
 Valerie Nadeau
 Lea Bedore
 Rudy Schneider

Supervisor Littlefield called regular town board meeting to order at 7:02 p.m. opening with the Pledge of Allegiance.

- Items added to agenda
- 9.4 Discuss Roof at Adult Center
- 10.5 Discuss letter from Planning Board regarding Smart Growth Plan

1. Jim McKenna
 ROOST update:

Jim & Michelle from ROOST update board members. The newly designed website for Tupper Lake was launched on November 17, 2014 under the newly acquired domain name www.tupperlake.com. 53 original blogs have been created. On May 26, 2015 we held a well-attended Open House to welcome the community to come check out new location at 121 Park Street. The North Country Regional Economic Development Council (NCREDC) Tourism Destination Area Nomination Workbook for Tupper Lake has been completed and is now available for public reference on www.roostadk.com. Michelle presented each board member a copy of the Tupper Lake Marketing Plan for their review.

2. Val Nadeau:

Val Nadeau spoke to board members about a few issues she has told board members they should fend for animals and put up a shelter or give money to shelter over in Saranac Lake. She also would like to start up a BFF Best Friends Foundation.

3. Approve Abstract of Audited Vouchers:
 Abstract # 6

Town of Tupper Lake
 Abstract #6 – June 11, 2015

Fund		Prepaid/Debit	Unpaid	Total
General	200.01	\$20,375.67	\$10,414.54	\$30,790.21
General Outside	200.02	-	\$750.00	\$750.00
Highway	200.03	-	\$1,955.77	\$1,955.77
Highway Outside	200.04	-	\$4,773.55	\$4,773.55
Fire District	200.06	-	-	-
Sewer #5	200.10	\$66.48	\$43.37	\$109.85
Sewer #8-1	200.12	-	\$498.98	\$498.98
Sewer #8-2	200.13	\$33.24	\$20.43	\$53.67
Sewer #17	200.15	\$33.24	\$3,242.15	\$3,275.39
Sewer #17-1	200.16	-	\$213.50	\$213.50
Sewer #17-2	200.17	-	\$55.49	\$55.49
Sewer #23	200.19	-	\$3,799.04	\$3,799.04
Water #3	200.21	\$33.24	\$93.80	\$127.04
Moody Lighting	200.31	-	\$481.43	\$481.43

Water #15	200.36	-	\$10.82	\$10.82
Total for Abstract		\$20,541.87	\$26,352.87	\$46,894.74

Motion to approve Abstract #6 of Audited Vouchers in the amount of \$46,894.74 was made by Councilman Dechene.

Seconded by Councilwoman Lefebvre
 All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

4. Approve Minutes:

Motion to approve minutes as written for meeting dated April 9, 2015 was made by Councilwoman Lefebvre

Seconded by Councilman Dechene
 All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

5. Approve Monthly Department Reports:

Code Officer

Monthly Report
 May 2015

- 15 Building Permits issued in May
- 1 Demolition Permit
- 4 Complaints filed
- Completed 27 field inspections
- May 2015 miles logged 175

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O’Leary
 Code Enforcement Officer
 Town of Tupper Lake

Youth Activity Director

RECREATION REPORT FOR 6-11-14

Grants Funds:

With the remaining funds and the shed idea abandoned for the time being, I have allocated the money for items needed at the beach. Instead I’ll be purchasing some items for the playground as well as a couple things needed for the beach. See attached sheets with items to be purchased.

Beach:

We will be opening the beach next weekend. I do have a couple changes to the employment roster. The names and hourly wage are attached.

Sand Sculptor and Beachfest:

I have been in contact with Phil Singer about returning to Tupper Lake on August 14 to do another sand sculpture. I thought this year’s sculpture could be a giant birthday cake to coincide with the town 125th Birthday.

Additional Lifeguard Staff:

Cameron LaMare has taken a position elsewhere. Also Brook Dewyea informed us that she'd rather work part time. So as a result we will make Jonah Moeller full time and bring Jayda Dukett as part time. Mr. Moeller will be earning \$9.50 and hour whereas Ms. Dukett will be making \$9.00 an hour.

Dog Control Report

Town of Tupper Lake
Dog Control Report

For the Month of: April

Date: 4-30-2015

Complaints Received	1
Complaints Answered	1
Dogs Captured	2
Dogs return to owner	0
Dogs turned over to DCO	2
Dogs transported to Humane Society	0
Dogs Adopted	2
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

Mileage 70 DCO Shaheen R Shaheen

Report prepared by Shaheen R Shaheen DCO

Tax Collector's Report

TAX COLLECTOR'S REPORT JANUARY 1 THRU APRIL 30, 2015

Taxes collected in Town Office	\$3,722,812.53
Tax penalties collected	\$8,145.18
Interest on Tax Deposits	\$44.43
Paid to Supervisor	\$1,795,107.75
Paid to Supervisor (Penalties)	\$8,145.18
Paid to County Treasurer	\$1,861,778.36
Unpaid taxes returned to Franklin County	\$624,077.81

Laurie J Fuller, Tax Collector
Town of Tupper Lake
6/11/2015

Highway Superintendent

Town of Tupper Lake Highway Department
3 Pine Street
Tupper Lake, NY 12986
William Dechene
Highway Superintendent
Garage 359-9241
Cell 524-7086
Home 359-3779

Highway Report: May 12 through June 8, 2015

- Finished sweeping roads; Lake Simond, Gaze Road, Littlefield Road, Country Club Road, Logan Lane, Eagle Lane, Schugar Lane, Tamarac Drive, Big Tupper Road, Maddox Lane, Charland Road, Hemlock Ledge Road, Old Wawbeek Road, Outback Road, Blueberry Hill, Dugal Road, Madore Farm, River Road, Fortier Road and Hosley Ave.
 - Mark Amel, Mike LaVigne, Kevin Pickering, Brent Cook and myself attended the MSHA safety course with Safety Joe at the Tupper Lake Fire Hall.
 - Finished cleaning up piles of pine needles at the beach, cut two trees down and pulled the stumps to widen the road around the campsites. Picked up the old fireplaces and hauled them to the village garage. Picked up the pile of debris near the office and hauled to landfill with the use of the village DPW mini excavator for four hours. Hauled five tandem loads of stone dust there to fill in where the old fireplaces were.
 - Cleaned up around the Maddox Hall and swept the parking lot.
 - Raked and cleaned the parking areas out on Moody Road and the lower parking lot at the Rod & Gun Club.
 - Cleaned and repaired the park benches and put them out on the walkway.
 - Mowed lawns at the town hall and Maddox Hall, two parking areas and the lower parking lot at the Rod & Gun Club.
 - Picked up two tandem loads of firewood that was cut along the new cross country ski trail last fall and brought it to the highway garage.
 - Put the docks in off the walkway at the municipal park.
- Put the dump box back on unit 60 after having the cylinders repaired. Cleaned the rust spots, painted the box and the truck frame. Readied the truck for summer use.
 - As of May 18, 2015 the weight restrictions were lifted on Pitchfork Pond Road, Setting Pole Dam Road and Powers Ave.
 - Weekly dump runs for the town hall and Maddox Hall.
 - Took the sander out of unit 54, cleaned the dump box and painted it, also painted the plow and wing.
 - I attended highway school in Ithica, NY June 1st, 2nd and 3rd, as I have done yearly since being elected.

Fuel/gas logs for May 2015 per other records.

Motion to approve Town Departments Monthly Reports as presented was made by Councilwoman Lefebvre

Seconded by Councilman Dechene

All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

6. Committee Reports:

Councilman Dechene reported, Pam Savard has step up to take over website for the **Tupper Lake Country Club Golf**.

Councilwoman Lefebvre reported the **Adult Center** front steps need to be repaired.

Supervisor Littlefield reported some vandalism at **Littlewolf bathrooms** toilets were kick in had to replace two toilets. Police are investigating.

7. DANC Contract

Resolution #18/2015:

RESOLUTION #18 / 2015

Resolution Joint Agreement with Development Authority of the North Country Technical Services for Water & Sewer system capital improvement project.

Councilman Dechene offered the following resolution.

WHEREAS; the Village and Town of Tupper Lake have an existing shared service agreement to provide water & sewer services to Town and Village customers, and

WHEREAS; the Village and Town of Tupper Lake are interested in undertaking a joint water & sewer system improvement project to provide service to the proposed Adirondack Club and Resort (ACR) south of the Village of Tupper Lake, located in the Town of Tupper Lake, Franklin County.

THEREFORE BE IT RESOLVED; that the Town enter into joint agreement for Phase1 services related to water & sewer project as provided for in the attached agreement and that the Supervisor be authorized to negotiate any other ministerial changes to said agreement, as necessary for Phase 1 services.

Councilwoman Lefebvre duly seconded this resolution, and adopted as follows:

Supervisor Littlefield	AYE
Councilman Quinn	Absent
Councilman Dechene	AYE
Councilwoman Lefebvre	AYE
Councilman Skiff	Absent

Date: June 11, 2015

Laurie J Fuller
Tupper Lake Town Clerk

Supervisor Littlefield explain this is a joint agreement between Village & Town and there will be a joint escrow account set up for the funds to pay for contract \$50,000., already have a \$25,000 dollar check from ACR ready to deposit into account.

8. Approve going to bid for
Adult Center roof:

Motion to authorize advertising for bids to replace roof at Adult Center to be fully reimbursed by the Adult Center Board, bid opening date of July 7th 12:00 p.m. made by Councilman Dechene.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

9. Best Wishes letter
From Congresswoman Elise Stefanik:

Congresswoman Elise Stefanik sent her best wishes to the Town of Tupper Lake as they celebrate the 125th anniversary. "Though the name may have changed since its establishment as the Town of Altamont in 1890, the strong and supportive community has remained."

10. NYSEDA:
Letter of support for Biomass Fired District Energy System

June 8, 2015

NYSEDA PON 3106
17 Columbia Circle
Albany, NY 12203-6399

NYSEDA PON 3106: Cleaner, Greener Communities (CGC) Program, Phase II Implementation Grants Category 3 – Community-Scale Sustainability Projects
Project Title: Construction of the Community-Wide Biomass Fired District Heating System in the Village of Tupper Lake, NY

Dear Sir or Madam,

The Town of Tupper Lake, New York strongly supports the subject application for implementation of a biomass fired district energy system in the Village of Tupper Lake, NY.

We believe that the proposed project provides an important opportunity to start the implementation of a renewable biomass fired district energy system in the Town and Village of Tupper Lake, NY and recognize the following benefits:

- Implement one of the first biomass fired district energy system in the United States.
- Reduced energy expenditures for commercial, institutional, industrial and residential customers.
- Revitalize the downtown infrastructure.
- Retain energy dollars in the community.

- Enhance economic development and job creation.
- Help to retain the existing jobs at the Sunmount OPWDD
- Reduce the Greenhouse Gases and Improve the environment
- Enhance the Value-Added Business for our wood producers
- Improve the profitability of forest processing facilities
- Create additional jobs for the biomass production industry in Tupper Lake.

Our support for the project will include:

- Making available the expertise and efforts of our staff to achieve the project goals
- Participate in Project Assessment Work Group.
- Facilitate the implementation of the biomass fired district energy system
- Assistance in marketing the system to potential users.

Our in-kind labor contribution toward the project is estimated to be \$23,000. We look forward to your support of this project and your favorable evaluation of the application.

Sincerely,

Patricia S. Littlefield
Supervisor

Cc: Hon. Paul Maroun, Mayor of Tupper Lake, wawbeek@aol.com
Ishai Olikier jtcincorp@optonline.net

Motion re support project was made by Councilman Dechene

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

11. Bids for Snow Plow truck:

NOTICE TO BIDDERS

Notice is hereby given, pursuant to section 103 of the General Municipal Law that the Town of Tupper Lake is seeking bids for a NEW 2016 SINGLE AXLE TRUCK WITH SNOW PLOW EQUIPMENT & DUMP BODY & STAINLESS STEEL SANDER.

Bids can be dropped off, mailed or fax to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986, fax 518-359-2634 on or before 12:00 p.m. on Tuesday, June 9, 2015. All bids must be accompanied by a non-collusive certificate. The Town of Tupper Lake reserves the right to reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
William Dechene
Highway Superintendent

June 9, 2015

Date

Bid opening for: New 2016 Single Axle Truck w/Snow Plow Equipment & Dump Box & Stainless Steel Sander

Name	Submitted Bid
<u>Tracey Road Equipment</u>	<u>\$191,750.00</u>
<u>New York Truck Equipment</u>	<u>\$194,542.18</u>
<u>R.R. Charlebois, Inc.</u>	<u>\$196,248.00</u>

Date of Opening June 9, 2015
Time of Opening 12:00 P.M.

Guest Present: David Criss / R.R. Charlebois, Inc.

Witness: Donna Maliszewski – Deputy Town Clerk
William Dechene – Highway Superintendent

Bid was awarded to: Bids were rejected board made a motion to purchase truck through State Contract

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

Town Clerk

Councilman Dechene made motion to reject bids as received

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

12. Purchase New Snow Plow Truck
Resolution #17/2015:

RESOLUTION #17 / 2015

OF

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE,
FRANKLIN COUNTY, NEW YORK

Town Purchase New 2016 Single Axle Truck w/Snow Plow, Dump & Sander for Highway Department

WHEREAS; the Highway Superintendent has requesting getting bids for a new 2016 Single Axle Truck with Snow Plow, Dump and Sander , and

WHEREAS; it was advertised and put out to bid, three bids received and opened on June 4, 2015 at 12:00 P.M. , and

WHEREAS; all bids were rejected and agreed to purchase truck off Onondaga Contract

NOW THEREFORE BE IT RESOLVED; at a regular town board meeting held June 11, 2015 town board members passed a resolution to purchase 2016 Western Star 4700SET Forward Detroit DD13 410 HP truck from Tracey Road Equipment off Onondaga contract & Viking Cives quote ID#70298-B total price \$191,354.70, price is to include the following options, Automatic fan control with dash switch, hour meter, rear axle dust shields and auto reset circuit breakers, also to include warranty options Detroit EW4 7YR/250K Extended warranty, 4YR Towing and 5YR Transmission warranty.

Date: June 11, 2015

Motion: Councilman Dechene

Seconded: Councilwoman Lefebvre

Absent: Councilman Skiff & Councilman Quinn

Action: Carried 3/0 vote Littlefield, Dechene, Lefebvre

Laurie J Fuller – Town Clerk RMC

13. Approve Judge & Court Clerk
Attend conference:

Motion for Judge & Court Clerk to attend Court Conference in Potsdam on July 20th & 21st 2015 was made by Councilwoman Lefebvre.

Seconded by Councilman Dechene
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre

14. Letter from Planning Board:

June 10, 2015

Town of Tupper Lake
Supervisor Patricia Littlefield
120 Demars Boulevard
Tupper Lake, NY 12986

Dear Supervisor Littlefield and Members of the Town Council:
At the May 27, 2015 Tupper Lake Joint Planning Board’s regular meeting a motion was unanimously passed supporting a recommendation for the Town of Tupper Lake to adopt the 2011 Site and Architectural Guidelines as identified in the Smart Growth Plan.

Sincerely,

James Larkin
Tupper Lake Joint Planning Board Chairman

Paul O’Leary will email board members a copy of these guide lines, this plan will be very helpful to potential developer s and remodeler’s presenting project to Planning Board. Planning Board is asking Town Board to review and address at next board meeting.

15. Rudy Schneider:

Rudy Schneider, River Road resident asked town board members to take stronger action on water level issues at setting pole dam. Asking they bring in DEC & DOT to discuss fixing the problem to the high water issues each year. Supervisor Littlefield stated she has reached out to Robert Stegeman Regional Director for the NYS Department of Environmental Conservation.

16. Tri Lakes Human Society:

Members of the Tri Lakes Humane Society attended board meeting to talk to board members about revisiting the contract between Tri Lakes Human Society and Town, there has not been a contract since 2003, when the Human Society wanted \$9,000., instead of \$3,000., budgeted in the town budget. Supervisor Littlefield and board members agreed for the 2016 budget they would sit down with Tri Lakes Human Society board members and possibly revisit contract.

17. Executive Session:

Motion to enter into executive session at 8:40 p.m. to discuss litigation matter was made by Councilman Lefebvre.

Seconded by Councilman Dechene
All Town Board Members voted AYE 3/0

Motion to enter out of executive session at 8:55 p.m. was made by Councilwoman Lefebvre

Seconded by Councilman Dechene
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Lefebvre