

TOWN OF TUPPER LAKE BOARD MEETING

AGENDA

Date: Thursday, February 13, 2014
Time: 7:00 P.M.
Location: Town Hall – Lower Level
Meeting: Regular

PLEDGE OF ALLEGIANCE

1. Call Meeting to Order
2. Establish the Agenda
3. Personal Appearance
 - 3.1) Calvin Waldron – Aflac Rep.
 - 3.2) Dean Fountain & Dane Warner – Franklin County Traffic Safety Board
 - 3.3) Jessica Belleville – NYMIR Broker
 - 3.4) Gary Beaudette - Tupper Lake Snowmobile Club
 - 3.5) Tupper Lake Chamber of Commerce Representatives
4. Town Business
 - 4.1) Discuss Tupper Lake Chamber recommendation of proposed Joint Village Town Destination Marketing RFP
 - 4.2) Approve policy for cell phone re-imburement for Highway Superintendent & Town Justice
 - 4.3) Approve minutes for meeting dated December 27th 2013
 - 4.4) Approve Town Courts Annual report for 2013
 - 4.5) Approve Town Clerks Annual report for 2013
 - 4.6) Approve Code Officers Monthly report
 - 4.7) Approve Youth Activity Director's Monthly report
 - 4.8) Approve Dog Control Officer's Monthly report for December 2013 & January 2014
 - 4.9) Approve Samantha Brunett, Bookkeeper to the Supervisor to attend 3-day NYSGOFA conference in Albany.
 - 4.10) Approve Town Board, Planning Board, Zoning Board of Appeals & Board of Assessment Review to attended Local Government Day Conference in Lake Placid April 9, 2014
 - 4.11) Pass Resolution eliminating Health Insurance Benefits to Town Supervisor and Town Councilpersons.
 - 4.12) Rescind Resolution #4 2014 Authorizing Signatures for Town Bank Accounts
 - 4.13) Pass Bank Resolution Authorizing Signatures for Town Bank Accounts
 - 4.14) Review bids for Appraisal for Setting Pole Dam
 - 4.15) Appoint a Board Member to Village Fire Contract Committee
 - 4.16) Appoint a Board Member to Village DOT Road Committee
 - 4.17) Approve Abstract of Audited Vouchers \$170,696.85
 - 4.18) Review Tupper Lake Country Club Restaurant Lease with Town Attorney
5. Committee Reports
 - 5.1) Mike Gaff, Caretaker for Littlewolf Campground (wish list)
6. Public Comment (5min.)
7. Executive Session
 - 7.1) Assessment Litigation
 - 7.2) Employee Union Contract
8. Adjournment

TUPPER LAKE CHAMBER OF COMMERCE

PRESENTS:

The Annual

Winter Social

FRIDAY, FEBRUARY 28, 2014

6:30 - 9:00 PM

THE WILD CENTER
45 MUSEUM DRIVE

- Guest Speaker: Garry Douglas from the North Country Chamber of Commerce
- Learn more about The Tupper Lake Chamber of Commerce 2014 Events and Initiatives
- "Meet & Greet" with the Tupper Lake Chamber of Commerce Board of Directors
 - Cash bar and light hors d'oeuvres
 - FREE EVENT (open to the public)



TUPPER LAKE
CHAMBER
OF COMMERCE

www.tupper-lake.com

Personal Appearances

3.1 Calvin Waldron - Aflac

3.2 Dean Fountain & Dane Warner
Franklin County Traffic Safety Board

3.3 Jessica Belleville NYMIR Broker

3.4 Gary Beaudette TL Snowmobile Club

3.5 TL Chamber Next Page 5 pages



Wednesday, February 5, 2014

Town Board
120 Demars Blvd.
Tupper Lake NY 12986

Village Board
53 Park St.
Tupper Lake NY 12986

Dear Village and Town Board Members,

We thank you for your time and consideration of the subject at hand and your recent commitment to a successful tourism model for Tupper Lake. Attached is a Request for Proposal (RFP) seeking organizations that have interest in developing a 3 year strategic tourism plan for Tupper Lake, focused on destination planning.

Based on our research, the Tupper Lake Chamber of Commerce Board of Directors has voted to strongly recommend the Regional Office of Sustainable Tourism as the organization best suited to the task. Their history of effective destination planning and proven success at both the regional and community level reaffirm our stance. We firmly believe that a properly implemented measurable design mechanism combined with a renewed regionalization commitment can propel our stagnant economy and improve the quality of life for all residents. We also feel that anything less than a 3 year contract fails to adequately commit our municipality to the cause, and could potentially negate any gains made. We urge you to issue the RFP by February 19th, 2014, allowing review and potential execution by early March. As a Board, we believe that time is absolutely of the essence as we approach another summer season, the time to act is now.

Michelle and I are always available if questions should arise; feel free to contact me at 332-0753 or Michelle at 796-6941.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam Boudreau", with a long horizontal flourish extending to the right.

Adam Boudreau
President, Tupper Lake Chamber of Commerce

**The Town of Tupper Lake,
Village of Tupper Lake and
Tupper Lake Chamber of Commerce**

Submit Notice Requesting Proposals For:

**Tourism Marketing &
Planning Services**

TUPPER LAKE



LIVE WORK PLAY

February 2014

REQUEST FOR PROPOSAL (RFP)

The Town of Tupper Lake, Village of Tupper Lake and Tupper Lake Chamber of Commerce have recently reaffirmed their commitment to tourism and are requesting proposals from qualified firms to develop and implement a three-year strategic tourism plan for Tupper Lake.

The goal of the tourism plan is improve the quality of life for the residents of Tupper Lake by: stimulating the Tupper Lake economy through tourism, creating jobs that employ Tupper Lake residents, attracting entrepreneurs to grow and bring new business to Tupper Lake and developing opportunities for young talent to live in Tupper Lake to build a vibrant workforce and tax base.

BACKGROUND

Tupper Lake is situated in just about the exact middle of the 6 million acre Adirondack Park. The town is easy to reach because it's at the crossroads of the Adirondack (Route 30) and Olympic (Route 3) Scenic Byways. Both roads more than earn their scenic designations. Many people think the drive from Saranac Lake to Tupper on Route 3 is the prettiest in the Adirondacks. A gentle rolling landscape of hills, lakes, ponds and streams makes this the headquarters for the "10 Rivers Region". From within a 30 mile distance in all directions one can explore the 10 major rivers that flow from within the Adirondack Park: Cold River – Raquette River – Beaver River – Marion River – Oswegatchie River – St. Regis River – Bog River – Grass River – Saranac River.

The town sits on the shore of nine-mile long Big Tupper Lake has a distinct history of pioneers, loggers, and Adirondack Guides. The railway arrived in town in the 1890's and much of the modern town was built in the boom years that followed. Tupper Lake soon became the lumber capital of New York. Today, Tupper Lake still has a mixture of businesses, including lumbering, and it gives the town a distinct flavor.

Over the year's Tupper Lake's close knit community has lead to some major projects that got their start as grass roots efforts. The Wild Center, The Adirondack Public Observatory and the operation of Big Tupper Ski Area as a volunteer effort are just a few examples of these grass roots, volunteer based efforts. However, probably no single factor ever contributed more significantly to the growth and economic stability of Tupper Lake than the Sunmount Veterans Hospital. With an amazing display of community spirit the growing village raised \$20,000 dollars to purchase the 160 acre Hosley farm and then offered it to the Federal Government for a \$1. The offer was accepted on June 26, 1922. Today, Sunmount exist as a development center and is still a life blood for the community.

Today, tourism plays a vital roll in the economy of Tupper Lake. The beautiful surrounding landscape is a playground for campers, paddlers, fishermen, hikers, snowmobile enthusiasts and more. The area also plays host to an exciting selection of special events, cultural festivities, athletic competitions that are widely attended by visitors and locals.

SCOPE OF WORK

Destination Planning

1. Work in conjunction with the Town of Tupper Lake, Village of Tupper Lake and Tupper Lake Chamber of Commerce to position Tupper Lake as a “Tourism Destination Area.”
2. Identify and assess an inventory of Tupper Lake’s tourism and attraction assets.
3. Identify and assess an inventory of special events and/or celebrations in Tupper Lake that have the potential to attract people to Tupper Lake.
4. Identify and assess all potential community and regional partners that may assist in leveraging Tupper Lake’s identity, tourism assets and opportunities to increase tourism in Tupper Lake.
5. Identify and assess all tourism gaps, strengths, weaknesses, opportunities and competitive threats.
6. Identify and assess Tupper Lake’s tourism infrastructure capacity and the capacity for expansion to meet future tourism needs.
7. Provide analysis and establishing corresponding links to Tupper Lake’s 2013 Revitalization Action Plan.

Destination Marketing

1. Identify, implement and assess all reasonably viable advertising and marketing mechanisms necessary for a successful destination marketing plan.
2. Measure and evaluate the progress of the destination marketing plan in categories such as tourism activity, referral generation, website analytics, sales tax generation, and Tupper Lake’s return on investment.
3. Provide quarterly status reports to the Town of Tupper Lake, Village of Tupper Lake and Tupper Lake Chamber of Commerce on the progress of the destination marketing plan.
4. Work in conjunction with the Tupper Lake Chamber of Commerce to operate The Tupper Lake Visitor’s Center.
5. Work in conjunction with the Tupper Lake Chamber of Commerce to develop and manage Tupper Lake’s tourism website www.tupper-lake.com.
6. Develop cooperative marketing opportunities and educational opportunities for stakeholders.

PROPOSAL REQUIREMENTS

Proposals are requested to be concise and should include:

1. An electronic copy of the proposal should also be included in the packet
2. Executive Summary to include the main points of the proposal.
3. Brief organizational profile, including background and experience of the firm (including a minimum of two examples that relate to the above reference work requests)
4. Proposed operation plan and project schedule.
5. Cost estimates and billing cycle.

RFP SCHEDULE

The following is an outline of the anticipated schedule for proposal review and contract award:

- Issue RFP 2/19/14
- Receive proposals 2/28/14
- Complete proposal evaluation 3/1-3/11/14
- Execute contract TBD

PROPOSAL EVALUATION AND SELECTION

Proposals will be evaluated by a review committee based on the following criteria:

1. Understanding of the work required.
2. Quality and nature of proposed programs to be implemented for marketing services.
3. Proposer's experience in marketing and destination planning services.
4. Recent experience in successfully performing similar services.
5. Proposed approach in completing the work.
6. Proposed compensation.

As reflected above, contract award will not be based solely on price, but on a combination of factors as determined to be in the best interest of the Tupper Lake. After evaluating the proposals, the Town, Village and Chamber reserve the right to further negotiate the proposed work and/or method and amount of compensation.

- 4.1 Discuss Tupper Lake Chamber proposal
- 4.2 Discuss cell phone reimbursement
- 4.3 Approve minutes pages 10-18

TOWN OF TUPPER LAKE
PUBLIC HEARING (Fire Protection Agreement)

&

SPECIAL TOWN BOARD MEETING

December 27, 2013

Roll Call: Supervisor Roger Amell
Councilwoman Kathleen Lefebvre
Councilman John Quinn
Councilwoman Patricia Littlefield
Councilman Gerald Fletcher

Recording Secretary: Laurie J Fuller – Town Clerk

Press: No Press

Also: Paul O’Leary – Assessor/Code Officer

Supervisor Amell called Public Hearing to Order for the Fire Protection Agreement with Village at 10:45 a.m. starting with the Pledge of Allegiance.

To be published in the Free Press on December 18, 2013

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Town Board of the Town of Tupper Lake, Franklin County, New York, acting for the Town of Tupper Lake Fire Protection District, is considering an agreement with the Village of Tupper Lake to furnish fire protection to the residents of the Town of Tupper Lake, outside the Village of Tupper Lake, pursuant to which the Town will pay to the Village of Tupper Lake the sum of One Hundred Nineteen Thousand Three Hundred Twenty Six and 01/100 Dollars (\$119,326.01) for the 2014 term.

A public hearing on this subject will be held by the Town Board on December 27, 2013 at 10:45 a.m. at the Town Hall, 120 Demars Blvd. Tupper Lake, New York, following which the Town Board will consider entering into such an Agreement.

TOWN OF TUPPER LAKE
Laurie J Fuller, Town Clerk

No Public Comment

Motion to close Public Hearing and open Special Board Meeting at 10:46 a.m. was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

1. Adopt Fire Protection Agreement;

Resolution #38 - 2013
FIRE PROTECTION AGREEMENT
TOWN OF TUPPER LAKE FIRE PROTECTION DISTRICT
(January 1, 2014 – December 31, 2014)

THIS AGREEMENT, made this 27th day of December, 2013 by and between the **TOWN OF TUPPER LAKE**, with principal offices located at 120 Demars Boulevard, Town of Tupper Lake, County of Franklin, State of New York (hereinafter “Town”), and the **VILLAGE OF TUPPER LAKE**, with principal offices located at 53 Park Street in the Village of Tupper Lake, County of Franklin, State of New York (hereinafter “Village”).

WITNESSETH;

WHEREAS, there has been established in the Town, a fire protection district known as “TOWN OF TUPPER LAKE FIRE PROTECTION DISTRICT” (hereinafter “District”), embracing territory in the Town outside the Village, as such territory is more fully described in the resolution establishing the District and duly adopted by the Town Board of the Town on March 7, 1951; and

WHEREAS, following a public hearing on December 27, 2013, duly called, the said Town Board authorized a contract with the Village for fire protection to the District upon the terms and provisions set forth herein; and

WHEREAS, this contract has also been duly authorized by a resolution of the Board of Trustees of the Village dated April 30, 2013.

NOW, THEREFORE, the Town does engage the Village to furnish fire protection to the District and the Village agrees to furnish such protection pursuant to the following terms:

1. The fire department of the Village shall, at all times during the period of this agreement, be subject to call for attendance upon any fire occurring within the District, and when notified by alarm or telephone call from any person within the District of a fire within the District, such department shall respond and attend upon the fire without unreasonable delay with one or more companies and with suitable ladder, pumping and hose apparatus of the Village. Upon arriving at the scene of the fire, the Village fireman attending shall proceed diligently and in every way reasonably suggested to the extinguishment of the fire, and the saving of life and property in connection therewith. The Village shall provide hydrants in such suitable locations so as to service all the property within the District, providing, however, that the Village will be required to furnish hydrants only in locations in the District where the Village now maintains transmission lines for its municipal water supply.
2. In consideration of the furnishing of aid and the use of its apparatus as aforesaid, the Town covenants and agrees on behalf of the District to pay to the Village a definite sum in the amount of ONE HUNDRED NINETEEN THOUSAND THREE HUNDRED TWENTY-SIX AND 01/100 DOLLARS (\$119,326.01), which sum is equal to allocating an equalization of expenses pursuant to the most recent relative assessed valuation of each parcel located in the Town and Village.
3. Payment Due Dates. Payment shall be made on or before the 1st day of January, 2014.
4. All money to be paid under this agreement shall be a charge upon the District to be assessed and levied upon the taxable property in the District and collected with the Town taxes.
5. Members of the Village fire department, while engaged in the performance of their duties in

answering, attending upon or returning from any call provided for by this contract shall have the same rights, privileges and immunities as if performing the same in the Village of Tupper Lake.

6. The Village agrees to maintain general liability and motor vehicle liability insurance with at least \$1,000,000.00 coverage, and adequate workers' compensation insurance coverage in full force during the term of this agreement, which insurance shall mutually protect the parties hereto against any liability occasioned by accident or other occurrence arising out of or in connection with activities and operations under this agreement.
7. A Joint Fire Protection Committee (JFPC) has been established for the purpose of reviewing the annual proposed budget and developing and advising the Village and Town on long term plans to ensure that the Village Fire Department is properly funded, housed, equipped and trained. To accomplish these goals, the JFPC shall review the budget and make recommendations to the Village and Town Boards which may, among other things, include suggestions concerning the budget as well as contracting for services with other Fire Protection Districts.

(A) The JFPC shall be comprised of the following members:

- 1 fire department member;
- 2 Village Board members; and
- 2 Town of Tupper Lake Board members.

(B) The Village and Town may each assign one resident from their respective municipality to serve in the stead of one Board member. Each municipality shall have the sole right to make such a decision on their own behalf. No more than one member from the municipal board shall be permitted to be replaced by a resident.

(C) The JFPC shall be permitted to convene at any time during the term of this agreement.

(D) The Village shall present the JFPC with a proposed budget for the Village of Tupper Lake Fire Department no later than October 15, 2014.

8. This term of this agreement shall be from the 1st day of January, 2014 through the 31st day of December, 2014, and it shall be enforced according to the terms and conditions as set forth herein. The term of this agreement shall not extend beyond December 31, 2014, except that if, as of December 31, 2014 the Village and Town have not been able to agree to the terms of a new fire protection agreement, the terms of this agreement shall be automatically extended for NINETY (90) days so long as the parties are in the process of a negotiating a new agreement. However, during said NINETY (90) day period, either party may terminate said extension upon a THIRTY (30) day written notice, sent to the other party by registered mail. If a new fire protection agreement is not agreed upon and the fire services are terminated, the Town shall pay the pro-rated 2015 year fee based on the length of time fire services were provided. If a new fire agreement has been agreed for 2015, then those new rates shall apply to and cover the NINETY (90) day extension period.

IN WITNESS WHEREOF, the parties have duly executed and delivered this agreement as of the day and year above-referenced.

Attest:

VILLAGE OF TUPPER LAKE

VILLAGE CLERK

BY: _____
Paul Maroun, Mayor

**VILLAGE OF TUPPER LAKE
FIRE DEPARTMENT**

BY: Carl Steffan, Fire Chief

Attest:

TOWN OF TUPPER LAKE

Town Clerk

BY: Roger J. Amell, Supervisor

Motion to adopt 2014 Fire Protection Agreement with Village in the amount of \$119,326.01 was made by Councilman Quinn.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

Councilwoman Lefebvre stated the Town Law states you should have a set amount, and not use a formal, using the assessed value to her is using a formal.

Board members agreed, and should look into for next year.

2. Approve minutes:

Town Clerk provided each board member a drafted copy of minutes dated November 18th, November 25th and December 9th 2013 for approval.

Motion to approve minutes as written for meetings dated November 18th & 25th & December 9th 2013 was made by Councilwoman Littlefield.

Seconded by Councilman Fletcher

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

3. Approve full time position
for Jon Duhaime in highway dept.:

Jon has been working part time for the Highway Department since January 13, of 2013; Highway Superintendent Bill Dechene wants him hired as a full time Heavy Equipment Operator. An application was sent to the Franklin County Personnel and was approved.

Motion to hire Jon Duhaime as a Full Time Heavy Equipment Operator for the Town Highway Department effective January 1, 2014 was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

4. Set Date for
Organizational Meeting;

The Organizational Meeting is set for January 2, 2014 at 7:00 p.m.
All board members approved.

5. Approve Budget Transfers:

	Acct/Budget	Detail	Increase	Decrease	Revenue	Expenditure
General						
	14101	Town Clerk PS	\$119.58			
	14102	Town Clerk EQ		\$119.58		
	14304	Bookkeeper CE	\$471.36			
	14301	Bookkeeper PS		\$471.36		
	16201	Buildings PS	\$280.77			
	16204	Buildings CE	\$1,706.67			
	71804	Golf Course CE	\$19.30			
	11104	Court	\$20.00			
	19904	Contingency		\$2,006.74		
	19104	Insurance		\$20.00		
	90558	Disability	\$180.55			
	90508	Unemploy. Ins.		\$180.55		
Highway	51304	Machinery CE	\$7,018.76			
	90608	Medical		\$84.35		
	36201	Safety PS		\$1,000.00		
	42304	Drug & Alcohol		\$215.65		
	90108	NYS Retirement		\$2,541.05		
	90408	Workeres Comp		\$434.50		
	51424	Snow Removal CE		\$2,743.21		

Sewer 5	5720	Statutory Bond Proceeds			\$77.98	
	81204	Sanitary Sewers CE				\$77.98
Sewer 17	81204	Sanitary Sewers CE	\$4.98			
	630	Due to Gen Fund		\$4.98		
Sewer 17-2	81204	Sanitary Sewers CE	\$217.23			
	909	Fund Balance		\$217.23		
			10,039.20	10,039.20	77.98	77.98

Motion to approve budget transfers as listed approve was made by Councilwoman Lefebvre

Seconded by Councilman Fletcher

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

6. Approve Abstract of Audited Vouchers:

Abstract of Audited Vouchers for the period 12/7/2013 thru 12/27/2013

General	\$11,322.52
Highway DA	\$5,192.70
Special Districts	\$27,508.15
Trust	\$25,355.09

Total \$69,378.46

Motion to approve Abstract of Audited Vouchers for the period 12/7/2013 thru 12/27/2013 in the amount of \$69,378.46 was made by Councilwoman Lefebvre

Seconded by Councilman Fletcher

All Town Board Members voted AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

- Councilman Quinn along with Councilwoman Littlefield & Councilwoman Lefebvre wished Supervisor Amell and Councilman Fletcher their best and thanked them for their service over the years on the town board.

7. Adjourn:

Motion to adjourn at 11:20 a.m. was made by Councilwoman Lefebvre

Seconded by Councilman Quinn

All Town board Members AYE 5/0 Amell, Lefebvre, Quinn, Littlefield & Fletcher

Laurie J Fuller – Town Clerk RMC

4.4

Approve Town Court Report

TOWN OF TUPPER LAKE

120 DEMARS BOULEVARD
TUPPER LAKE, NEW YORK 12986

LAURIE J FULLER
TOWN CLERK
(518) 359-9261
(518) 359-2634 FAX

WILLIAM DECHENE
HIGHWAY SUPERINTENDENT
(518)359-9241

HON. LEONARD F. YOUNG, III
(518) 359-9278
(518) 359-8764 FAX

PATRICIA S LITTLEFIELD
SUPERVISOR
(518) 359-3981
(518) 359-8193 FAX

TOWN BOARD MEMBERS

JOHN QUINN

KATHLEEN LEFEBVRE

MICHAEL DECHENE

RICHARD SKIFF



TDD 711

TOWN JUSTICE'S ANNUAL REPORT – 2013 FISCAL YEAR

MONTH	AMOUNT	DEPOSIT	CK#
January	\$11,440.00	\$11,440.00	1108
February	\$6,355.00	\$6,355.00	1109
March	\$10,605.00	\$10,605.00	1110
April	\$13,905.00	\$13,905.00	1112
May	\$13,319.00	\$13,319.00	1113
June	\$8,095.00	\$8,095.00	1115
July	\$7,938.00	\$7,938.00	1117
August	\$10,436.00	\$10,436.00	1118
September	\$9,999.00	\$9,999.00	1120
October	\$12,549.00	\$12,549.00	1125
November	\$7,173.00	\$7,173.00	1126
December	\$6,175.00	\$6,175.00	1127
	TOTAL	\$117,989.00	

Leonard F. Young III – Town Justice

4.5
Approve
Town Clerk Report

TOWN CLERK'S ANNUAL REPORT – 2013 FISCAL YEAR

CASH RECEIPTS:

Sporting License	\$1,045.64
Dog Licenses	\$723.00
Dog Fines	\$40.00
Marriage Licenses	\$300.00
Bingo/GOC Licenses	\$415.00
Bingo Fees	\$100.65
Searches & Certified Copy	\$3,081.00
Building Permits Issued	\$19,952.00
Little Wolf Beach	\$60,544.47
Summer Day Camp	\$9,810.00
Soccer Program	\$1,780.00
Baseball Program	\$1,425.00
Softball Program	\$645.00
X-Cross Country Skiing	\$5,014.00
X-Cross Trail Fund	\$824.00
Volley Ball	\$320.00
Garden	\$287.50
Soccer Sponsors	\$1,000.00
Baseball Sponsors	\$700.00
Softball Sponsors	\$200.00
Swim Lessons	\$1,580.00
Paintball	\$125.50
Miscellaneous	\$2,255.86

TOTAL 2013 LOCAL SHARES REMITTED \$112,168.62

CASH DISBURSEMENTS

NYS Department of Health	\$900.00
NYS Department of Agriculture & Markets	\$188.00
NYS Comptroller (Bingo)	\$562.50
NYS Comptroller (Games of Chance)	\$60.00
NYS Decals	\$19,162.36

TOTAL 2013 NON-LOCAL REVENUES \$20,872.86

TOTAL STATE, COUNTY & LOCAL REVENUES \$133,041.48

Account#	Account Description	Fee Description	Qty	Local Share
1220.01.000.00	Conservation	Conservation	145	1,045.64
		Sub-Total:		\$1,045.64
1255.01.000.00	Supervisor	Marriage	40	300.00
	Town Clerk Fees	Certified Marriage Record	19	190.00
		Sub-Total:		\$490.00
1550.01.000.00	Public Pound / Dog Pound	Dog Pound	4	40.00
		Sub-Total:		\$40.00
1603.01.000.00	Registrar Of Vital Statistics	Certified Birth Record	69	690.00
		Certified Death Record	219	2,190.00
		Genealogical Search	1	11.00
		Sub-Total:		\$2,891.00
2001.01.000.01	Recreation - Swimming	Swim Lessons	71	1,580.00
		Sub-Total:		\$1,580.00
2001.01.000.02	Baseball Team Sponsor Recreation	Baseball Team Sponsorship	7	700.00
	Recreation - Baseball	Baseball Registration	70	1,425.00
		Sub-Total:		\$2,125.00
2001.01.000.03	Recreation - Soccer	Soccer Registration	79	1,780.00
	Recreation Soccer Sponsor	Soccer Sponsorship	10	1,000.00
		Sub-Total:		\$2,780.00
2001.01.000.04	Recreation - Volleyball	Volleyball	7	320.00
		Sub-Total:		\$320.00
2001.01.000.05	Recreation - Day Camp	Summer Day Camp	36	8,250.00
		Sub-Total:		\$8,250.00
2001.01.000.06	Recreation - Cross Country Skiing	Cross Country Skiing	37	4,779.00
	Recreation Trail Fund	cross country trail fund	3	824.00
		Sub-Total:		\$5,603.00
2001.01.000.07	Recreation - Cross Country Skiing	Cross Country Skiing	6	235.00
		Sub-Total:		\$235.00
2001.01.000.11	Recreation - Garden	Garden	10	287.50
		Sub-Total:		\$287.50
2001.01.000.12	Recreation - Softball	Softball	38	645.00
	Recreation - Softball Sponsor	Softball Sponsor	2	200.00
		Sub-Total:		\$845.00
2001.01.000.15	Playground - Beach	Little Wolf Beach	53	60,544.47
		Sub-Total:		\$60,544.47
2001.01.000.18	Recreational - Paintball	Paintball	5	125.50
		Sub-Total:		\$125.50
2540.01.000.00	Wagering Fees	Bell Jar Licenses	4	40.00
		Bingo License	50	375.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$415.00
2544.01.000.00	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	77	308.00
		Female, Unspayed	7	70.00
		Male, Neutered	60	240.00
		Male, Unneutered	10	100.00
	Replacement Tag	Replacement Tags	1	5.00
			Sub-Total:	\$723.00
2555.01.000.00	Licenses & Permits	Building Permits	90	19,952.00
			Sub-Total:	\$19,952.00
2655.01	Other / minor sales	Other	5	49.25
	Other / Unclassified	Copy	14	244.61
	Other / Unclassified - Copies	Non-certified Vital Copy	1	5.00
	other/unclassified	Joint Planning Board	16	1,950.00
			Sub-Total:	\$2,248.86
2770.01.000.00	Other Unclassified	Return Check Fee	1	7.00
			Sub-Total:	\$7.00
73101.01	Recreation - Day Camp	Summer Day Camp	3	1,560.00
			Sub-Total:	\$1,560.00
A2540	Wagering Fees	Bingo Proceeds	42	100.65
			Sub-Total:	\$100.65
Total Local Shares Remitted:				\$112,168.62
Amount paid to:	Department Of Health			900.00
Amount paid to:	New York State Department Of Ags. & Markets Animal Population Program			188.00
Amount paid to:	NYS Environmental Conservation			19,162.36
Amount paid to:	State Comptroller For Bingo Licenses			562.50
Amount paid to:	State Comptroller For Games Of Chance			60.00
Total State, County & Local Revenues:		\$133,041.48	Total Non-Local Revenues:	
			\$20,872.86	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie J. Fuller, Town Clerk, Town of Altamont during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

4.6

Approve Code Officer Report

Town of Tupper Lake Code Enforcement

Monthly Report January 2014

3 Building Permits issued in January

3 Complaints filed

Completed 12 field inspections

January 2014 miles logged 84

At the Village of Tupper Lakes request and approval of Supervisor Littlefield I will be as of January 21, 2014 the interim Code Official for the Village of Tupper Lake. Pete Edwards is on medical leave.

I will be attending the Adirondack Code Enforcement Officials Conference held in Lake Placid on March 3rd to the 6th, 2014. This conference provides the opportunity to fulfil the state mandated 24 hours of annual continuing education requirements.

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

4.7

Youth Directors Report

Recreation Report 02-13-14

HOORAY SNOW – With the new snow we're able to be up and running at the country club. We also have two back-to-back events. The first is Saturday and is the 'Ski, Sled, and Shoe Relay.' The next weekend will be the running of the Lumberjack Scramble. If anyone can volunteer on either or both of these days it would be much appreciated.

WEBSITE – Still a work in progress but is coming together well. Please do not hesitate to let me know of any items or forms you would like to see on the site.

EMAIL/DOMAIN – Through Godaddy.com I have purchased the domain name townoftupperlake.com. The email portion is complete and if the press would like a copy of the new addresses I have those available.

SUMMER EMPLOYMENT – By the end of this month I will begin advertising for summer employment. Last year we had 5.5 summer counselors. I would like to go with 5 this year. As for lifeguards, I was looking to hire 8. Four-fulltime and four part-time. This includes the head lifeguard and swim instructor. Also the swim program is going to be totally revamped this year. After considering the advice of participants and brainstorming ways to accommodate more I've come up with a solution that should satisfy more.

DESIGNATED PHOTOGRAPHER – In addition to advertising for employment I'm also going to advertise and set deadline for photographers to submit a RFP for service. You may recall the sheet I distributed a few meetings ago. At the March meeting I'll go over the proposals and you can decide from there.

PLAYGROUND EQUIPMENT – I wasn't sure if we had anything allocated to add a piece of equipment to the playground but at your side is a couple recommendations.

SAFETY PLAN – I've had to revamp the summer camp safety plan. This is a 27-page document that set procedure in protocols in place. It is required by the Department of Health and each year tweaks and changes need to be made.

VOLUNTEER – In an effort to recruit volunteer coaches I've begun to put together a training camp of sorts for softball, baseball and soccer coaches. This will take place in late April. It's not so much of a camp or clinic as it is an informal session to recruit helpers. Often times people are hesitant to commit because of scheduling concerns and also a fear that they lack the knowledge to coach. Hopefully this get together will alleviate any concerns.

EXECUTIVE SESSION (PERSONNEL) -

INSTRUCTIONS TO CONNECT TO MICROSOFT OUTLOOK

1. Click on FILE and then click on ADD NEW FILE
2. Enter pertinent information and select box that says 'manually configure server settings or additional server types.'
3. Select NEXT
4. Under Choose Service select INTERNET EMAIL. Select NEXT
5. On the next page again enter your information. In addition under account type be sure it says POP3. Also, type pop.secureserver.net in the INCOMING MAIL SERVER section. Type smtpout.secureserver.net in the OUTGOING MAIL SERVER section.
6. Click on MORE SETTINGS
7. On this page click the tab for OUTGOING SERVER. Be sure the box for MY OUTGOING SERVER (SMTP) REQUIRE AUTHENTICATION is checked. Also make sure USE SAME SETTINGS AS MY INCOMING MAIL SERVER is also checked.
8. Now click the tab for ADVANCED
9. Checkmark the box that says THIS SERVER REQUIRES AN ENCRYPTED CONNECTION (SSL). This should change the number for the INCOMING SERVER (POP3) to 995. Now changing the number in the OUTGOING SERVER (SMTP) to 465. Click OK
10. You will have the other setup window appear. Press NEXT and the setup should be finished.

Change Account

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information
 Your Name: Michael Fritts
 E-mail Address: mfritts@townoftupperlake.cor

Server Information
 Account Type: POP3
 Incoming mail server: pop.secureserver.net
 Outgoing mail server (SMTP): smtpout.secureserver.net

Logon Information
 User Name: mfritts@townoftupperlake.cor
 Password: *****
 Remember password
 Require logon using Secure Password Authentication (SPA)

Test Account Settings
 After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

Test Account Settings ...

Test Account Settings by clicking the Next button

More Settings ...

< Back Next > Cancel

Internet E-mail Settings

General **Outgoing Server** Connection Advanced

My outgoing server (SMTP) requires authentication

Use same settings as my incoming mail server
 Log on using

User Name:
 Password:
 Remember password
 Require Secure Password Authentication (SPA)

Log on to incoming mail server before sending mail

OK Cancel

Internet E-mail Settings

General Outgoing Server Connection **Advanced**

Server Port Numbers

Incoming server (POP3): 995 Use Defaults
 This server requires an encrypted connection (SSL)

Outgoing server (SMTP): 465
 Use the following type of encrypted connection: SSL

Server Timeouts
 Short Long 1 minute

Delivery

Leave a copy of messages on the server
 Remove from server after 14 days
 Remove from server when deleted from 'Deleted Items'

OK Cancel

POSITIONS AVAILABLE

The Town of Tupper Lake is accepting applications for the position of lifeguard at Little Wolf Beach for the summer 2013 season.

Eligible applicants must

- hold an accepted and current cardiopulmonary resuscitation (CPR) certificate
- hold and accepted and current lifeguard training and First Aid certificates

Applications may be picked up at the town hall – Application deadline April 1
120 Demars Blvd.

Tupper Lake, NY 12986

POSITIONS AVAILABLE

The Town of Tupper Lake is accepting applications for the position of *part-time* lifeguard at Little Wolf Beach for the summer 2013 season.

Eligible applicants must

- hold an accepted and current cardiopulmonary resuscitation (CPR) certificate
- hold and accepted and current lifeguard training and First Aid certificates

Applications may be picked up at the town hall – Application deadline April 1
120 Demars Blvd.

Tupper Lake, NY 12986

POSITIONS AVAILABLE

The Town of Tupper Lake is accepting applications for Summer Day Camp.

Positions include Camp Director, Assistant Director, and Counselor

Director Duties Include-

- Counselor scheduling
- Supervise staff
- Program Development
- Coordinates and assists with staff training prior to start of camp

Applications may be picked up at the town hall - Application deadline April 1
120 Demars Blvd.

Tupper Lake, NY 12986



Add to Wishlist

\$3,190

Ages 5-12

8' 2" x 18' 4"

(2.49m x 5.59m)

Share

ion

ntative



Motion Play

Flip Flop™

Motion product with unique up and down action. Seats are balanced with diagonal rider. Pivoting rods prevent sudden drops.

Want to learn more about our [Playworld Product Line?](#)

[Product Details](#) [Technical Documents](#)

Color: Available in any Playworld Systems color(s)

Weight: 338 lbs (154 kg)

Fall Height: 2' 0" (0.61m)

Size: 6' 2" x 6' 4" x 5' 0" (1.88m x 1.93m x 1.52m)

Capacity: 4

Install Hours: 5

Certifications:

ASTM F1487 EN1176

Prices shown in U.S. Dollars. Prices do not include freight, custom fees, surfacing or installation. Please contact your authorized Playworld Systems Representative for pricing.

We Also Recommend:



Motion Play Bing Boing

\$2,407

5-12

[Add to Wishlist](#)



Motion Play Vaquero

\$4,212

5-12

[Add to Wishlist](#)

[See All Products](#)



Published on *Playworld Systems®*, Inc (<http://playworldsystems.com>)

Home > Products > Vaquero

Vaquero

Product: #ZZXX0149

\$4,212

Ages 5-12

30' 4" x 30' 4"

(9,24m x 9,24m)



Motion Play

Vaquero

This fun ride can accommodate a large group of kids. Children can sit, sway and rock, pushing with their legs. Younger children can sit, while parents use handles to give a gentle ride. Unique saddle design; holes will accommodate multiple ways for kids to sit and play. (Powered by Berliner)

Want to learn more about our [Playworld Product Line?](#)

Product Details

Color: Available in any Playworld Systems color(s)

Weight: 533 lbs (242 kg)

Fall Height: 2' 2" (0,67m)

Size: 18' 4" x 18' 4" x 7' 4" (5,59m x 5,59m x 2,23m)

Capacity: 6

Install Hours: 8

Certifications:

ASTM F1487 EN1176

Technical Documents

Product details are based on ASTM/CPSC standards.
Download detailed specifications or alternate certifications below.

CAD Metric ASTM

CAD Imperial ASTM

4.8

Approve

Dog Officers Report

Town of Tupper Lake
Dog Control Report

For the Month of: December

Date: 12-31-13

Complaints Received 3

Complaints Answered 3

Dogs Captured 0

Dogs return to owner 0

Dogs turned over to DCO 0

Dogs transported to Humane
Society 0

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 0

Tickets issued 0

Mileage 15 DCO Shakeen R Shakeen

Report prepared by Shakeen R Shkew DCO

Town of Tupper Lake
Dog Control Report

For the Month of: Jan

Date: 1-31-14

Complaints Received 6

Complaints Answered 6

Dogs Captured 3

Dogs return to owner 3

Dogs turned over to DCO 2

Dogs transported to Humane Society 0

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 0

Tickets issued 0

Mileage 28 DCO Shakeer R Shakeev

Report prepared by Shakeer R Shakeev DCO

4.9

Approve
bookkeepers conference
attendance
no documents

4.10

Approve
attendance to LGC

Adirondack Park Local Government Day Conference

Who: Supervisors, Mayors, Clerks, Town/Village Board Members, Planning & Zoning Board Members, Code Enforcement Officers, Zoning Administrators & Interested Citizens

What: Adirondack Park Local Government Day Conference



Where: Crowne Plaza Resort & Golf Club, Lake Placid, NY

If you require lodging, please contact the reservations department at the Crowne Plaza in Lake Placid at (518) 523-2556 or (877) 570-5891 or book online at: <https://resweb.passkey.com/go/APALocalGovtDay>.

You may choose to stay one or both nights (4/9, 4/10) at the special rate of \$89 +tax.

Rates and availability are only guaranteed through March 26th, so please make your reservations early.

For the special rate, identify yourself to the hotel as a participant in the Adirondack Park Local Government Day Conference. Visit: www.lakeplacidcp.com for more information.

When: Wednesday April 9 & Thursday April 10, 2014

How: Complete and submit this registration form along with a **check** or **voucher** payable to the: **Crowne Plaza Resort and Golf Club** and a **tax exempt form (if applicable)**.

Registration will be processed by APA staff, so please...

Mail registration form with payment to:

Adirondack Park Agency, LGD Conference, PO Box 99, Ray Brook, NY 12977

or fax registration form, voucher & tax exempt form (if applicable) to: (518) 891-3938

Use a separate form for each attendee and be sure to note the names of all persons covered by each check or voucher payable to the Crowne Plaza Resort and Golf Club so we may properly account for everyone.

If you have any questions please contact the APA receptionist and mention Local Government Day: (518) 891-4050.

Or email APA-LGSP@gw.dec.state.ny.us or check for updates on the website at: www.apa.ny.gov

How Much \$: The per-person Conference pre-registration* fee is **\$63.06** (or \$58.75 with a valid tax exempt form and a check/voucher from the tax exempt organization). **Payments by personal check must include tax.**

** Those registering **after March 26th**, must do so at the door for a fee of **\$79.26** cash/check (or \$73.75 with a valid tax exempt form and a check from the tax exempt organization; sorry, no personal checks).*

Refunds cannot be issued after the March 26th deadline.

----- REGISTRATION FORM -----

Please fill out completely, as you would like it to appear on your name badge:

First Name (or nickname)

Full Name (First & Last)

Title

Town/Village/Organization

Please provide a phone number or email address where you can be reached in case there are questions about your registration.

Phone/Email

PAYMENT INFORMATION

APA Staff will be processing registrations, however all payments must be made to:

Crowne Plaza Resort & Golf Club

Postmarked by March 26

\$63.06 not tax exempt and/or paying by a personal check.

\$58.75 tax exempt and paying by a tax exempt organization check/voucher along with a **tax exempt form**.

After March 26

\$79.26 not tax exempt and/or paying at the door with **cash/personal check**.

\$73.75 tax exempt and paying at the door with a check from a tax exempt organization with a tax exempt form.

To ensure adequate seating, please check the sessions that you are interested in attending:

Wednesday, April 9

1-5pm

Forum

Training (SEQRA)

Thursday, April 10

	A	B	C
1) Morning 9:00-10:15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Morning 10:45-12:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) Afternoon 1:30-2:45	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) Afternoon 3:15-4:45	<input type="checkbox"/>	<input type="checkbox"/>	



Preliminary Agenda – Thursday, April 10, 2014

Registration Forms & Updated Information are available at: www.apa.ny.gov

Registration begins at 7:45 AM - Coffee and Tea with vendors provided in Sky Room
All sessions at the Crowne Plaza Resort, Lake Placid, NY

Welcome & Introductory Remarks

8:30 AM

AP Local Government Day Conference Sessions 9AM to 4:45PM

	Track A	Track B	Track C
1	<p>Municipal Efficiencies and Living within the Cap Municipalities face operational and efficiency questions in the development of budgets that are within the property tax cap rules. Local leaders discuss the cap and its effects on future municipal budgets and delivery of essential services.</p>	<p>DEC Regulations & Municipal Operations DEC staff offer information and answers questions regarding some of the typical challenges municipalities face when clearing roadsides, storing petroleum fuels and operating wastewater facilities.</p>	<p>Training for Planning & Zoning Boards by Mark Schachner, Esq.</p>
2	<p>Financial Analysis of Shared Services and Intermunicipal Cooperation DOS Local Government Efficiency program staff and local officials will explain the programs available and share examples of their successful projects.</p>	<p>Community Improvements that Benefit Visitors and Residents Examples of improvements from communities around the Park that may work for you!</p>	<p>Locally Unwanted Land Uses by DOS Local Government Training Staff</p>
<p>Lunch and Keynote:</p> <ul style="list-style-type: none"> -- Keynote Speaker - To be announced -- Conference Annual Recognition Award -- Adirondack Park Excellence Awards - "Best Community Events" 			
3	<p>The Best Return on Investment Invasive Species Prevention Invasive plants and animals are on the move. The Adirondack region has an important opportunity to stop invasive species before they spread. Hear the latest news on efforts underway in our communities to protect our waterways and local economies.</p>	<p>North Country Health Systems Redesign The goal of the NCHSR Commission is to create an effective, integrated health care delivery system for preventative, medical, behavioral, and long-term care services to all communities throughout North Country. Commission members will explain how this will affect health care services in the region and in your community.</p>	<p>Publicly Available Aerial Photography and Data Tools to assist land use planning activities</p>
4	<p>Renewable Heat NY Plans to energize the biomass industry could have significant impacts in the Adirondacks, both for local biomass production and consumption. Biomass facilities are gaining in popularity as a means to control municipal energy costs. Can they help in your town?</p>	<p>The Value of Not-for-Profits The Adirondack Foundation will highlight examples of partnerships between local governments and nonprofit organizations that positively impacted Adirondack communities, economically and otherwise.</p>	

Also available:

GIS Help Desk: 9:00 AM to 4 PM -- Join APA staff for a one-to-one help and training session on GIS. Assistance with basic and advanced GIS questions will be available. Walk-ups are welcome, or please call ahead (518) 891-4050 to request a specific appointment time or help with a particular GIS project.

APA Staff Q&A: 9:00 AM to 4 PM -- APA staff from various divisions will be available to provide general information and answer questions about Agency jurisdiction and the project review process. Walk-ups are welcome.

Additional Registration Forms & Updated Information
are available on the website: www.apa.ny.gov

Register by March 26th for early registration discount!

We look forward to seeing you at the Adirondack Park Local Government Day Conference!
Wednesday Afternoon & Thursday, April 9 & 10, 2014

The 17th Annual Adirondack Park Local Government Day Conference

Crowne Plaza Resort, Lake Placid, New York

April 9 & 10, 2014

*Presented by the NYS Adirondack Park Agency, Adirondack Association of Towns and Villages,
Adirondack Park Local Government Review Board, Empire State Development, NYS Department of State,
and NYS Department of Environmental Conservation.*

Preliminary Agenda

Wednesday Afternoon, April 9th

1 to 5 PM

*Crowne Plaza Resort, Olympic Rooms
with 3 PM Refreshment Break*

Open to all who are interested

*There is no fee for the Wednesday session, however please complete the registration form
available at: www.apa.ny.gov*

Forum with

Local Leaders and State Agencies

**Adirondack Economic Strategy Report
Adirondack Mapping Project Update
Adirondack Recreation Plan Update
Adirondack Web Portal Demonstration**

State Agency Discussions
with APA, DEC, DOS, ESD, and

Regional Economic Development Councils

Special Training Workshop

(new this year)

SEQRA

Part 1 - SEQRA Basics

Part 2 - SEQRA The New Forms

Concurrent Sessions

Social & Reception

5 PM to ...

Crowne Plaza Resort, Great Room

4.11

Health Insurance Resolution

Resolution

WHEREAS, New York State General Municipal Law Section 92-a authorizes a town to provide health insurance for its officers and employees, or groups thereof, and their families, and in its discretion to pay all, non or any percentage of the cost thereof; and

WHEREAS, the town board, by resolution may change, modify or eliminate any insurance benefit offered by the town to the supervisor and town councilpersons is subject to change or discontinuance by resolution of the town board; and

WHEREAS, the town board, in the exercise of the discretion granted to it by General Municipal Law Section 92-a, and in the interests of fiscal prudence, wishes to terminate the benefit of the town paying any cost of health insurance, including dental and vision coverage for the town supervisor and town councilpersons, except Councilwoman Kathleen Lefebvre who has been receiving the benefit of dental coverage and vision coverage. Mrs. Lefebvre will continue to receive such benefit and further continue to reimburse the town one half of the premium cost on a monthly basis until the expiration of her current term or until December 31, 2015 whichever date comes first.

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Tupper Lake, that current and future town board members, including the town supervisor, whether elected or appointed, will no longer be eligible for health insurance, including dental and vision coverage and any town policy to the contrary enacted prior to the date of this resolution is hereby rescinded; and it is further

RESOLVED, that this resolution shall take effect immediately.

Date:

Motion:

Seconded:

Action:

4.12
Rescind resolution
#4 2014

TOWN OF TUPPER LAKE

PATRICIA S LITTLEFIELD
SUPERVISOR
(518) 359-3981
(518) 359-8193 FAX

120 DEMARS BOULEVARD
TUPPER LAKE, NEW YORK 12986

LAURIE J FULLER
TOWN CLERK
(518) 359-9261
(518) 359-2634 FAX

TOWN BOARD MEMBERS

JOHN QUINN

KATHLEEN LEFEBVRE

MICHAEL DECHENE

RICHARD SKIFF



WILLIAM DECHENE
HIGHWAY SUPERINTENDENT
(518)359-9241

HON. LEONARD F. YOUNG,
(518) 359-9278
(518) 359-8764 FAX

TDD 711

Resolution #4 – 2014

Of

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE
FRANKLIN COUNTY, NEW YORK

WHEREAS; the Town's local depository is Community Bank, NA located at 314 Hosley Ave Branch (136) in Tupper Lake, New York 12986, and

WHEREAS; at a regular Town Board meeting held January 2, 2014, Board members passed a resolution authorizing signers of Town Board members to all Town bank accounts, including Town Clerks accounts, (Accounts Payable, Small Cities, Trust, Big Tupper Escrow, MMA, Town Clerk & Tax Collector account) as per documentation in Corporate Authorization Resolution provided by Community Bank.

Date: January 2, 2014

Motion made by: Councilman Dechene

Seconded: Councilman Quinn

Action: Carried 4/0 vote Littlefield, Quinn, Dechene & Lefebvre

seal


Laurie J Fuller Town Clerk RMC

4.13

**Pass new Bank Resolution
sign bank documents**

4.14

**Setting Pole Dam
pages 46-66**

TOWN OF TUPPER LAKE

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TUPPER LAKE, NEW YORK 12986

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(518) 359-8764 FAX

TDD 711

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Town of Tupper Lake, Franklin County, New York seeks bids for the appraisal of the real property and improvements know as Setting Pole Dam located at Racquette River Outlet consisting of 7.05 acres, tax map parcel #489.-1-3. The Town Board will accept sealed bids until Monday, February 10, 2014 at 1:00 P.M. at which time all bids will be opened and read publically. Bids must be sealed and should also include a non-collusive certificate. Request for proposals shall be submitted to the Town Clerk 120 Demars Blvd. Tupper Lake, New York 12986.

Succesful bidder will be required to submit completed appraisal within 60 days following notice of bid award.

The Town reserves the right to reject any and all bids

By order of the Town Board of the Town of Tupper Lake New York by Laurie J Fuller, Town Clerk

Zientek Appraisals
357 West Main Street
Arcade NY 14009
P 585 492 5368
F 585 492 1867

Shell Associates
Robert Shell
413 E Main St
Batavia NY 14021
P 585 353 7937
F 585 353 2117

Armstrong Appraisals, LLC
David Fontana
3 Kings Court
Clifton Park NY 12065
P 888 788 3141
F 866 782 7140

Appraisal & Consulting Services
Bill Beyerback
P.O. Box 10030
Rochester NY 14610
P 585 288 3580
F 585 288 0278

Generations Appraisal Service
Bobbi Elderkin
1115 Oak Lane
Hinsdale NY 14743
P 716 557 2384
F 716 408 8949

Congdon Hynes Appraisal LLC
Robert Hynes
181 Pierce Hill Road
Vestal NY 13850
P 607 786 3863
F 866 369 2849

Bronstein Appraisal Service
Richard W. Bronstein
3666 Main Street
Buffalo NY 14226
P 716 835 7400
F 716 835 7419

Doan Appraisal Consultants
Grogory K. Doan
15 East Genesee Street
Auburn NY 13021
P 315 253 7371
F 315 253 6332

Area East Appraisal Consultants
Gary A Guariglia
7569 Grant Avenue
Auburn NY 13021
P 315 253 4414
F 315 255 2336

Advanced Appraisal
Richard Ley
26 F Congress Street, Suite 102
Saratoga Springs NY 12866
P 518 899 1191
F 518 899 4296

Intercounty Appraisal Services, Inc.
Donald Hoffmann
P.O. Box 2758
Plattsburgh NY 12901
P 518 566 6112
F 518 566 6113

Snowdon Valuation
Gary Snowdon
589 Highwood Circle
Albany NY 12203
P 518 456 0011
F 518 456 0011

Champlain Valley Appraisal Services, PLLC
Brett Schermerhorn
57 River Road, Suite 1026
Essex Junction VT 05452
P 802 881 0622

J J Reardon Co.
John J. Reardon
P.O. Box 276
Dunstable MA 01827
P 978 649 6084
F 978 649 4969

~~Sargeant Appraisal Service
George Sargeant
14 Sonia Drive
Rutland VT 05701
P 801 775 5916
F 802 775 5926~~

Sargeant Appraisal Service
George Sargeant
14 Sonia Drive
Rutland Vt 05701
P 802 775 5916
F 802 775 5926

Wicker Appraisal Associates
138 Walton St
Syracuse, NY 13202
C/O Paul Wicker
315-471-8866 x1

N Y Business Valuation Group, Inc.
7 Slevin Ct
Monsey NY 10952
P 845 918 1238
F 888 519 5970

✕ John Zukowski MAI,SRA,IAO
Arrow Appraisal Service a division of ENPM
950a Union Road Suite #213
Buffalo, New York 14224

Saranac Power Partners
Calenergy Company
99 Weed Street
Plattsburgh NY 12901
P 518 563 1072

Erie Blvd. HYDRO Power
399 B Big Bay Rd
Queensbury, NY 12804
518-743-2018

Independent Power Producers of New York
194 Washington Avenue
Suite 315
Albany NY 12210
P 518 436 3749 (l/m for Chris Laroe 1/7/14
F 518 436 0369

Brookfield Renewable Energy Group

George Sansoucy PE LLC
279 Main Street
Lancaster, NH 03584
P 603-788-4000

TOWN OF TUPPER LAKE

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(518) 359-8764 FAX

TDD 711

2/10/2014

Date

Bid opening for: Appraisal of Setting Pole Dam

Name	Submitted Bid
Armstrong Appraisals, LLC C/O David Fontana	\$8,100.00
Advanced Appraisals C/O Richard Ley	\$6,450.00
_____	_____
_____	_____
_____	_____

Date of Opening 2-10-2014

Time of Opening 1:05 P.M.

Members Present: Supervisor Patricia S. Littlefield

Town Clerk Laurie Fuller

Assessor/Code Officer K. Paul O'Leary

Bid was awarded to _____

Town Clerk

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

ADVANCED APPRAISALS

26F Congress St, Suite 102
Saratoga Springs, New York, 12866
(518) 899-1191 -phone
800-508-1246-fax



February 4, 2014

Laurie Fuller
Town Clerk
Town of Tupper Lake
120 Demars Boulevard
Tupper Lake, NY 12908

Dear Laurie Fuller, Town Clerk, Supervisor Patricia Littlefield and Town Board Members,

Thank you for your offer to us for a sealed bid to do a real estate appraisal on parcel # 489-1-3, called Setting Pole Dame.

I can do this appraisal with your time guideline for \$6,450 . considering the properties "as is" condition.

I would like to get the most recent engineers report on the dam from any hired engineer and the two most recent inspection reports from New York State Econ Department from you for my review to help with the analysis of the subject property.

Please find an enclosed non-collusion Bidding Certification.

Sincerely,

Richard Ley

2 total pages

NON-COLLUSION BIDDING CERTIFICATION

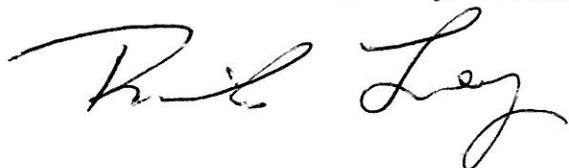
By submission of this bid or proposal, the bidder certifies that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder, and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and

3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

DATE: 2/4/14



Signature & Title

owner

Armstrong Appraisals, LLC

3 Kings Court
P.O. Box 5016
Clifton Park, New York 12065
518-374-3333

February 8, 2014

Laurie J. Fuller, Town Clerk
Town of Tupper lake
120 Demars Boulevard
Tupper lake, New York 12986



RE: RFQ Setting Pole Dam #489.-1-3

Dear Ms. Fuller,

Thank you for the opportunity to bid on the Setting Pole Dam assignment. As instructed I have included a non-collusive bidding certificate.

The property would be appraised in conformance with the Uniform Standards of Professional Appraisal Practice, as promulgated by the Appraisal Foundation and the Principles of Appraisal Practice and Code of Ethics of the Appraisal Institute.

In response to your request to bid on the appraisal of the real property and improvements known as Setting Pole Dam located at Racquette River Outlet consisting of 7.05 acres, tax map parcel #489.-1-3, our fee to complete the report within your specified 60 day time period is \$8,100 (Eight Thousand One Hundred Dollars). The report and analyses will be completed by myself in collaboration with G-L Engineering, P.C. I have attached all of our resumes.

As you may know we at Armstrong Appraisals have appraised other dams and reservoirs in New York State. Should you have any questions or comments with respect to the enclosed, please do not hesitate to contact me directly, cell phone 518-441-0508.

Sincerely,


David Fontana
Armstrong Appraisals, LLC

DAVID M. FONTANA
Armstrong Appraisals, LLC
888-788-3141
FAX 866-782-7140

LICENSES

NY Certified General Real Estate Appraiser #46000026870
MA Certified General Real Estate Appraiser #100763
CT Certified General Real Estate Appraiser #RCG.0001308
PA Certified General Real Estate Appraiser 2005
VT Certified General Real Estate Appraiser #80-242
NH Certified General Real Estate Appraiser #NHICG-791
NYS Qualified Instructor for Certified Appraisal Courses
NYS Certified Real Estate Broker

EDUCATION

Bachelor of Science in Finance, Canisius College, Buffalo, New York, 1990
Associate of Science in Business Administration, JCC, Watertown, New York, 1988

**COURT TESTIMONY/
REPRESENTATION**

NYS Supreme Court, Albany, Saratoga, Schenectady, Rensselaer, Columbia and Schoharie Counties
Small Claims Assessment Reviews, Schenectady, Columbia, Essex, Rensselaer, Washington, Warren,
Albany, Saratoga, Montgomery, Fulton, Herkimer, Oneida, Madison, Franklin, Clinton, St. Lawrence
Counties

**TECHNICAL
TRAINING**

Fundamentals of Real Estate Sales Person, Sept, 1989
Valuation Principles and Procedures, May, 1992
Introduction to Real Estate Appraisal, April, 1992
Introduction of Real Estate Appraisal, September, 1992
Principles of Income Property Valuation, October, 1992
Applied Income Property Valuation, November, 1992
Ethics & Standards of Professional Practice, November, 1992
NYS Broker License Course, September, 2000
USPAP Update, April, 2008
Basic Income Capitalization, October, 1993
Standards of Professional Practice A & B, April, 1994
Advanced Sales Comparison & Cost Approaches, November, 1997
Standards of Professional Practice, April, 1999
Advanced Income Capitalization, December, 2000
Highest & Best Use and Market Analysis, March, 2003
Report Writing, May, 2003
USPAP Update, October, 2004
USPAP Update, August, 2006
Advanced Application, November, 2006
Appraisal Institute Advanced Applications, 2007
2-4 Family Finesse, 2010
Environmental Pollution & Mold, 2010
Even Odder – More Oddball Appraisals, 2010
Private Appraisal Assignments, 2010
Appraising Historic Properties, 2010
Introduction to Expert Witness Testimony, 2010
Disclosures & Disclaimers, 2010
7-Hour USPAP Course, 2010
15 Hour National USPAP Course, 2010
Introductions to Legal Description, 2011
REO & Foreclosures, 2011
Mortgage Fraud – Protect Yourself, 2011
Relocation Appraisal is Different, 2011
FHA Appraiser Inspection Checklist Course, 2011

**WORK
EXPERIENCE**

Armstrong Appraisals, LLC {Also Haggett Appraisal Service}
Commercial Appraiser/Owner
1994 to Present

Heritage Prime Properties, LLC
NYS Licensed Real Estate Broker
1999 to Present

Fleet National Bank
Managed Assets Field Representative/AVP
Foreclosure Specialist Covering NY, MA, CT, NJ, VT
1998 to 2004

Real Estate Appraisal Services, Inc.
Commercial Appraiser-Principal
1994 to 1998

Prudential - Blake Group
NYS License Real Estate Agent
1993 to 2010

Fleet Bank of New York
Appraisal Coordinator/Review Appraiser
Ordering and Reviewing Appraisals for all of NY State
1990 to 1997

Century 21 - McDonald Realty
1989 to 1991

**PROFESSIONAL
AFFILIATIONS**

Appraisal Institute, Upstate New York Chapter
Realtor Associate Member, Greater Capital Association of Realtors,
Greater Hudson Valley Association of Realtors, St. Lawrence County
Board of Realtors, Sullivan County Board of Realtors,
Franklin/Clinton County Board of Realtors,
Warren County Board of Realtors, Onondaga/Oswego Board of Realtors,
Oneida Board of Realtors, Fulton County Board of Realtors
M.I.S. P.I.N.S. – Massachusetts/Rhode Island
M.I.S.-N.N.E.R.E.N. – VT, NH
Berkshire County, MA Board of Realtors
Saratoga County Chamber of Commerce
National Association of Realtors
Foundation of Real Estate Appraisers
Commercial and Industrial Real Estate Board
CoStar – G.I.V.M.I.S.-Fusion – LoopNet
Property Shark

**APPRAISAL
EXPERIENCE**

Residential- Single, Double and Multi-Family Properties
Condominiums, Subdivisions

Vacant Land- Residential, Subdivisions, Commercial and
Industrial, Agricultural, Rural Lands, Wet Lands

Commercial- Retail Stores, Office Buildings, Restaurants,
Branch Banks, Railroad Corridors, Golf Courses,
Apartment Complexes, Hotels/Motels, Children's Camps,
Reservoirs/Dams, Recreation Camps, Car Wash, Small Luxury Hotels,
Farms, Equipment

Industrial- Single and Multi-Story Warehouses, Factories,
Manufacturing Complexes and Industrial Parks

All forms of Real Estate, including fixtures, equipment and livestock

G-L Engineering, P.C.
8 Brunswick Road
Troy, New York 12180
518-270-5920

Mark Visscher, P.E.
Senior Geotechnical Engineer

Education: **Juris Doctor** (Concentration in Environmental Law),
Albany School of Union University, 2004

Bachelor of Science, Civil Engineering (Concentration in
Geotechnical Engineering), Rensselaer Polytechnic
Institute, 1989

Graduate Coursework, Civil Engineering (9 credits),
1991-1992

Associates in Applied Sciences, Civil Engineering
Technology, SUNY at Canton, 1985

Professional Registrations: **Professional Licenses:**
Licensed Professional Engineer - State of New York

Professional Experience: 2007-present, G-L Engineering, P.C. – Senior Geotechnical
Engineer: engineering work, principally related to mining
in the areas of stormwater design, geotechnical
engineering, slope stability, soil mechanics and geo-
environmental engineering

2006-2007, State of New York, Hudson River-Black River
Regulating District—Hudson River Area Administrator:
engineering, construction and maintenance, management of
field crews and office permitting staff, coordinated reviews
with NYSDEC, ACOE and the Adirondack Park Agency,
managed maintenance work on 126 mile long surface water
impoundment.

2004-2006 New York State Office of Children & Family
Services—Project Manager: engineering, construction
management and maintenance of 19 juvenile detention
facilities across New York

1993-2001, Civrotech Engineering, P.C.—Project
Engineer: bid preparation, regulatory compliance

assessment, inspection and monitoring, conceptual design, final design, project plans and specifications, engineering analysis, environmental analysis, DEIS preparation, NYSDEC hearings, expert testimony, requests for proposals, preparation of construction certification documents.

1992-1993, Resicon Engineering—Project Engineer: third party quality control inspection for pond and landfill geomembrane baseliner and cover systems.

1990-1992, Smith & Mahoney, P.C.—Project Engineer: bid preparation, regulatory compliance assessment, inspection and monitoring, conceptual design, final design, project plans and specifications, engineering analysis, environmental analysis, DEIS preparation, requests for proposals

1989-1990, Wehran Envirotech—Project Engineer: bid preparation, regulatory compliance assessment, inspection and monitoring, conceptual design, final design, project plans and specifications, engineering analysis, environmental analysis, DEIS preparation, requests for proposals.

Christine LaPlante, P.E., Ph.D

CCIM Department Chair

Hudson Valley Community College
80 Vandenberg Ave
Troy, NY 12180
(518) 629-7355
E-Mail: laplachr@hvcc.edu

President/Principal Engineer

G-L Engineering, P.C.
8 Brunswick Road
Troy, New York 12180
(518) 270-5920
E-Mail: claplante@griggs-lang.com

EDUCATION

Ph.D. - Civil Engineering, August 1997,
Rensselaer Polytechnic Institute, Troy NY
Thesis: "The Application of Destructive and Non-Destructive Testing Techniques to Qualitatively Analyze the Cracking Structure Produced by Freeze-Thaw Cycles in Compacted Fine Grained Soils"

Master of Engineering, Geotechnical Engineering,
December 1989, Rensselaer Polytechnic Institute, Troy NY
Thesis: "Freeze/Thaw Cycles Effects on the Permeability of Niagara Clay"

Bachelor of Science, Civil Engineering, May 1986,
Rensselaer Polytechnic Institute, Troy, NY

Licensure and Certification: Professional Engineering License - New York State
OSHA 40 hour Hazardous Waste Training

Professional Experience

Principal Engineer 2006-present

G-L Engineering, P.C. (affiliated with Griggs-Lang Consulting Geologists, Inc.)
President and Principal Engineer of G-L Engineering, P.C. – an engineering firm established to provide engineering services to Griggs-Lang Consulting Geologists, Inc. in the areas of stormwater design, geotechnical engineering, slope stability, soil mechanics and geo-environmental engineering.

Senior Project Manager III April 2004-Feb. 2005

Fuss & O'Neill of New York, P.C.
Hired to develop and expand Fuss & O'Neill engineering services to the New York area. Responsibilities include: marketing, design quality assurance and control, assisting main office in the geotechnical and geo-environmental engineering areas, supplying expert design guidance in the forensic area, and assisting in the hiring process of staff personnel.

Director of Geotechnical/Geo-Environmental Engineer Oct. 2002- April 2004

The Chazen Companies Engineers & Environmental Professionals

Supervised structural and geotechnical engineers (responsible for 8 employees).
Responsible for the technical quality control for all structural, geotechnical and geo-environmental projects.

Senior Geotechnical/ Geo-Environmental Engineer May 1999-Oct. 2002
The Chazen Companies Engineers & Environmental Professionals
Responsible for the technical quality control for all geotechnical and geo-environmental projects. Supervise and design foundation systems, landfill systems, and service systems.
Responsible for 2 employees.

Vice President June 1991-April 2000
Civrotech Engineering, P.C.
Provide technical quality control on all design tasks. Provide construction management oversight. Provide expert engineering guidance in the areas of geotechnical design and construction techniques, foundation analysis and specialized construction practices, landfill siting and design, and drainage systems design. Responsible for all office business management and staff.

Project manager/Engineer May 1990-Aug. 1993
Clough Harbour and Associates, Albany NY
Managed several solid waste facility design projects. Designed part 360 landfill liners and covers. Performed field engineering and QA/QC for several landfill cover and liner construction projects. Performed research on several paper sludge mixtures for use as synthetic soils.

Construction Engineer July 1986-Aug. 1988
General Dynamics, Electric Boat Div., Groton, CT
Performed structural stress analysis using computer and manual skills to evaluate seismic effects on foundations. Worked as a nuclear construction engineer providing shipyard construction support. Reviewed and implemented design specifications.

Between Dec. 1986-Aug. 1988
General Dynamics, West Milton NY
Site Facilities Engineer: Designed and upgraded buildings to NFPA and OSHA regulations. Performed onsite construction inspection.
Ship Superintendent: Coordinated all overhaul construction work on a nuclear reactor. Ensure all construction schedules were met. Developed CPM diagrams.

Academic Experience

Department Chair Aug. 2004-Present
Hudson Valley Community College, Troy, NY
Managing the Civil, Mechanical, Industrial and Construction Technology departments. Tasks include: program development, student retention, career and academic advising, supervising and faculty professional development responsibilities (15 full time faculty, 20 part time), budget development, teaching responsibilities and community outreach.

Visiting Professor/Adjunct Professor Jan. 2003-Aug. 2004

Rensselaer Polytechnic Institute, Hudson Valley Community College, Troy, NY
Responsible for the project management and instruction of Capstone Design (large civil engineering design projects course). Instructing students in Hydraulics and Drainage and Statics and Strength of Materials also assisted in student placement and career guidance.

Assistant Professor Sept. 2002-Feb.2003

SUNY IT, Utica, NY

Instructing students in various civil engineering courses. Basic courses include Construction Practices and Management and Engineering Economics. Responsible for the mentoring of students. Brownfield Program Representative for the college.

Assistant Professor Sept. 1997-September 2001

Union College Schenectady, NY

Instructing students in various civil and environmental engineering courses. Basic courses include Geo-Environmental Design and Construction Practices and Management. Responsible for the project management and instruction of Senior Design (large civil engineering design projects course). Responsible for the development and instruction of the Freshman Engineering course. Research in the geotechnical area involving foundation behavior, landfill liner performance and nondestructive testing techniques.

Instructor Sept. 1993-May 1997

Hudson Valley Community College, Troy, NY

Instructed civil technology students in Hydraulics and Drainage, Statics and Strength of Materials, and Civil Engineering Applications. Mentored students in career selections. Developing transfer programs into local engineering colleges.

Senior Research Engineer Sept. 1993-Aug. 1997

Rensselaer Polytechnic Institute, Troy NY

Application of non-destructive testing to the geo-environmental field. Development of onsite QA/QC testing techniques for containment structure performance. Comparison of destructive and non-destructive testing techniques for soil structure evaluation.

Research Assistant Sept. 1988-Dec. 1990

Rensselaer Polytechnic Institute, Troy NY

Project consultant for the NYS Center for Hazardous Waste Management emphasizing freeze/thaw effects on landfill cover and liners; specifically studying freezing techniques and permeability. Results utilized in State specifications.

Honors and Awards

2000 The International Association of Foundation Drilling Faculty travel award

2000 National Science Foundation (NSF) Grant to serve as a panelist for the Major Research Instrumentation Panel

1999 NSF travel award to attend and present at the 3rd International Workshop on use of Paper Sludge
1999 United States University Counsel for Geotechnical Engineering Research and Education (USUCGER) travel award.
1998 NSF travel award to attend and present at the Civil and Mechanical Systems Workshop

1993-1997 Army Research Fellowship
1994/1995 Sterling Who's Who Excellence and Leadership
1986 ASCE Achievement Award

PUBLICATIONS

Journals/ Hard Covered Books

H.K. Moo-Young, and C. LaPlante, "Non-Destructive Analysis of Fine Grained Soils Utilizing Medical Imaging," ASTM STP 1350, pp.95-113, Nondestructive and Automated Testing for Soil and Rock Properties, 5/1999.

H.K. Moo-Young, C. LaPlante, and T.F. Zimmie, "Field Measurement of Frost Penetration into Landfill Covers That Use Paper Mill Sludge," Special technical publication ASTM STP 1358, Field Instrumentation for Soil and Rock, Atlanta, GA, pp 191-205, 10/1999.

Moo-Young, H.K., Zimmie, T.F., LaPlante, C.M., and Quiroz, J.D., "Monitoring Frost Depths into Landfill Covers," Submitted for Publication in the Canadian Geotechnical Journal, 5/1998.

C.M. LaPlante and T.F. Zimmie, "Freeze/Thaw Effects on the Hydraulic Conductivity of Compacted Clays," Transportation Research Board record no. 1369 pp. 126-129, 1/1992.

Refereed Proceedings

R.D. Wilk, C.Traver, C. LaPlante, J. Hedrick, W.D. Keat, F.E. Wicks, "A Freshman Engineering Course Which Introduces Engineering Design and Engineering Fundamentals in the Context of a Unifying Theme," Proceedings ASEE conference in Albuquerque , NM, 6/2001, **Received best paper award.**

LaPlante, C.M, Quiroz, J.D., and Zimmie, T.F., " Interface Friction of Geomembrane-Paper Mill Sludge Composite Landfill Covers," Proceedings of the 15th International Conference on Solid Waste Technology and Management, pp. 14A, PA, 12/1999.

LaPlante, C.M, Quiroz, J.D., and Zimmie, T.F., "Structural Evaluation of Frozen Soils Using Non-Destructive Testing Methods," Proceedings of the 6th International

Symposium on Cold Region Development ISCORD 2000, Australia, pp. 22-33, 8/1999.

Wolfe, FA. and LaPlante, CM, "Bridge to the Future: The Freshman Capstone Design Bridge Project at Union College," Proceedings of the ASEE Annual Conference, Charlotte, NC, 9/1998.

Quiroz, J, Zimmie, TF, and LaPlante, CM, "Freezing and Thawing Effects on a Municipal Landfill Cover," Proceedings 14th International Conference on Solid Waste Technology and Management, Philadelphia, PA, pp. 7A, 12/1998.

H.K. Moo-Young, C.M. LaPlante, J.D. Quiroz and, T.F. Zimmie "Non-Destructive Testing Techniques for Environmental Geotechnology Problems Using Medical Imaging," Environmental Management, Engineering the Water-Environment and Geo-Environment, M. Sivakumar and R.N. Chowdhury, eds., Elsevier Science Ltd., New York, NY, pp. 907-914, 2/1998.

J.D. Quiroz, T.F. Zimmie, C.M. LaPlante and H.K. Moo-Young, "comparison of Freeze-Thaw Effects on the Hydraulic Conductivity of Landfill Barrier Materials," Proceedings, Thirteenth International Conference on Solid Waste Technology and Management, R. Mersky, ed., Philadelphia, PA, P. 10B, 11/1997.

T.F. Zimmie, J.D. Quiroz, and C.M. LaPlante, "The Effects of Freeze/Thaw Cycles on the Hydraulic Conductivity and Structure of a 10% Sand-Bentonite Mixture," Proceedings of the International Containment Technology Conference, Florida, 6/1997.

T.F. Zimmie, C.M. LaPlante, and J.D. Quiroz, "Evaluation of Frost Penetration in Landfill Cover Systems," Fifth International Symposium on Cold Region Development (ISCORD 97), Anchorage, Alaska, 5/1997.

C.M. LaPlante, T.F. Zimmie, and D. Bronson, "The Effects of Freezing and Thawing on the Permeability of Compacted Clay Landfill Covers and Liners," Environmental Geotechnology pp. 213-217, 5/1992.

T.F. Zimmie, C.M. LaPlante, and D. Bronson, "The Effects of Freezing and Thawing on Landfill Covers and Liners," Proceedings of the 3rd International Symposium on Cold Regions Heat Transfer, pp. 363-371, 3/1991.

T.F. Zimmie and C.M. LaPlante, "The Effects of Freeze/Thaw Cycles on the Permeability of a Fine-Grained Soil," Proceedings of the Twenty Second Mid-Atlantic Industrial Waste Conference, pp. 580-593, 7/1990.

Reports

1997 – "The Application of Destructive and Non-Destructive Testing Techniques to

Qualitatively Analyze the Cracking Structure Produced by Freeze-Thaw Cycles in Compacted Fine Grained Soils.” Report submitted to US Army Corps.

1990 - “The Effects of Freeze/Thaw Cycles on the Permeability of a Fine Grained Soil,” Interim Report to NYS Center for Hazardous Waste Management, with T. F. Zimmie and M. B. Thomas.

1989 - “Freeze/Thaw Cycles Effects on the Permeability of Niagara Clay,” Report submitted to NYS Hazardous Waste Bureau, Troy, NY, with M. B. Thomas.

1985 - “Assessment of Erodibility of Sediments in the Hudson River,” Final Report to NYS DEC, with T. F. Zimmie.

Proceedings

C.M. LaPlante, T.F. Zimmie, “Monitoring Freeze-Thaw Effects on Waste Paper Sludge Landfill Covers,” Proceedings 18th International Conference on Solid Waste Technology and Management, 3/2003.

C. M. LaPlante, R. Callahan, and J. D. Quiroz, “Landfill Slope Instability Investigation: Geomembrane-Sludge Interface, Case Study, Proceedings 4th International Conference on Environmental Impacts of the Pulp and Paper Industry, pp. 23-34, 6/2000.

C. M. LaPlante, R. Callahan, and J. D. Quiroz, “Landfill Slope Instability Investigation: Geomembrane-Sludge Interface, Case Study, Proceedings in the 3rd International Workshop on the Use of Paper Industry Sludges in Environmental Geotechnology and Construction, Helsinki, Finland, pp. 10-21, 6/1999.

Presentations

LaPlante, C. (2000, August). “*Use of Alternate Materials in Landfill Cover and Liner Design*.” Invited Lecture at the International Geo-Environmental Conference, Brazil.

LaPlante, C. (2000, April). Major Research Instrumentation Panel. Selected as a panelist for NSF MRI program.

LaPlante, C. (1999, June). *Interface Friction Angle Studies between Paper Sludge and Geomembranes*. Invited Lecture presented a paper at the 3rd International Workshop on the Use of Paper Industry Sludges in Environmental Geotechnology and Construction, Helsinki Finland.

LaPlante, C. (1999, April). *Balancing Your Career with Family*. Panelist for the Women in Technology Seminar at Rensselaer Polytechnic Institute.

LaPlante, C. (1999, February). *Renovation and Development of a New Engineering Facility- Senior Design Project*. Presented the senior design project with two students to the Dean's Advisory Board Union College.

LaPlante, C. (1998, Spring). *Waste Disposal, Recycle and Reuse Techniques*. Invited Lecture Union College Earth Day Presentation.

LaPlante, C. (1998, April). *Expanding Your Horizons in Science and Mathematics*. Invited Lecture Siena College.

LaPlante, C. (1998, September). *Women's Mentoring Program*. Presented to the Rensselaer Polytechnic Institute Civil Engineering Chairs Advisory Board.

LaPlante, C. (1998, November). *Non-Destructive Testing Research*. Presented ongoing research and Union College Geotechnical Program at the United States University Counsel for Geotechnical Research Conference, Rhode Island.

LaPlante, C. (1998, January). *Use of Medical Imaging Techniques for Non-Destructive Evaluation of Fine Grained Soils*. Paper presented at the ASTM National Conference in Sandiego California.

LaPlante, C. (1997, September). *Non-Destructive Testing Procedures Used to Analyze Crack Formations Produced by Freeze-Thaw Cycles*. Presented and abstract at the Civil and Mechanical Systems Workshop for Under -Represented Junior Faculty.

Reviewing Activities (Typically 4-5 papers/year)

- ASCE Journal of Geotechnical and Geoenvironmental Engineering.
- National Science Foundation Career Award Reviewer- CMS Division.
- Transportation Research Board: soils and environmental area.
- American Society for Testing Materials : soil and environmental area.
- American Society of Civil Engineering Geotechnical Special Publication: soil and environmental area.

Research Grants

Title: NSF REI Grant
Participation: Co-Investigator
Funding Agent: National Science Foundation
Amount: \$7500.00
Performance Period: Summer and Fall 2000

Title: National Science Foundation AIRE Grant
Participation: Co-Investigator (college wide participation)
Funding Agent: National Science Foundation (NSF No. 9873791)

Amount: \$500,000.00
Performance Period: Fall 1999-2002

Title: Non-destructive Analysis of Frozen Sludges R.O.A
Participation: Principal Investigator
Funding Agent: National Science Foundation (CMS 9908150)
Amount: \$10,500.00
Performance Period: Summer and Fall 2000

Title: Interface Friction Angle Studies
Participation: Principal Investigator
Funding Agent: Union College Faculty Development Committee
Amount: \$300.00
Performance Period: Spring 1999

Title: Alternate Leach Field Studies
Participation: Principal Investigator
Funding Agent: Union College Faculty Development Committee Summer Research
Fellow.
Amount: \$2500.00
Performance Period: Summer 1999

Title: Use of Composite Materials in Bridge Design
Participation: Principal Investigator
Funding Agent: Union College Faculty Development Committee Summer
Amount: \$2500.00
Performance Period: Summer 2000

Title: Image Analysis of Frozen Soils
Participation: Principal Investigator
Funding Agent: Union College Faculty Development Committee
Amount: \$2000.00
Performance Period: Spring 1998

Title: Freshman Bridge Project Equipment – Vale Park Bridge
Participation: Principal Investigator
Amount: \$1000.00
Performance Period: Spring 1998

Travel Grants

1. NSF travel grant to attend and present at the 3rd International Workshop on use of Paper Sludge in Helsinki, Finland. (\$1000.00)
2. United States University Counsel for Geotechnical Engineering Research and Education (USUCGER) and NSF travel grant to attend and present at the USUCGER workshop, Newport RI. (\$500.00)

3. National Science Foundation funding to serve as a panelist for the Major Research Instrumentation Panel sponsored through NSF. (\$650.00)
4. ADSC: The International Association of Foundation Drilling Faculty Workshop – selected 1 of 58 from a pool of 500 applicants. (\$1000.00)
5. NSF travel grant to attend and present at the 1st Minority and Women Civil and Mechanical Systems Workshop. (\$1500)

Association Memberships

Associate member of ASCE
American Society of Engineering Education
American Road & Transportation Builders Association
United States University Counsel for Geotechnical Engineering Research Board Member
Member of Chi Epsilon - CE honor society
Member of Sigma XI
Master Planning Committee Member – North Greenbush
Rensselaer Polytechnic Institute Women's Mentoring Program Founder/Member

Committee Memberships/ Service Activities

1998 Member, NSF AIRE Grant Committee “Integrating Research into the Class-Room”
NSF No. 9873791, Chair: Linda Cool
1998 Member, Space Committee
Chair: David Hemmendinger
1999 Member, Middle States Committee
Chair: Thomas Werner
1997-2000 Department ASCE Student Chapter Advisor
1997-2000 Department Graduate School Advisor
1998-2000 Member, Vale Park Task Force committee
Chair: Steve Striekman
2002-2003 Brownfield Representative for Center for Brownfield Studies
2003- Present Advisory Board Member SUNY IT

NON -COLLUSIVE BIDDING CERTIFICATE
(Required by Article 5A of the General Municipal Law)

By submission of this bid or proposal, the Bidder certifies that: (1) The price in this bid has been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such price with any other bidder or with any competitor; (2) Unless otherwise required by law, the price which has been quoted in this bid has not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (3) No attempt has been made or shall be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

The person signing this bid or proposal certifies that:

(a) he has fully informed himself regarding the accuracy of the statements contained in this Certification, and under the penalties being applicable to the Bidder, as well as to the person signing in its behalf; and (b) that attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signator of this bid or proposal on behalf of the corporate bidder.

Armstrong Appraisals, LLC
(Name of Individual, Partnership or Corporation)

By: 
(Person authorized to sign)
(Print or type name: David Fontana)

N/A
(SEAL)

4.15

**Appoint Village contract
committee member**

4.16

**Appoint Village DOT
Road Committee**

4.17

Approve Abstract

hard copy provided

4.18

Review TLGC Rest. lease

hard copy provided by attorney

5

Committee Reports

5.1

Mike Gaff

Caretaker Littlewolf Beach

Little Wolf Beach

105 Little Wolf Road
Tupper Lake, NY 12986
518-359-3000

1. Upgrade sites to 50 AMP service
 - Site 12 move by pump house (existing site is too small)
50 AMP & sewer (sewer can tie into site 11 or old site 12)
 - Site 20 Sam Gaff.... He has a 50 AMP Camper
 - Site 34 Bill Wade....He has a 50 AMP Camper
 - Site 36 Need to install a new 30 AMP service line
 - Estimated cost \$2,531/site 12 needs mini excavator

2. Fireplaces
 - Sites 1-7, 9, 41 & 42 Fire Brick only
 - Sites 30 & 32 need base & Fireplace
 - Site 14 (Moeller) Need to remove & replace fireplace.
The site is not set for their new larger camper.
 - 240 fire brick needed
 - 8 bags of Portland
 - 4 bags fire clay
 - sand from town garage
 - Estimated cost \$644.93

3. Repair Pavilion roof
 - 30 sq. ft. have blown off
 - Estimated cost \$100.00

4. Replace all seals in flush handles and reseal all toilets (wax seals)
 - 5 total
 - Estimated cost \$120.00

5. Repair of Big docks base
 - Need 12 to 16 2X6's
 - Estimated cost \$182.40

6. Re-anchor little dock with 2"X6' Galvanized pipe

- Need 4 2"X6' galvanized pipe
- Need 8 2" pipe clamps
- Estimated cost \$120.00

7. Fix spillway on dam

- One dump truck load of large round stone from town garage

8. Wash sink for pavilion

- water supply and drain should be okay to tie into sewer clean out.
- Estimated cost \$250.00

9. Guard rails or post (telephone poles) on tent area side and in front of Playground

- Should be able to obtain telephone poles from the village.

10. New piece of playground equipment

11. Work needed on bathroom partitions

- Estimated cost \$1000.00

12. Over flow sites on tent side sites

- sites 44 & 45 add electric and water if possible (NYS campground Regulations)

13. Need 5 more picnic tables

- Estimated cost \$408.20

14. Remove dead trees and limbs sites 30,35,38,39,40

15. Why didn't the beach receive free WI-FI?

16. Total estimated costs = \$5356.53

6

Public Comment

7

Executive Session

7.1

Assessment litigation

7.2

Employee Union Contract

8

Adjournment