

Town of Tupper Lake
Regular Town Board Meeting

August 13, 2015

- Roll Call: Supervisor Patricia S. Littlefield
Councilman John Quinn
Councilman Michael Dechene
Councilwoman Kathleen Lefebvre
- Absent – Councilman Rick Skiff
- Recording Secretary: Laurie J Fuller – Town Clerk
- Press: Dan McClelland – Tupper Lake Free Press
Tom Saitsky – Adirondack Daily Enterprise
- Also: Paul O’Leary – Assessor/Code Officer
William Dechene- Town Highway Superintendent
- Guest: Lea Bedore – Tri-Lakes Humane Society

Supervisor Littlefield called regular Town Board meeting to order at 7:01 P.M. opening with the Pledge of Allegiance.

Items added to the agenda

1. Time Warner permission to use Town right-of-way
2. Executive Session discuss purpose of lease real property
3. Discuss fire wood grant
4. Approve Code Officer to attend seminar in Ellenville New York & Lake Placid

1. Approve minutes:

Town Clerk provided each board member a drafted copy of minutes dated June 11th, & June 22nd 2015 for approval.

Motion to approve minutes as written for meetings dated June 11th & June 22nd 2015 was made Councilman Quinn.

Seconded by Councilman Dechene
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

2. Approve Abstract of Audited Vouchers:

Town of Tupper Lake
Abstract #8 – August 13, 2015

Fund		Prepaid/Debit	Unpaid	Total
General	200.01	\$14,278.05	\$14,393.91	\$28,671.96
General (B)	200.02	-	-	-
Highway	200.03	\$21.75	\$4,611.35	\$4,633.10
Highway Outside	200.04	\$21.75	\$4,767.21	\$4,788.96
Fire District	200.06	-	-	-
Sewer #5	200.10	\$109.03	\$163.70	\$272.73
Sewer #8-1	200.12	-	\$6.10	\$6.10
Sewer #8-2	200.13	\$42.77	\$6.09	\$48.86
Sewer #17	200.15	\$33.24	\$2,264.01	\$2,297.25
Sewer #17-1	200.16	\$9.53	\$6.09	\$15.62
Sewer #17-2	200.17	\$34.45	\$6.09	\$40.54
Sewer #23	200.19		\$4,109.04	\$4,109.04
Water #3	200.21	\$93.47	-	\$93.47
Water #17	200.30	-	-	-
Moody Lighting	200.31	\$492.29	-	\$492.29
Water #15	200.36	\$4.25	-	\$4.25
Total for Abstract		\$15,140.58	\$30,333.59	\$45,474.17

Motion to approve Abstract #8 of Audited Vouchers in the amount of \$45,474.17 as presented was made by Councilman Dechene.

Seconded by Councilwoman Lefebvre
 All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

3. Approve Budget Transfers:

Town of Tupper Lake
 2015 Budget Transfers

	Account	Detail	Decrease	Increase
General	19904.01	Contingency	\$6,500.00	
	16201.01	Building PS		\$5,000.00
	16804.01	Data Processing		\$1,500.00
	70204.01	Recreation CE	\$100.00	
	70204.01.000.31	Teen Baseball		\$100.00
			\$6,600.00	\$6,600.00

Motion to approve Budget Transfers in the amount of \$6,600.00 as presented was made by Councilwoman Lefebvre.

Seconded by Councilman Dechene
 All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

3. Approve Town Departments Monthly Reports:

Code Enforcement Officer

Monthly Report
 July 2015

10 Building Permits issued in July

2 Demolition Permit

4 Complaints filed

Completed 39 field inspections

July 2015 miles logged 256

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O’Leary
 Code Enforcement Officer
 Town of Tupper Lake

Youth Activity Director

Recreation Report for 08-13-2015

BEACHFEST

I hope everyone can come down for a bit for BeachFest this Saturday. We have a full day of activities planned including the popular paintball triathlon. We’ll also be celebrating Amy Farrell and Bob Tebo at 11am at the pavilion with some short speeches and ice cream and cake. Sand Sculptor Phil Singer will start working tomorrow night so be sure to come down then if you’d like to see him at work.

ZOMBIEFEST

This year’s installment will be bigger and better than last year. Although the wind took down the maze last year, it was wildly popular. Instead this year we’ll try doing it on the tennis courts. This will allow us to easily anchor the walls. Below is a request for items for the event

BOUNCE HOUSE RENTAL - \$300 (by charging a nominal fee most this cost should be recoverable)

BAND - \$200

ZOMBIE MAKEUP - \$150

This is actually under budget from last year.

DANCE

As the school year approaches so does another season of dance. The inaugural program was such a hit the Lake Placid Center for the Arts feels confident enough to add three more classes. New this year will be a musical theater class which I anticipate will fill up quickly.

Dog Control Officer

Town of Tupper Lake
Dog Control Report

For the Month of: July

Date: 8-10-15

Complaints Received	3
Complaints Answered	3
Dogs Captured	3
Dogs return to owner	3
Dogs turned over to DCO	3
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	

Mileage 28 DCO Shaheen R Shaheen

Report prepared by Shaheen R Shaheen DCO

Town Highway Department

Town of Tupper Lake Highway Department
3 Pine Street
Tupper Lake, NY 12986
William Dechene
Highway Superintendent
Garage 359-9241
Cell 524-7086
Home 359-3779

Highway Report: July 7th through August 10, 2015

- Mitchell logging cut approximately two acres of land at the Gail sandpit. They skidded the trees and chipped them into three trailer loads of chips which we traded for their services.
- We helped clean up the municipal park after Woodsmen’s weekend.
- Mowed the town hall, Maddox Hall and the parking areas out on Moody Road weekly.
- Mowed the lower parking lot and the train station every other week.
- Hauled bank-run sand to the garage and to Lake Simond Road to stockpile for future use from the Gail sandpit.
- Hauled cob-rock from Tahaws Mine to the garage to stockpile for future use.

***SHARED SERVICES:**

- Helped the Town of Franklin haul blacktop 1.5 days; one tandem truck with operator Brent Cook (15 hours) and one tandem truck with operator Mark Amell (5 hours).
- Helped the Town of Brighton haul blacktop; one tandem truck and operator Brent Cook (10 hours).
- The village DPW used our roadside mower for two days to do their roadside mowing.

- Dug up and reset two driveway culverts at 71 & 73 Raquette River Drive.
- Dug up and reset one driveway culvert at 27 Glenwood Ave.
- Replaced 50' of 12" culvert at 33 Glenwood Ave and cleaned ditch from lot 27 to the end of the road.
- Replaced 30' of 15" culvert at 10 Blueberry Hill and cut shoulders on the rest of the road.
- Pulled approx. 24 large stones out of Setting Pole Dam Road and filled the holes back in with crusher-run gravel.
- Pulled approx. 18 large stones out of Pitchfork Pond Road and filled the holes back in with crusher-run gravel.
- Cut and chipped brush out of the ditch lines on Underwood Road.
- Mowed all of the town roads except Setting Pole Dam Road and Gull Pond Road. The county roads have been mowed.
- Ryan and Kevin are currently painting on Fridays at the Country Club.

Fuel and gas logs for July per other records.

Motion to approve Town Departments Monthly Reports as presented was made by Councilwoman Lefebvre

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

4. Committee Reports:

Councilman Dechene has concerns about the painting at the Country Club Club House, possible rent a lift to do very high peaks, would also have a use for lift for painting jobs at Maddox Hall and Town Hall.

Councilwoman reported the Caretaker Paul Besaw, would like changes made to the cancelation policy, presented a list to board members also board members agreed possibly changing rates for next year.

Supervisor Littlefield stated we advertised for a part time laborer and did not get any applications, Supervisor Littlefield suggest get proposals so painting jobs can get down.

5. Authorize Hiring Painter, & Purchase Roller.

Motion to purchase roller in the amount of \$5,000.00 as recommend by Highway Superintendent and to move forward to appoint contractor to do painting not to exceed \$25.00 dollars an hour. Town will purchase all material including renting lift, was made by Councilman Dechene.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

6. Petition received from Community

& Proposed Contract from Tri Lakes Humane Society:

A Petition with 131 signatures was received on July 14th 2015

To: Tupper Lake Town Board Members and Patti Littlefield

We the citizens and visitors of Tupper Lake strongly support the Town of Tupper Lake to financially support the Tri-Lakes Humane Society in the next budget (2016). Please help us and the pets in our community.

A 2016 Shelter Service Contract for the Tri-Lakes Humane Society was also received for the 2016 budget in the sum of \$3,000.00 dollars for board members to review.

7. Resignation of James Ellis:

Supervisor Littlefield and Town Board Members received a letter of resignation from Joint Planning Board member James Ellis. Effective date is October 1, 2015. Mr. Ellis is a Town appointee.

Motion to accept James Ellis’s letter of resignation from Joint Planning Board effective October 1, 2015 was made by Councilman Quinn.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

8. Approve attendance for Local Government Day
& Assessor attend seminars:

Motion to approve attendance for Local Government Day October 13th in Potsdam, New York and Town Assessor to attend seminars September 17th in Lake Placid & October 4th – 7th 2015 in Ellenville, New York was made by Councilwoman Lefebvre.

Seconded by Councilman Dechene
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

9. Approve collection of School
Taxes in Town Clerks Office:

Tupper Lake School District has asked the Town Clerk Laurie Fuller to collect School tax bills for walk ins only in her office again this year.

Motion to approve Town Clerk Laurie Fuller to collect School Tax Bills for the Tupper Lake School District for walk- ins only in her office was made by Councilman Dechene,

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

10. Resolution to apply for JCAP grant
For Town Court Room:

Resolution #22 – 2015

The Town Board of the Town of Tupper Lake
Franklin County, New York

WHEREAS, the Town justice court needs to be refurbished and/or rebuilt; and

WHEREAS, there are funds available in the maximum amount of \$30,000 available to the town from the Justice Court Assistance Program (JCAP).

NOW THEREFORE, BE IT RESOLVED, the Town of Tupper Lake authorize the application for JCAP funding to refurbish the justice court room located in the town office building, for a total maximum amount of \$30,000.

seal

Laurie J Fuller – Town Clerk RMC

Motion: Councilman Quinn
Seconded: Councilman Dechene
Absent: Councilman Skiff
Action: Carried 4/0 vote Littlefield, Quinn, Dechene, Lefebvre

Date: August 13, 2015

11. Request to change speed limit
On Old Wawbeek Road:

**THE TOWN BOARD OF THE TOWN OF TUPPER LAKE
FRANKLIN COUNTY, NEW YORK**

Resolution #23 / 2015

Resolution to reduce speed limit on Old Wawbeek Road

WHEREAS; The Town of Tupper Lake at a regular Town Board meeting hereby requested the Department of Transportation, pursuant to section 1622.1 of the Vehicle and Traffic Law, establish a lower maximum speed on Old Wawbeek Road in Tupper Lake, New York, and

WHEREAS; requesting the speed limit on Old Wawbeek Road from the intersection of Dugal Road to end of road intersection of Blueberry Hill be reduced from 55 mph to 40 mph same as beginning of Old Wawbeek Road.

NOW THEREFORE BE IT RESOLVED; the Tupper Lake Town Board passed a resolution at a regular Town Board meeting held August 13, 2015 to request the speed limit on Old Wawbeek Road be changed from 55mph to 40 mph.

Motion: Councilman Quinn

Seconded: Councilman Dechene

Absent: Councilman Skiff

Action: Carried 4/0 Littlefield, Quinn, Dechene, Lefebvre

Date: August 13, 2015

Laurie J Fuller – Town Clerk RMC

12. Approve Expenditure of Highway Monies Agreement:

Resolution #23 – 2015

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE
FRANKLIN COUNTY, NEW YORK

Agreement for the Expenditure of Highway Moneys

WHEREAS; Agreement between the Town Superintendent of the Town of Tupper Lake, Franklin County, New York and the undersigned members of the Town Board, and

WHEREAS; pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for repair and improvements of highway, and received from the State for State Aid for the repair and improvements of highways, shall be expended as follows;

WHEREAS; the sum \$73,937.56 shall be set aside to be expended for primary work and general repairs upon 9/10 miles of town highways on the road commencing at Underwood Road a distance 2400 feet, Broad Street 600 feet, Broad Street Extension 600 feet and Sunset Avenue 1200 feet as submitted.

BE IT RESOLVED; at a regular Town Board meeting held August 13, 2015 board members signed agreement for the expenditure of highway money.

Motion: Councilman Quinn

Seconded: Councilwoman Lefebvre

Absent: Councilman Skiff

Action: Carried 4/0 vote

Date: August 13, 2015

Laurie J Fuller – Town Clerk RMC

13. Bid for Adult Center Roof:

NOTICE TO BIDDERS

Public Works Contract: Renovations and Repairs to Adult Center Roof

Notice is hereby given, pursuant to section 103 of the General Municipal Law that:

The Town of Tupper Lake is seeking **sealed bid proposals** for a PUBLIC WORKS CONTRACT – Renovations and Repairs to Adult Center Roof. Project completion date is November 1, 2015. Complete project description and specifications are available at the Town Clerks office, 120 Demars Blvd, Tupper Lake NY 12986.

Sealed bids can be dropped off or mailed to the office of the Town Clerk 120 Demars Blvd. Tupper Lake, New York 12986 on or before **2:00 p.m. August 11th 2015**, at which time all bids will be opened and read publically. All bids must be accompanied by a non-collusive bid certificate.

The successful bidder shall comply with all Federal and State prevailing wage requirements.

Bidder to clearly mark outside of envelope: “BID ON ADULT CENTER ROOF PROJECT”

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Interested Bidders may contact:

Town of Tupper Lake:
Laurie J. Fuller
Town Clerk
120 Demars Blvd
Tupper Lake NY 12986
lfuller@townoftupperlake.com
518/359-9261

August 11, 2015

Date

Bid opening for: **Renovations and Repairs to Adult Center Roof**

Name	Submitted Bid
Keniston Construction	\$58,430.00
_____	_____
_____	_____

Date of Opening **August 11, 2015**

Time of Opening **2:00 p.m.**

Guest Present:

Witness: Opened by: Laurie J Fuller – Town Clerk
William Dechene & Donna Maliszewski

Bid was awarded to TABLED for Adult Center review

Town Clerk

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

*****Motion to **TABLE** bid was made by Councilwoman Lefebvre

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

14. Bid for Highway Garage Roof:

NOTICE TO BIDDERS

Public Works Contract: Renovations and Repairs to Town Highway Garage Roof

Notice is hereby given, pursuant to section 103 of the General Municipal Law that:

The Town of Tupper Lake is seeking **sealed bid proposals** for a PUBLIC WORKS CONTRACT – Renovations and Repairs to Highway Garage Roof. Project completion date is November 1, 2015. Complete project description and specifications are available at the Town Clerks office, 120 Demars Blvd, Tupper Lake NY 12986.

Sealed bids can be dropped off or mailed to the office of the Town Clerk 120 Demars Blvd. Tupper Lake, New York 12986 on or before **2:30 p.m. August 11th 2015**, at which time all bids will be opened and read publically. All bids must be accompanied by a non-collusive bid certificate.

The successful bidder shall comply with all Federal and State prevailing wage requirements.

Bidder to clearly mark outside of envelope: “TOWN HIGHWAY GARAGE ROOF PROJECT”

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Interested Bidders may contact:

Town of Tupper Lake:
Laurie J. Fuller
Town Clerk
120 Demars Blvd
Tupper Lake NY 12986
fuller@townoftupperlake.com
518/359-9261

August 11, 2015

Date

Bid opening for: Renovations and Repairs to Town Highway Garage Roof

Name	Submitted Bid
<u>Sandhu Contracting, Inc.</u>	<u>\$182,000.00</u>

***emailed bid at 10:19 a.m., Hard copy came fedex at 2:55 p.m. after bid closing

Date of Opening August 11, 2015

Time of Opening 2:30 p.m.

Guest Present: _____

Witness: Opened by: Laurie J Fuller – Town Clerk
William Dechene & Donna Maliszewski

Bid was awarded to **TABLED**

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

Town Clerk

***** Motion to **TABLE** bid was made by Councilwoman Lefebvre

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

15. Bid for Crusher Run:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 3,000 ton, item #4, 1 ½” minus crusher run, has to meet state specs, delivered to Tupper Lake, New York.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **3:15 p.m. on August 11, 2015**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **“3,000 ton item #4 1 ½” minus crusher run”**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

August 11, 2015

Date

Bid opening for: **3,000 ton item #4 1 ½” minus crusher run**

Name	Submitted Bid
Graymont _____	Fine Crusher Run \$13.20 per ton delivered Fine Crusher Run \$7.50 per ton FOB
_____	_____
_____	_____

Date of Opening **August 11, 2015** _____

Time of Opening **3:15 p.m.** _____

Guest Present:

Witness: Opened by: Laurie J Fuller – Town Clerk
William Dechene & Donna Maliszewski

Bid was awarded to Graymont

Town Clerk

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

***** Motion to award bid to Graymont pending Bill’s clarification of fine or course was made by

Councilman Quinn.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

16. Bid for 50 face Cords of Fire Wood:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 50 face cords of hardwood firewood, 18 inches long, delivered to the Highway Garage at 3 Pine Street.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **3:00 p.m. on August 11, 2015**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **“50 face cords of hardwood firewood 18 inches long”**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

August 11, 2015

Date

Bid opening for: **50 face cord of hardwood firewood 18 inches long**

Name	Submitted Bid
Amell Logging _____	18” hardwood cut, split, delivered \$70.00 cord \$3,500.00 _____
Phil A Kavanagh, Jr. _____ _____	50 face cord order \$60.00 cord \$3,000.00 _____

Date of Opening August 11, 2015
Time of Opening 3:00 p.m.

Guest Present:

Witness: Opened by: Laurie J Fuller – Town Clerk
Witness by: William Dechene & Donna Maliszewski

Bid was awarded to Phil A Kavanagh, Jr.

Town Clerk
Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

***** Motion to award bid to Phil Kavanagh, Jr. was made by Councilman Quinn

Seconded by Councilman Dechene
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

17. Time Warner request permission to use
Town right-of-way:

Resolution #25 – 2015

Of

The Town Board of the Town of Tupper Lake
Franklin County, New York

WHEREAS, Time Warner Cable is requesting authorization from the Town of Tupper Lake to install an underground fiber optic cable within the Town right-of-way on Country Club Road/Ski Tow Road to feed the cell towers on Mt. Morris.

THEREFORE BE IT RESOLVED, at a regular Town Board meeting held August 13, 2015, Councilwoman Lefebvre made a motion to authorize Time Warner Cable to install fiber optic cable within the Town right-of-way to feed cell towers on Mt. Morris. Seconded by Councilman Quinn.

Supervisor Littlefield	AYE
Councilman Quinn	AYE
Councilman Dechene	AYE
Councilwoman Lefebvre	AYE
Councilman Skiff	Absent

Date: August 13, 2015

Laurie J Fuller – Town Clerk RMC

18. Discuss heat at Town Garage and Town Office:

Councilman Quinn suggested maybe looking into grants for heating with wood pellet stoves.
Possibly available for municipalities.

19. Thank you to Paul Mitchell:

Thank you to Paul Mitchell for clearing two acres of land at Town sand pit, cutting and chipping trees.
Supervisor Littlefield will send Thankyou letter.

20. Odor on Racquette River Drive:

New filter seals are going to be installed under caps of sewer drains to see if this will help eliminate odor, plus every homeowner on that street should install traps.

21. Executive Session:

Motion to enter into executive session at 7:32 p.m. to discuss ongoing pending litigation, and sale or acquisition of real property was made by Councilman Dechene.

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

Motion to enter out of executive session and resume regular town board meeting at 9:03 p.m. was made by Councilman Dechene.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

22. Eaton Assessment settlement:

Motion to approve assessment settlement of Eton Centers Company vs Town of Tupper Lake was made by Councilman Dechene.

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

23. Adjournment:

Motion to adjourn at 9:04 p.m. was made by Councilman Quinn

Seconded by Councilman Dechene
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Lefebvre

Laurie J Fuller – Town Clerk RMC