

## TOWN OF TUPPER LAKE TOWN BOARD MEETING

### Agenda

**Date:** October 9, 2015  
**Time:** 7:00 P.M.  
**Location:** Town Hall – Lower Level  
**Meeting:** Regular

1. Call Meeting to Order
2. Pledge of Allegiance
3. Establish the Agenda
4. Approve minutes for meeting dated August 14, 2014
5. Personal Appearance (10 min.)
  - 5.1) Michelle Clement & Jim McKenna – ROOST update
6. Approve Abstract of Audited Vouchers in the amount of
7. Approve reports from Town Department Officers
8. Committee Reports
  - 8.1) Councilman Quinn's list of items to discuss from meeting with Caretaker Paul Besaw, Mike Fritts and Councilwoman Lefebvre on Littlewolf beach/campground.
  - 8.2) Discuss Cross Country grooming for upcoming season
9. Old Business
  - 9.1) Discuss putting Setting Pole Dam up for Sale again
  - 9.2) Discuss Benefit Broker Service
10. New Business
  - 10.1) Except Tentative Budget from Town Clerk
  - 10.2) Schedule Budget Workshops
  - 10.3) Schedule Public Hearing for Budget & possibly change date for Regular board meeting in November
  - 10.4) Discuss letter to Franklin County Tourism Advisory Committee (TAC) and Resolution
  - 10.5) Announce Town Office being closed on Monday for Columbus Day
11. Public Comment (5 min.)
12. Executive Session (if Needed)
13. Adjournment

1. Call Meeting to order

2. Pledge of Allegiance

3. Establish the Agenda

4. Approve minutes for meeting dated  
August 14, 2014

## 5. Personal Appearance

### 5.1) Michelle Clement & Jim McKenna

#### ROOST UPDATE

## 6. Approve Abstract of Audited Vouchers

**7. Approve Town Department Officers Monthly Reports**

# Town of Tupper Lake Code Enforcement

## Monthly Report September 2014

19 Building Permits issued in September

0 Demolition Permits

6 Complaint filed

Completed 42 field inspections

September 2014 miles logged 302

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary  
Code Enforcement Officer  
Town of Tupper Lake

# **RECREATION REPORT FOR 10-09-14**

## **BEACH**

I met recently with John Quinn, Kathy Lefebvre and Paul Besaw to discuss the beach and campground. Among other things we discussed changes to the rules and regulations as well as acquiring reservation software. After some Internet research it would seem the "Campground Master" is the most affordable and best software to use. Paul has a demo version of this and says he likes it. It would cost approximately \$1,300.

Please see an updated rules and regulations for the beach and feel free to suggest any changes or additions.

## **UIHLEIN-IRONMAN SPORTS FUND**

The Youth Nordic Skiing program was awarded \$1850 from the Uihlein-Ironman Sports Fund. The charitable group has been very generous to program in the past. The latest gift will be used toward equipment, transportation costs, and trail grooming costs.

As for the Nordic skiing club, registration will begin next week and suspect we'll have another strong turnout.

## **DANCE**

Dance classes are underway at the Aaron Maddox Hall and so far so good. Thirty-seven young tappers and jazzers are now occupying the Adult Center on Wednesday afternoons.

## **ICE HOCKEY**

I haven't been formally approached but there was some talk about seeing if the town could help administer the youth hockey program. It would work the same way as the floor hockey whereas the town would help with insurance and possibly be responsible for administrative duties. I will provide updates as they become available.

## **ZOMBIE WALK**

And don't forget about this Saturday's event. As of meeting time things are just about in place. One exciting new aspect of the event is we will have nine members of the M/H school Red and Black players will be dressed up as ghouls and zombies and will be hiding out in the maze to give a scare to those brave enough to enter.

## **WINTER ACTIVITIES**

A number of activities will be planned for the cross country ski center. Once again will we be trying out the Ski, Sled and Shoe relay races. Also a number of full-moon bonfires will be planned. I'm not sure at this point I want to try the Lumberjack Scramble. It's a lot to organize and turnout has been scarce the past couple years.

Town of Tupper Lake  
Dog Control Report

For the Month of: Sept,

Date: 10-3-14

Complaints Received 1

Complaints Answered 1

Dogs Captured 1

Dogs return to owner 0

Dogs turned over to DCO 1

Dogs transported to Humane Society 1

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 0

Tickets issued 0

Mileage 76 DCO Shaher R Shaher

Report prepared by Shaher R Shaher DCO

Town of Tupper Lake Highway Department  
Pine Street – Tupper Lake, NY 12986  
William E Dechene Highway Superintendent  
(Garage) 518-359-9241  
(Cell) 518-524-7086  
(Home) 518-359-3779  
(Email) [tlhighway@roadrunner.com](mailto:tlhighway@roadrunner.com)

Highway Report: September 9th through October 6, 2014

- Shimmed Old Wawbeek Rd with crusher run, graded and rolled it to get it ready for blacktop.
- Installed 100' of 24" culvert at the intersection of Blueberry Hill and Old Wawbeek Rd.
- Dug up 175' of Big Tupper Rd, pulled several very large stones out, graded and rolled it.
- Cut and chipped brush on Hemlock Ledge Rd.
- Cut and chipped brush on Old Wawbeek Rd from Jim LaValley's house to Blueberry Hill.
- Mark Amell, Kevin Pickering and Bill Dechene attended the MSHA (mining safety course on 9/17/14. The rest of the highway crew attended it back in April.
- On 9/17/14 the highway crew had safety training with Safety Joe on bloodbourne pathogens, hazard communication and lockout/tagout.
- Mowed the lawns at the town hall and Maddox Hall.
- Weekly dump runs for the town hall and Maddox Hall.
- Started hauling winter sand from the town sandpit to the garage.
- Pulled the docks out at the beach.
- Ryan helped Paul Besaw replace the roof on the pump station at Tamarac Drive water district 3.
- Ryan has been working with Paul at the Country Club, painting the outside of the clubhouse.
- Mike, Ryan and Kevin have been cutting and splitting firewood that was at the garage already. Now they are piling the 40 cords of firewood that was delivered by Roger Amell and some of the wood they had split.

Gas and Fuel Logs for September 2014 per other records.

## 8. Committee Reports

8.1) Councilman Quinn's list of items to discuss on

Littlewolf Meeting

8.2) Discuss Cross Country Grooming for upcoming season

## Laurie Fuller

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**From:** John Quinn <jquinn@townoftupperlake.com>  
**Sent:** Tuesday, September 30, 2014 8:52 AM  
**To:** 'Kathleen LeFebvre'; 'Mike Dechene'; 'Patricia Littlefield'; 'Rick Skiff'  
**Cc:** Laurie Fuller; Mike Fritts; Paul Besaw  
**Subject:** Beach/Campground Rules

Kathy LeFebvre and I met with Mike Fritts and Paul Besaw yesterday to discuss revisions to current beach/campground rules. We are not looking at any earth shattering changes and hope to have them before the board for action soon.

During this meeting a couple things came up that we should discuss at our Oct. meeting. They are:

1. All campsites that have 50 amp service now have meters. Should we charge these sites for electricity?
2. We should get a computer program for campsite reservation (cost is less than \$2000).
3. We should set up to take credit cards at the beach/campsite.
4. We should get wifi service for the campsite.

Laurie: these can all be added as one item to the agenda. Thanks.

## 9. Old Business

9.1) Discuss putting Setting Pole Dam up for sale again

9.2) Discuss Benefit Broker Service

## 10. New Business

10.1) Except Tentative Budget

10.2) Schedule Budget Workshops

10.3) Schedule Public Hearing for Budget and possibly change  
November Regular Board Meeting

10.4) Discuss TAC letter and Resolution

10.5) Announce Town Office being closed on Monday for  
Columbus Day

# TOWN OF TUPPER LAKE

PATRICIA S. LITTLEFIELD  
SUPERVISOR  
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(518) 359-8193 FAX

120 DEMARS BOULEVARD  
TUPPER LAKE, NEW YORK 12986

LAURIE J. FULLER  
TOWN CLERK  
(518) 359-9261  
(518) 359-2634 FAX

## TOWN BOARD MEMBERS

JOHN QUINN

KATHLEEN LEFEBVRE

MICHAEL DECHENE

RICHARD SKIFF



TDD 711

WILLIAM DECHENE  
HIGHWAY SUPERINTENDENT  
(518) 359-9241

HON. LEONARD F. YOUNG, I  
(518) 359-9278  
(518) 359-8764 FA

To: Franklin County Tourism Advisory Committee (TAC)

Re: 2015 Franklin County Tourism Budget

Date: September 25, 2014

The Saranac Lake Area Tourism Council, representing a network of municipalities, businesses, and non-profit organizations, held a special meeting this week with representatives from the Tupper Lake community. Following this collaborative meeting, representatives from this region are drafting a request to be considered by their respective organizations to jointly ask that your recommendation to the Franklin County Legislature for the 2015 Franklin County Tourism Budget include \$20,000 each for Franklin County's share of the cost of the partnerships of our communities with the Regional Office of Sustainable Tourism ("ROOST").

We are pleased to report that Saranac Lake will enter the third year of its partnership with ROOST in 2015. The Village and Harriestown contribute financially, along with Essex County and North Elba, and the chamber has integrated some of its operations with ROOST to help provide destination management and marketing services for our area. This partnership is now working on the implementation of Saranac Lake's 2009 Destination Master Plan.

Tupper Lake is in the first year of a 3-year commitment to its partnership with ROOST. The Village and Town have both committed to the initiative, as has the chamber.

Franklin County's financial participation in these partnerships is critical to their continuation.

By continuing to fund these partnerships, we are requesting TAC to consider a collaborative destination planning effort that would leverage the Franklin County Tourism budget with local public and private funds from our communities. By doing so we also believe there is the potential for the County to assist other communities should you wish to do so.

In addition, as an alternative for 2015, we suggest that the TAC works to begin to develop a destination master plan for Franklin County based on the handbook produced by the North Country Regional Economic Development Council. Working through the handbook will position Franklin County to apply for grant funding as a priority project through the CFA process for a full county destination master plan. We are willing to participate in this effort, and see it as an opportunity for county-wide collaboration.

We also support continued Franklin County tourism funding for marketing efforts for the Malone Country Club and Titus Mountain, which we understand to be important to the Malone area in the same way that the ROOST partnerships are important to our communities.

We appreciate the TAC's efforts and interests in developing a destination master plan for Franklin County, but do not think it should be pursued at the cost of eliminating any of the ongoing tourism marketing initiatives for the Saranac Lake and Tupper Lake.

We believe that a collaborative discussion would help us to all better understand each other, and plan for Franklin County's tourism future in a more collaborative manner.

We look forward to having this discussion as you finalize your recommendation for 2015.

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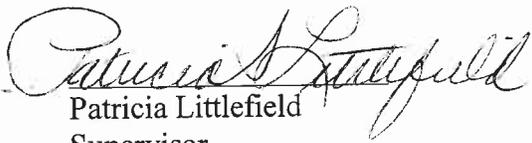
Rick Donah  
Trustee  
Village of Tupper Lake

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Paul Van Cott  
Trustee  
Village of Saranac Lake

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Tim Hesseltine  
President  
Saranac Lake Area Chamber



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Patricia Littlefield  
Supervisor  
Town of Tupper Lake

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Ron Keough  
Councilman  
Town of Harrietstown

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Adam Boudreau  
President  
Tupper Lake Chamber of Commerce

Cc: Billy Jones, Franklin County Chairman  
Tom Leitz, Franklin County Manager  
Paul Maroun, Franklin County Legislator  
Barb Rice, Franklin County Legislator

Whereas, the Town of Tupper Lake will enter the second year of its partnership with the Regional Office of Sustainable Tourism (ROOST) for destination marketing services in 2015; and

Whereas, this partnership with ROOST includes the villages of Tupper Lake and Saranac Lake, the towns of North Elba and Harrietstown, Essex, Hamilton and Franklin counties, the Tupper Lake Chamber of Commerce, the Saranac Lake Area Chamber of Commerce; and

Whereas, the Town of Tupper Lake will be budgeting \$20,000 for its share of the costs associated with obtaining destination marketing services from ROOST for the Town's 2014-2015 budget year; and

Whereas, Franklin County's financial participation in these partnerships is critical to their continuation; and

Whereas, Franklin County financial participation in marketing efforts for the Malone Country Club and Titus Mountain are important to the Malone area in the same way that the ROOST partnerships are important to Saranac Lake and Tupper Lake; and

Whereas, the Town of Tupper Lake supports Franklin County's interest in developing a county-wide destination master plan, and support its being done initially in a collaborative and cost-effective manner lead by the Franklin County Tourism Advisory Committee (TAC), but not at the cost of eliminating any of the ongoing tourism marketing initiatives for the Saranac Lake, Tupper Lake or Malone areas; and

Whereas, the willingness demonstrated by the TAC to begin such a dialogue through its committee is appreciated, and the Town will participate in any way that it can be helpful; and

Whereas, the collaborative development of a county-wide destination master plan will help us all better plan for Franklin County's tourism future.

NOW, THEREFORE, be it resolved that:

The Town of Tupper Lake hereby requests that Franklin County provide its share of \$20,000 each for the ROOST partnerships in Saranac Lake and Tupper Lake, as well as funding for the ongoing marketing initiatives for the Malone area, as part of the County's 2015 budget.

Copies of this resolution shall be forwarded to the Franklin County Legislature, the Franklin County Tourism Advisory Committee, the Essex County Board of Supervisors, the villages of Tupper Lake and Saranac Lake, the towns of Harrietstown and North Elba, and the Saranac Lake area and Tupper Lake chambers of commerce.

11. Public Comment

12. Executive Session (if needed)

13. Adjournment